



# WORKFORCE SOLUTIONS MIDDLE RIO GRANDE

PO Box 760 ~ 216 W Main ~ Uvalde ~ Texas ~ 78802 ~ 830-591-0141 ~ 830-591-0004 fax

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## Agenda

### Workforce Solutions Middle Rio Grande Board of Directors Meeting

Workforce Solutions – Board Room 2<sup>nd</sup> Floor  
216 W Main Street  
Uvalde, Texas 78801  
October 12, 2023 5:30pm

**Board of Directors  
Executive  
Committee**

**Laura Lopez**  
Chairperson  
Private Sector

**Mario Obregon**  
Vice Chairperson  
Private Sector

**Vacant**  
Secretary  
Private Sector

**Arturo Sanchez, Jr.**  
Treasurer  
Labor

**Rodrigo Jaime**  
Parliamentarian  
Private Sector

**Elizabeth Sifuentes**  
Executive Director

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- I. Call Meeting to Order
- II. Invocation
- III. Roll Call
- IV. Introduction of Guest
- V. Approve Minutes for:  
August 10, 2023  
August 18, 2023  
September 27, 2023
- VI. Old Business
- VII. New Business

### A. Executive Committee – Laura Lopez, Board Chairperson

#### Action Items:

1. Ratification of 2023 – 2024 Workforce Solutions Middle Rio Grande Board Salary Schedule
2. Ratification of Workforce Solutions Middle Rio Grande Workforce Board Annual Budget October 1, 2023 – September 30, 2024, \$16,851,717

3. Approval of Workforce Solutions Middle Rio Grande Board's Risk Assessment of Middle Rio Grande Development Council
  - A. WFSMRG Annual Administrative Risk Assessment
  - B. Diaz Smith and Associates Fiscal Integrity Evaluation
4. Discussion/Approval of Extension 2 of Diaz Smith and Associates Contract for \$25,500.
5. Ratification of the Workforce Solutions Middle Rio Grande Board Child Care Contract 1<sup>st</sup> of 4 years, \$9,510,588
6. Ratification of the Workforce Solutions Middle Rio Grande Board One Stop Contract 4<sup>th</sup> of 4 years, \$3,890,695
7. Discussion/Approval for 2023-2024 Workforce Center Holiday Calendar.
8. Discussion/Approval for Amendment 3 Lease with Soday Properties, LCC for Del Rio Workforce Center at 1601 Veterans Blvd., #1, Del Rio, Texas for three (3) years as the last extension of a 60-month option, \$8,595 per month (October 1, 2023 – September 30, 2024) and \$8,900 per month (October 1, 2024 – September 30, 2026).
9. Authorization to issue Request for Proposals to lease at least 2,200 square feet for the expansion of services at Zavala County Workforce Center
10. Election of Secretary to the WFSMRG Board Executive Committee replacing Mr. Alfredo Hesles, term expired June 30, 2023.
11. Discussion/Action to Consider Request by Honorable Maverick County Judge Ramsey English Cantu to remove a Board Member from the Board of Directors pursuant to the WFSMRG Board By-Laws and subject to ratification at the bi-monthly October 12, 2023 meeting.

Information Items:

1. WFSMRG Executive Director's Report
2. Update on Board Membership
  - a. New Appointments – Yolanda Ramon, Larry Martin, Romelia Aranda, James Glasscock & Shelly Collins
  - b. Resignations – None
  - c. Reappointments – Manuel Estrada, Arturo Gonzales, Jose Luis Barajas, Monica Gonzales, Michael Grooms, Rodrigo Jaime, Juan Martinez and Cecil Snowden

- B. Finance and Audit Committee – Arturo Sanchez, Jr., Chairman

Action Items:

1. Review/Approve August 2023 WFSMRGB Fiscal Agent Expenditure Report
2. Review/Approve Garza/Gonzalez & Associates Annual Audit Contract for audit year ending September 30, 2023, \$35,000 and up to \$2,500 travel reimbursement
3. Review and/or Approve Workforce Contracts for a total of \$161,657
  - a. Supplemental Nutrition Assistance Program Employment & Training, \$161,657
4. Discuss/Approve Memorandum of Understanding (MOU) for Health and Human Services HHS000470800001 Amendment No. 1

Information Items:

1. Board Accountant Monitoring and Oversight Report

C. Child Care Committee – Myrta Garcia, Chairwoman

Action Items: None

Information Items:

1. Child Care Report

D. Monitoring and Oversight Committee – Juan Martinez

Action Items:

1. Ratification Workforce Programs Board Monitoring Report – June & July 2023
  - a. SNAP
  - b. Choices
  - c. WIOA
  - d. Child Care

Information Items:

1. WFSMRG Report
2. September 2023 VOS Greeter report
3. Education Outreach Specialist Report

E. Economic Development Committee – Laura Lopez

Action Items:

Action Item:

- a. Re-Scheduling of 1<sup>st</sup> Middle Rio Grande Workforce Economic Development Summit

Information Items:

1. Middle Rio Grande Labor Local Area Unemployment Statistics Report
2. Middle Rio Grande Labor Market Information

F. MRGDC Interim Executive Director's Report – Michelle Garcia

G. WFSMRG Executive Director's Report – Elizabeth Sifuentes

H. Other Business

VIII. Adjourn

**Note: Committee Meeting Schedule and Agendas at the end of packet.**

Note: To sign up for Public Comment please call the Board Office at 830-591-0141

## **Meeting Notice Closed or Executive Session**

If during the course of the meeting covered by this Notice, the Board should determine that a closed or executive session of the Board should be held or is required in relation to any item included in this notice, then such closed or executive meeting or session as authorized by Section 551.001 et seq. of the Texas Government Code (the Open Meetings Act) will be held by the Board at that date, hour and place given in this notice or as soon after the commencement of the meeting covered by this notice as the Board may conveniently meet in such closed or executive meeting or session concerning any and all subjects and for any and all purposes permitted by Sections 551.071-551.084, inclusive, of the Open Meetings Act, including, but not limited to:

- a) Section 551.084 - For the purpose of excluding witness or witnesses from a hearing during the examination of another witness.
- b) Section 551.071 - For the purpose of a private consultation with the Board's attorney on any or all subjects or matters authorized by law.
- c) Section 551.072 - For the purpose of discussing the purchase, exchange, lease or value of real property.
- d) Section 551.073 - For the purpose of considering a negotiated contract for a prospective give or donation.
- e) Section 551.074 - For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear complaints or charges against a public officer or employee.
- f) Section 551.076 - To consider the deployment, or specific occasions for implementation of security personnel or devices.

Should any final action, final decision, or final vote be required in the opinion of the Board with regard to any matter considered in such closed or executive meeting or session, then such final action, final decision, or final vote shall be at either:

- a) the open meeting covered by this notice upon the reconvening of this public meeting, or
- b) at a subsequent public meeting of the Board upon notice thereof, as the Board shall determine.

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