



WORKFORCE SOLUTIONS MIDDLE RIO GRANDE

PO Box 760 ~ 216 W Main ~ Uvalde ~ Texas ~ 78802 ~ 830-591-0141 ~ 830-591-0004 fax

A proud partner of the American Job Center® network

Agenda

Workforce Solutions Middle Rio Grande

In-person Board Meeting

Thursday, June 8, 2023 @ 5:30 PM

Workforce Solutions – Board Room – Second Floor

216 West Main Street

Uvalde, Texas 78801

Board of Directors
Executive
Committee

Laura Lopez
Chairperson
Private Sector

Mario Obregon
Vice Chairperson
Private Sector

Alfredo Hesles
Secretary
Private Sector

Arturo Sanchez, Jr.
Treasurer
Labor

Cecil T. Snowden
Parliamentarian
Private Sector

Elizabeth Sifuentes
Executive Director

- I. Call Meeting to Order.**
- II. Invocation**
- III. Roll Call**
- IV. Introduction of guests**
- V. Approve April 13, 2023 Minutes. (p. 5-13)**
- VI. Awards Presentation**
- VII. Old Business**
- VIII. New Business**
- IX. Dinner Presentation @ 5:15 p.m. "Building Bridges Through Capacity Building While Empowering Our Youth"**

A. Executive Committee (Laura Lopez, Board Chairperson)

Action Item(s):

1. Review/Accept H-600: Subsequent Certification as per the Chief Elected Official's Membership Guide for Local Workforce Development Boards in Texas as per Government Code {} 2308.256, and noting response to Question 7, pages 3-4 of Ratings document. (p. 14-17)
2. Discussion/Action to authorize the Executive Director to initiate sanctions against MRGDC as Contractor for the One-Stop Center Contract, cancel the contract and re-procure, and/or with successful improvement renew and extend Contract at or around September 30, 2023. (p.18-29)
3. Authorize the Executive Committee to meet on or about June 27, 2023 to review and approve the certified annual audit prepared by Garza/Gonzales and Associates for the FY October 1, 2021 through September 30, 2022, subject to ratification at August 2023 Board Meeting. (p. 30-31)

4. Authorize an amendment to the original Management Agreement of \$32,400 to cover extra hours for expanded required scope of Garza/Gonzales and Associates.

Information Items:

1. TWC Audit Resolution Report for #22.27.001 Charles E. Ross, Jr., Director of Fraud Deterrence and Compliance Monitoring, May 12, 2023 (p.32-35)
2. TWC May 12, 2023 Letter from Charles E. Ross, Jr., Deputy Director, Regulatory Integrity Division as per General Appropriations Act, SB 1, 86th Texas Legislative Regular Session (p. 36)
3. Update on Board Membership – (p.37)
 - a. New Appointments
 - b. Resignations
 - c. Reappointments
 - d. Vacancies

B. Finance and Audit Committee (Arturo Sanchez, Jr.)

Action Items:

1. Review and approve WFSMRG April 2023 Expenditure Report. (p. 38-42)
2. Ratify Lease Extension for Soday Properties at Del Rio Workforce Center through September 30, 2023. (p.43-44)
3. Approve United Migrant Opportunities Services Agreement, Memorandum of Understanding and Infrastructure Rental Agreement (p. 45-50)
4. Approve Memorandum of Understanding (MOU) for Southwest Texas Junior College (p. 51-57)
5. Approve Veterans Commission Co-Location Budget Agreement (p. 58-60)
6. Approve Texas Workforce Commission Vocational Rehabilitation Co-Location Budget Agreement (p. 61-64)

Information Items:

1. Mid-year Budget Amendment Update
2. Fiscal Agent Monitoring Review (p. 65-66)

C. Child Care Committee (Myrta Garcia)

Action Items:

None

Information Item(s):

1. Child Care Report – (p. 67)

- Contractor (MRGDC) YTD Enrollment
 - Waitlist Update
 - Child Care Enrollment Comparison Chart – April 2023 (p. 69)
 - Monthly Childcare Reimbursement Chart – April 2023 (p. 70)
2. Update on Disallowed Costs
 3. Update on Corrective Action Plan (CAP) (p. 71-72)
 4. Update of Board Child Care Support staff.

D. Monitoring and Oversight Committee (Juan Martinez)

Action Items:

1. Review and approve Monitoring Report:
 - a. SNAP – February and March 2023. (p. 73-75)
 - b. Choices – February and March 2023. (p. 76-78)
 - c. WIOA - February and March 2023. (p. 79-81)
 - d. Child Care – April and May 2023. (p. 82-84)

Information Items:

1. Workforce Program Report: (p. 85)
 - a. TWC March 2023 MPR. (p. 86-89)
2. April 2023 VOS Greeter Report. (p. 90-98)
3. Student HireAbility Navigator Report. (p. 99-101)
4. Education Outreach Specialist Reports. (p. 102-108)

E. Economic Development Committee (Laura Lopez)

Action Items:

1. Approve the agenda and date for the 1st Workforce Board Economic Development Summit (p. 109-110)

Information Items:

1. Middle Rio Labor Local Area Unemployment Statistics Report. (p. 111)
2. Labor Market Information for Middle Rio Grande (p. 112)

F. Board Officer Elections – Elizabeth Sifuentes.

G. MRGDC Executive Director’s Report – Nick Gallegos.

H. WFSMRG Executive Director’s Report – Elizabeth Sifuentes.

I. Other Business

J. Adjourn

Note: Committee Meeting Schedule and Agendas at the end of packet.

Note: To sign up for Public Comment please call the Board Office at 830-486-7503.

Meeting Notice Closed or Executive Session

If during the course of the meeting covered by this Notice, the Board should determine that a closed or executive session of the Board should be held or is required in relation to any item included in this notice, then such closed or executive meeting or session as authorized by Section 551.001 et seq. of the Texas Government Code (the Open Meetings Act) will be held by the Board at that date, hour and place given in this notice or as soon after the commencement of the meeting covered by this notice as the Board may conveniently meet in such closed or executive meeting or session concerning any and all subjects and for any and all purposes permitted by Sections 551.071-551.084, inclusive, of the Open Meetings Act, including, but not limited to:

- a) Section 551.084 - For the purpose of excluding witness or witnesses from a hearing during the examination of another witness.
- b) Section 551.071 - For the purpose of a private consultation with the Board's attorney on any or all subjects or matters authorized by law.
- c) Section 551.072 - For the purpose of discussing the purchase, exchange, lease or value of real property.
- d) Section 551.073 - For the purpose of considering a negotiated contract for a prospective give or donation.
- e) Section 551.074 - For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear complaints or charges against a public officer or employee.
- f) Section 551.076 - To consider the deployment, or specific occasions for implementation of security personnel or devices.

Should any final action, final decision, or final vote be required in the opinion of the Board with regard to any matter considered in such closed or executive meeting or session, then such final action, final decision, or final vote shall be at either:

- a) the open meeting covered by this notice upon the reconvening of this public meeting, or
- b) at a subsequent public meeting of the Board upon notice thereof, as the Board shall determine.

Workforce Solutions is an Equal Opportunity Employer/Program
Auxiliary aids and services are available upon request to individuals with disabilities.

**Workforce Solutions Middle Rio Grande
Board Meeting Minutes**

**In-person Meeting and PolyComm
Thursday, April 13, 2023**

**Uvalde Workforce Center
5:55 to 7:51 P.M.**

Officers Present:

Mario Obregon, Maverick County, Vice Chairperson
Alfredo Hesles, Maverick County, Secretary (Virtual)
Cecil T. Snowden, La Salle County, Parliamentarian (Virtual)

Officers Absent:

Laura Lopez, Zavala County, Chairperson
Arturo Sanchez, Jr., Val Verde County, Treasurer

Members present:

Manuel Estrada, Jr., Dimmit County
Ernesto Flores, Uvalde County
Heberto Flores, Maverick County (Virtual)
Myrta Garcia, La Salle County
Dora A. Garza, Maverick County
Arturo Gonzales, Zavala County
Timothy L. Grant, Public Employment, State
Michael D. Grooms, Edwards County
Dr. Hal Harrell, Uvalde County (Virtual)
Dana Johnson, Kinney County
Juan Martinez, Uvalde County
Rhonda Montgomery, Val Verde County
David Ojeda, Jr., Dimmit County
Jorge Raul Olivas, Maverick County
Nancy Rodriguez, Maverick County
Cody Smith, Uvalde County
W.B. Sansom, Real County
Juan Carlos Vazquez, Val Verde County

Members absent:

Jose L. Barajas, Zavala County
Joe Barker, Uvalde County
Mandy Benavides, Public Assistance, State
Monica Gonzales, Vocational Rehabilitation, State
Rogelio Gonzalez, Val Verde County
Rodrigo Jaime, Dimmit County
Blanca G. Larson, Val Verde County
Jesse Martinez, Jr., Zavala County

Jorge Ramon, II, Val Verde County
Evaristo Rendon, Edwards County
Jose J. Rodriguez, Maverick County
J.R. Suarez, Uvalde County

Others present:

Betty Sifuentes
Rosie Lozano
Marisa Cervantes
Marcos Gonzales
Julie Hernandez
Rachel Martinez
Annabelle Aguilar
Anna Nandin
Katrina Garcia
Martha Bagsneschi
Mario A. Morales
Nick Gallegos
Karina Salas
Brenda Gonzales
Maritza Salinas
Kristian Montoya

I. Call Meeting to Order.

Call meeting to Order at 5:55 P.M. by Mario Obregon, Vice Chairperson.

II. Invocation

Invocation provided by Dana Johnson.

III. Roll Call

Roll Call conducted by Mario A. Morales. A Quorum was established.

IV. Introduction of guests

No guests were present.

Mario Obregon introduced our two new Board Members – Ernesto Flores and Juan Carlos Vazquez.

Plaque Presentation

Betty Sifuentes spoke about the Award the Workforce Solutions Middle Rio Grande was presented at the Annual Meeting. She showcased the Presentation Check and the trophy presented.

V. Public comments.

No one signed in to make a public comment.

VI. Approve February 9, 2023 Minutes.

The February 9, 2023 Board Meeting Minutes were presented for approval. Motion by Jorge R. Olivas to approve Minutes as presented. Second by Dana Johnson. Motion carried.

VII. Old Business

Board Services Award – Vocational Rehabilitation Integration Award \$50,000. Mentioned above. No other Old Business was presented for discussion.

VIII. New Business

Executive Committee (Laura Lopez, Board Chairperson)

Action Item(s):

1. Discuss and approve Mid-year Budget Amendment.

Mid-Year Budget Amendment has not been presented by the Fiscal Agent. Normally, this Budget is amended in April, for the current Fiscal Year. The Annual Budget was prepared and presented late. Additionally, the Meeting Expenditure Reports were also late. The Fiscal Agent is still ramping up due to personnel changes and training needs. Lastly, the Cost Allocation Plan is also still pending approval. Executive Committee recommends that we table this item until the June 8, 2023 Meeting. Motion by Manuel Estrada to Table this matter. Second by Rhonda Montgomery. Motion carried.

2. Discuss and approve release of Child Care Services RFP for up to four years contract, October 1 2023 through September 30, 2026.

A Request for Proposals (RFP) will be issued for the administration of the Child Care Services, for a four-year period, will be released.

There will be a slight modification pertaining to the Bidder's Conference which will be held on April 26, 2023 at 3 P.M., and as noted in Summary Calendar, dates are subject to change. This is an open competitive process. Several questions were presented by some of the new Board Members. Motion by Nancy Rodriguez to approve the release of the proposed RFP, with noted modification. Second by Juan Martinez. Motion carried.

Information Items:

1. Joint Executive Committee Mediation Follow-up (WFSMRG-MRGDC Executive Committee Member meeting).
 - a. Performance Improvement for the One-Stop Operator and Child Care Service Contractor MRGDC.
 - b. Role of each administration;
 - i. Oversight and Monitoring by the WFSMRG Board
 - ii. One-Stop Operator and Child Care Service Contractor MRGDC
 - iii. Fiscal Agent designation by Partnership Agreement between WFSMRG Board and Chief Elected Officials (9-County Judges and Mayor of Del Rio).
 - c. Improve Communications and Reach Consensus on the Joint Development of an Action Plan to Improve Services to the 9-County Region by September 30, 2023.
 - d. Review Texas Workforce Commission's Sub-Recipient Monitoring Exit Report.

Betty Sifuentes described the Mediation Meeting that was held in March. Timothy Grant was asked to expand, since he served as the Moderator. They mentioned concerns with "deliverables and responsibilities." They also mentioned a need for "consistent leadership meeting times/dates" and addressing communication issues.

Betty Sifuentes reviewed the items that were in the Board Packet Addendum. This Addendum included several late items and a document with four (4) strategies for improved performance. Mr. Nick Gallegos indicated the document developed after the Mediation Meeting would be taken under advisement with the MRGDC Board. Sifuentes noted she would follow-up with MRGDC to develop an Action Plan for improvement to performance and contract deliverables.

David Ojeda asked about Joe Cruz' availability to work on the missing Budgets and to act as our consultant. Betty Sifuentes affirmed Joe

Cruz' availability and that he will be utilized to complete budgetary items as needed under the Board's contract with him.

Betty Sifuentes introduced Marcos Gonzales as the new Board Accountant. Jorge Olivas stated that he felt that both organizations seem to have the required talent. He continued that we simply need to work together.

Ernesto Flores added that he would like to see the Middle Rio Grande Board recognized as one of the "Outstanding Boards in the State of Texas." He mentioned that the Rio Grande Board was once recognized as such. Myrta Garcia stressed that we need to work together in order to properly serve our region and our citizens.

Karina Salas added that Reporting lags behind, by about a quarter. This is normal. No action required.

2. Update on Board Membership –
 - a. New Appointments – Two new Board Members.
 - b. Resignations – one Board Member resigned – Glenn Bradley.
 - c. Reappointments – No new reappointments.
 - d. Vacancies – there are two vacancies – one in Kinney County and one in Real County.

Mario Obregon and Betty Sifuentes acknowledged our two newest Board Members – Ernesto Flores and Juan Carlos Vazquez.

Finance and Audit Committee (Arturo Sanchez, Jr.)

Action Items:

1. Review and approve WFSMRG February 2023 Expenditure Report.

This report was not available and had errors to be corrected. Motion by Jorge Olivas to Table this item. Second by Juan Carlos Vazquez. Motion carried.

2. Review and approve Workforce Contracts for a total of \$42,250.
 - a) Middle Skills Employment Supplies Pilot Projects (WOS) (new contract) – March 8, 2023 through November 30, 2023.

Betty Sifuentes discussed this new contract and noted that it was designed to provide support services for those needing items to enter a job. Motion by Dana Johnson to approve/accept the contract. Second by Jorge Olivas. Motion carried.

Information Items:

None were presented.

Child Care Committee (Myrta Garcia)

Action Items:

1. Review and approve Child Care Corrective Action Plan.

This item was presented by Betty Sifuentes and Marisa Cervantes. Motion by Michael Grooms to approve the adoption of the Child Care Corrective Action Plan. Second by Juan Martinez. Motion carried.

2. Review and approve Child Care Program Disallowed Costs.

Marisa Cervantes mentioned that the item has been submitted to the State for a determination of whether the potential disallowed cost was due to staff omitted action or whether the parent had responsibility to reveal all income to determine eligibility and enrollment into child care services. The State will decide whether the issue is potential fraud or a disallowed cost. There was discussion, from the Contractor, that this should not be attributed to them but that the issues should be attributed to the participant. Brenda Gonzales (MRGDC) mentioned that all of the pertinent information is requested, during the application process, and that it is up to the parent/guardian to provide accurate responses.

One additional issue is that there are no program procedures in place. The Acting Chairman indicated that he had been briefed by the Contractor before the meeting and it was at that point that the Director of Child Care Services cautioned the Chairman about discussing confidential parent cases in an open meeting. She offered to discuss the case administratively with him as she discovered the potential disallowed cost.

Jorge Olivas suggested that we wait for the State Determination. He also added that Program Procedures need to be established. Betty Sifuentes added that would be part of the Corrective Action Plan.

Motion to table this item by Jorge Olivas. Second by Dana Johnson. Motion carried.

Information Item(s):

1. Child Care Report –
 - Texas Workforce Commission January 2023 MPR Report

- Contractor (MRGDC) YTD Enrollment
 - Waitlist Update
 - Child Care Enrollment Comparison Chart – April 2023.
 - Monthly Childcare Reimbursement Chart – April 2023.
2. Update on Technical Assistance Plan (TAP).
 3. Update of Board Child Care Support staff.

Information Items were presented by Betty Sifuentes. She stated concerns with our wait list. We are looking into shifting funds from other programs but, this affects the other programs at a later date. No action required.

Monitoring and Oversight Committee (Juan Martinez)

Action Items:

1. Review and approve Monitoring Report:
 - a. SNAP – January-February 2023.
 - b. Choices - August-December 2022 and January 2023.
 - c. WIOA - August-December 2022 and January 2023.
 - d. Child Care Monitoring Report for 1st Quarter. 2023 (January, February, and March).

Presented by Rosie Lozano. Motion to approve the reports by Jorge Olivas. Second by Juan C. Vazquez. Motion carried.

Note: there was no item #2.

3. Review and Approve Access and Data Security for Workforce Application ALLChg. 3.

Presented by Rosie Lozano. Motion to approve Policy by Michael D. Grooms. Second by Rhonda Montgomery. Motion carried.

4. Review and approve Tik Toc Policy.

Presented by Betty Sifuentes. Motion to approve Tic Tok Policy by Manuel Estrada. Second by Ernesto Flores. Motion carried.

5. Review and approve Signature Policy.

Presented by Betty Sifuentes. This policy pertains to "electronic signatures." Motion to approve Signature Policy by Dana Johnson. Second by Nancy Rodriguez. Motion carried.

Information Items:

1. WFP Report:
 - a. Choices TAP.
 - b. SNAP Corrective Action Plan (CAP).
 - c. TWC January 2023 MPR.
 - d. TWC Monitoring Review.

Betty Sifuentes presented new information on employment statistics. Rosie Lozano reported that the Choices TAP and SNAP CAP have been removed. She also presented the MPR and the Monitoring Review. No action required.

2. February 2023 VOS Greeter Report.

Betty Sifuentes presented the VOS Greeter Report. She also discussed economic development issues. No action required.

3. Student HireAbility Navigator Report.

Betty Sifuentes presented the Navigator Report. She introduced Anna Nandin (Uvalde), Katrina Garcia (Eagle Pass), and Martha Bagsneschi (Del Rio). No action required.

4. Education Outreach Specialist Report.

Betty Sifuentes presented the Outreach Specialist Report. She again welcomed Katrina Garcia and Martha Bagsneschi. No action required.

5. Middle Rio Labor Local Area Unemployment Statistics Report.

Betty Sifuentes presented the Middle Rio Labor Area Unemployment Report. No action required.

6. Labor Market Information for Middle Rio Grande.

Betty Sifuentes presented the Market Labor Report. No action required.

Economic Development Committee (Laura Lopez)

Action Items:

1. Discuss Regional Strategies for MRG Region.

Betty Sifuentes presented information on regionalizing job development. They developed strategies to enhance our Employee

and Employment opportunities. Motion by Dana Johnson to approve the presented strategies. Second by Juan Martinez. Motion carried.

Information Items:

1. Discuss partnership opportunity with the Small Business Development Center (Sul Ross State University).

Betty Sifuentes discussed utilizing the SBDC resources for business development in the area. She has met with Elizabeth Pena, Sul Ross State University – Small Business Development Center. Betty Sifuentes introduced Rachel Martinez. No action required.

MRGDC Executive Director’s Report – Nick Gallegos.

Nick Gallegos mentioned the activities that they have been undertaking. He added that there is a new Meat Processing Plant, in La Pryor, being constructed. Karina Salas also discussed the Career Fair, that was held in Del Rio, with more than 300 students. Karina Salas mentioned their removal from CAP/TAP. He also introduced Karina Salas, Maritza Salinas, Brenda Gonzales, Juan Cardenas, and Betsy Prado.

WFSMRG Executive Director’s Report – Elizabeth Sifuentes.

Betty Sifuentes congratulated MRGDC for achieving the removal of the Choices TAP and the SNAP CAP. She mentioned that she had already described her staff’s activities throughout the Board Meeting and did not have anything else to add.

Other Business

Mario Obregon asked for any other Old Business. None was presented.

Adjourn

With no other business to discuss, Mario Obregon asked for a Motion to Adjourn. Motion was presented by Manuel Estrada. Second by Michael D. Grooms. Motion carried. Meeting adjourned at 7:51 P.M.

Secretary

Date

2. DIVERSITY REQUIREMENTS

Is the Board in compliance with the ethnic and geographic diversity of the workforce area in accordance with the latest census report? Yes No

Comments: Continue to focus on Board being more representative of the ethnic and geographic diversity of the community
Response: Board membership meets requirements. Board seats are properly allocated, by County, as outlined in Bylaws. Ethnic diversity - 74% Hispanic, 23% Anglo, and 3% Black.

3. INDUSTRY REPRESENTATION

Does the private sector membership of your Board reasonably represent the industrial and demographic composition of the business community? Yes No

Comments:
Response: Board membership meets State requirements and as outlined in Bylaws.

4. BYLAWS

Date of current bylaws: **12/9/2021**

- Do bylaws include the size of Board? Yes No
- Is composition of Board consistent with bylaws? Yes No
- Do bylaws identify conflict of interest policy? Yes No
- Are bylaws signed and dated? Yes No

Comments:
Response: Bylaws were recently reviewed and amended. (12/9/2021)

Chief Elected Official's Membership Guide for Local Workforce Development Board

5. PARTNERSHIP AGREEMENT

Date of current Partnership Agreement: **7/02/2001**

- Is grant recipient identified? Yes No
- Is the administrative entity identified? Yes No
- Is the process for development of Strategic and Operational Plan identified? Yes No

Comments:
Response:

6. Are the Partnership Agreement and Board bylaws in agreement with each other? Yes No

Comments:
Response:

7. 2022 WIOA PROGRAM YEAR

PERFORMANCE & PROGRAM YEAR 2023

AVAILABLE PERFORMANCE DATA:

Board did not meet the following WIOA PY22 contracted performance measure(s):

- **Credential Rate – Adult & C&T Participants**
- **Employed/Enrolled Q2-Q4 Post Exit – C&T Participants**

According to February 2023 data, Board is currently not meeting the following WIOA PY23 contracted performance measures:

- **Measurable Skills Gains – DW & Youth**
- **Employed/Enrolled Q2 Post Exit – Youth**
- **Credential Rate – Youth**
- **Employed/Enrolled Q2-Q4 Post Exit – C&T Participants**

Chief Elected Official's Membership Guide for Local Workforce Development Board

Comments:

Please provide information on what actions are planned to meet these measures.

Response:

The Board will be placing the Contractor on Technical Assistance Plan(s) and/or Corrective Action Plan(s) for the following measures for failure to meet these performance measures for up to six (6) months:

- Measurable Skills Gains – Dislocated Worker
- Employed/Enrolled Q2 Post Exit – Youth
- Credential Rate – Youth
- Measurable Skills Gained – Youth
- Employed/Enrolled Q2-Q4 Post Exit – C&T

The Board provided extensive training to the Contractor's Director of Workforce Program, her Assistant and to the new Program Coordinator over the Board's monitoring instrument and MPR. They were taught how to pull reports and analyze them to make sure all information is entered correctly. The Board also provided training to the Contractors Quality Assurance team and the Center Managers on the monitoring instruments and the importance of follow up information.

Board will be working with the Contractor to increase enrollment with an aggressive outreach using our partners. We will also utilize social media with our outreach efforts. The Board will also help improve follow up procedures to ensure outcomes are recorded in TWIST.

Additional training will be scheduled to follow up on the previous training and to include training of front-line staff. Training that will be scheduled will include, but not limited to: Counselor notes, follow up, exiting a client. Training for the new TABLEAU reports has been requested.

Failure to meet performance measures will result in cancellation of contract(s) sanctions, or subcontracting with other contractors to achieve the performance indicators to at least meeting levels.

Elizabeth Sifuentes

06/01/2023

Signature, Board Executive Director

Date

Received by TWC: _____

Signature
Director, Board Support and Agency Administered Programs

Date

Workforce Solutions Middle Rio Grande Board

Executive Committee

June 8, 2023

Authorization to Authorize Executive Director to Take Appropriate Action
Requiring Contractor to Improve Performance Measures by September 30,
2023

BACKGROUND

In the Texas workforce system, a Workforce Development Board (Board) must have strong financial management and service delivery practices. As required by law ([Texas Labor Code §302.048](#)). In Texas it is this evaluation that requires the Texas Workforce Commission (TWC) to evaluate each of the 28 Board's capacity to oversee and manage local funds and the delivery of local workforce services. Those results of the WFSMRG Board's results are now available.

TWC has evaluated the Board's fulfillment of its responsibilities related to:

1. Developing, maintaining and upgrading comprehensive fiscal management and accountability systems
2. Hiring, training and retraining qualified staff to carry out the Board's oversight function
3. Oversight and improvement of operation of local Workforce Solutions offices in the area served by the Board
4. Managing contractors' performance across multiple Board programs and achieving required performance standards
5. Identifying and resolving long-standing oversight problems of the Board and performance problems of contract providers
6. Selection and oversight of local contractors to improve delivery of workforce services

The Middle Rio Grande Board's Evaluation has one of the worst ratings among the 28 workforce boards, below standard in number 1, 5, and 6.

DISCUSSION

In accordance with law and rule ([40 TAC §802.67 Commission Evaluation of Board Oversight Capacity](#)), the Board is evaluated for its performance and compliance with applicable statutes, regulations, and other governing provisions and make findings, as appropriate with respect to the six areas of responsibility listed.

- The low ratings in each area require immediate action by the Board to improve three of six ratings Below standard. The Contractor MRGDC's
- Executive Director has not signed off nor met with the Board staff to develop an Action Plan as was presented to the Board after the Mediation meeting held on March 29, 2023. Failure of the Contractor to work with the Board requires that the Board establish the Corrective Action Plan or Technical Assistance Plan in each measure not being met with required improvements at least to 80% by the end of September 2023.
- Failure to achieve such improvements after assessment and evaluation of the Board requires that the Board initiate several methods against the Contractor MRGDC:
 - a. Sanctions to reduce the funding and subcontract with other contractors to deliver the performance results with its customers, employers and job seekers.
 - b. Cancellation of the One-Stop Contract and request to release an RFP for replacement of Contractor.
 - With successful outcomes upon evaluation on or about September 30, 2023, recommendation will be made to renew or extend another year of a contract to the current Contractor MRGDC.
 - It is recommended that the Board take this strong action to preserve and protect continued funding to serve its mission and purpose for the development of the region's workforce

ACTION Recommendation: Based on the Rating of the WFSMRG Board's oversight capacity by the Texas Workforce Commission and that three of the six evaluation ratings are below standard, it is recommended that the Executive Director have authorization to initiate sanctions against MRGDC as Contractor for the One-Stop Center Contract, cancel the contract and re-procure, and/or with successful improvement renew and extend Contract at or around September 30, 2023.

Board Oversight Capacity—BCY 2022

TWC Rule §802.67. Commission Evaluation of Board Oversight Capacity

Middle Rio Grande Score Card

The Texas Workforce Commission's annual evaluation of each Board's oversight capacity. Boards are assigned a rating of Meets Standards or Below Standards for each of the following six categories.

Develop, maintain, and upgrade comprehensive fiscal management systems

Below

- √ Does the Board have fiscal management systems in place that include appropriate fiscal controls?
- √ * Does the Board, during its regularly scheduled meetings, include a quarterly review of the financial status of the Board and its service providers for all funding sources it administers?
- x Have single audits been free of material weaknesses?

Hire, train, and retain qualified staff to carry out the Board's oversight activities

Meets

- √ Has the Board been certified?
- √ * Has the Board hired or retained qualified staff (Executive Director, Chief Financial Officer, Program Director, Contract Management Staff, Monitoring staff) to oversee contractors?

Select and oversee local contractors to improve the delivery of workforce services

Meets

- √ Does the Board have an effective formal procurement process, and has the Board been following this process?
- √ Does the Board have a certified monitoring function in place to oversee contractors?
- √ The Board has no disallowed costs exceeding one percent of allocation (non-self-reported).
- √ The Board has no disallowed costs exceeding one percent which resulted in repaying funds.

Oversee and improve the operations of Workforce Solutions Offices in the Board's service area

Meets

- √ Does the Board have certified Workforce Solutions Offices?
- √ * Can the Board provide documentation demonstrating that it has policies in place to address service improvement, such as the initiation of performance improvement or service improvement plans when performance issues are identified with a local contractor?

- √ * Has the Board applied its service improvement policy when necessary?

Manage the contractors' performance across multiple Board programs

Below

- x Did the Board meet target on at least 80 percent of its contracted performance measures?
- √ Is the Board within 35 percent of target on all contracted performance measures?
- √ * Does the Board hold performance oversight meetings, do performance reviews, or, during its regularly scheduled meetings, include a review of its status on contracted performance measures at least four times throughout the year?

Identify and resolve long-standing or severe Board oversight problems and workforce service provider performance issues

Below

- x The Board did not miss target on the same performance measure two years in a row.
- x The Board does not have any unresolved material weaknesses discovered through a single audit.
- √ The Board has not been placed on an Intent to Sanction or a Sanction.

Middle Rio Community Impact Statement

A written statement from each Board summarizing its impact on and relationship with the local community and economy. Specify how the Board's efforts demonstrate and contribute to an effective workforce system by engaging employers, helping workers find jobs, and ensuring good fiscal stewardship.

The mission of Workforce Solutions Middle Rio Grande (WSMRG) is to create a systematic, integrated system within the Middle Rio Grande Workforce Development Area through which its residents have access to quality employment and employment related education and training services, and its employers, public and private, can find skilled and productive workers, access services to upgrade the skills, productivity and competitiveness of incumbent workers, and get assistance in creating new and expanded employment opportunities.

Adaptations to the new Covid-19 virtual nature of providing services have been made with the Rural Initiative Grant. The Board is able to provide services to remote areas. Adaptations to the full-service centers to provide all services virtually have been made in the latter stages of COVID service model adjustments. The one-stop centers have now developed a hybrid model that includes more self-assisted services through technology and the in-person services to provide more intense services to most-in-need customers with the net impact being a return to less unemployment in the region and a return to single digit unemployment. Services to individuals with special needs have been enhanced through the integration of the Vocational Rehabilitation co-located center staff working and expanding the number of employers. The Board was recognized with an award at the annual state conference.

√ = Meets Standard

X = Below Standard

* = Board Attestation

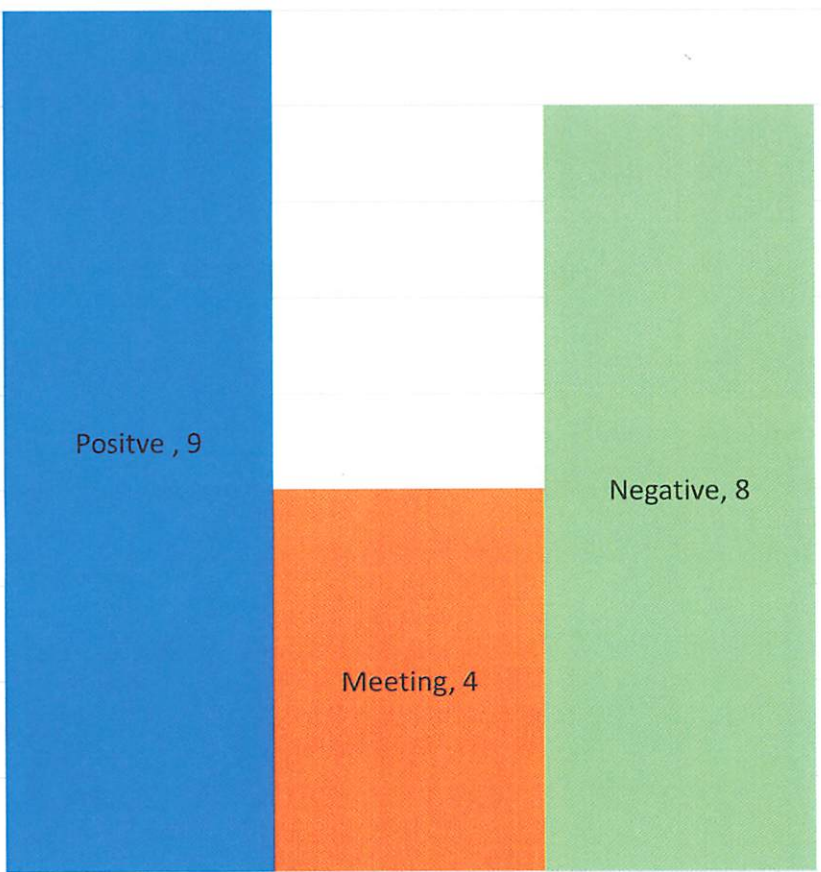
Performance Matrix for Contractor MRGDC

Workforce Board Summary Report - Contracted Measures

Contracted Measures	October 2022 Percent 61.90%			November 2022 Percent 63.64%			December 2022 Percent 72.73%			January 2023 Percent 77.27%			February 2023 Percent 69.57%			March 2023 Percent 73.91%		
	Positive	Meeting	Negative	Positive	Meeting	Negative	Positive	Meeting	Negative	Positive	Meeting	Negative	Positive	Meeting	Negative	Positive	Meeting	Negative
Employed Q2 Post Exit - Adult		X			X		X			X			X				X	
Employed Q4 Post Exit - Adult	X			X			X			X			X			X		
Median Earnings Q2 Post Exit - Adult	X			X			X	X		X	X		X	X		X	X	
Credential Rate - Adult	X			X			X			X			X			X		
Measureable Skills Gains - Adult		X				X		X			X			X			X	
Employed Q2 Post Exit DW	X			X			X			X			X			X		
Employed Q4 Post Exit - DW	X			X			X	X		X	X		X	X		X	X	
Median Earnings Q2 Post Exit - DW	X			X			X			X			X			X		
Credential Rate - DW	X			X			X			X			X			X		
Measureable Skills Gains -DW			X			X			X			X			X			X
Employed/Enrolled Q2 Post Exit - Youth			X			X					X				X			X
Employed/Enrolled Q4 Post Exit - Youth			X			X		X			X			X			X	
Median Earnings Q2 Post Exit - Youth		X			X			X			X			X			X	
Credential Rate - Youth			X			X					X			X			X	
Measureable Skills Gains - Youth			X			X					X			X			X	
Employed/Enrolled Q2 Post Exit - C&T			X			X		X			X			X			X	
Employed/Enrolled Q2-Q4 Post Exit - C&T			X			X					X			X			X	
Credential Rate - C&T Participants	X			X			X			X			X			X		
Claimant Reemployment within 10 Weeks		X			X				X					X			X	
Employers Receiving WF Assistance -Boards or Self-Svc	n/a				X			X			X			X			X	
Choices Full Engagement Rate - All Family Total			X		X			X			X			X			X	
Avg # Children Served Per Day- Combined (Oct-Mar)																		
Avg # Children Served Per Day - Combined	X			X			X			X			X			X		
Totals	9	4	8	10	4	8	9	7	6	9	8	5	10	6	7	10	6	8

Middle Rio Grande Contracted Measures

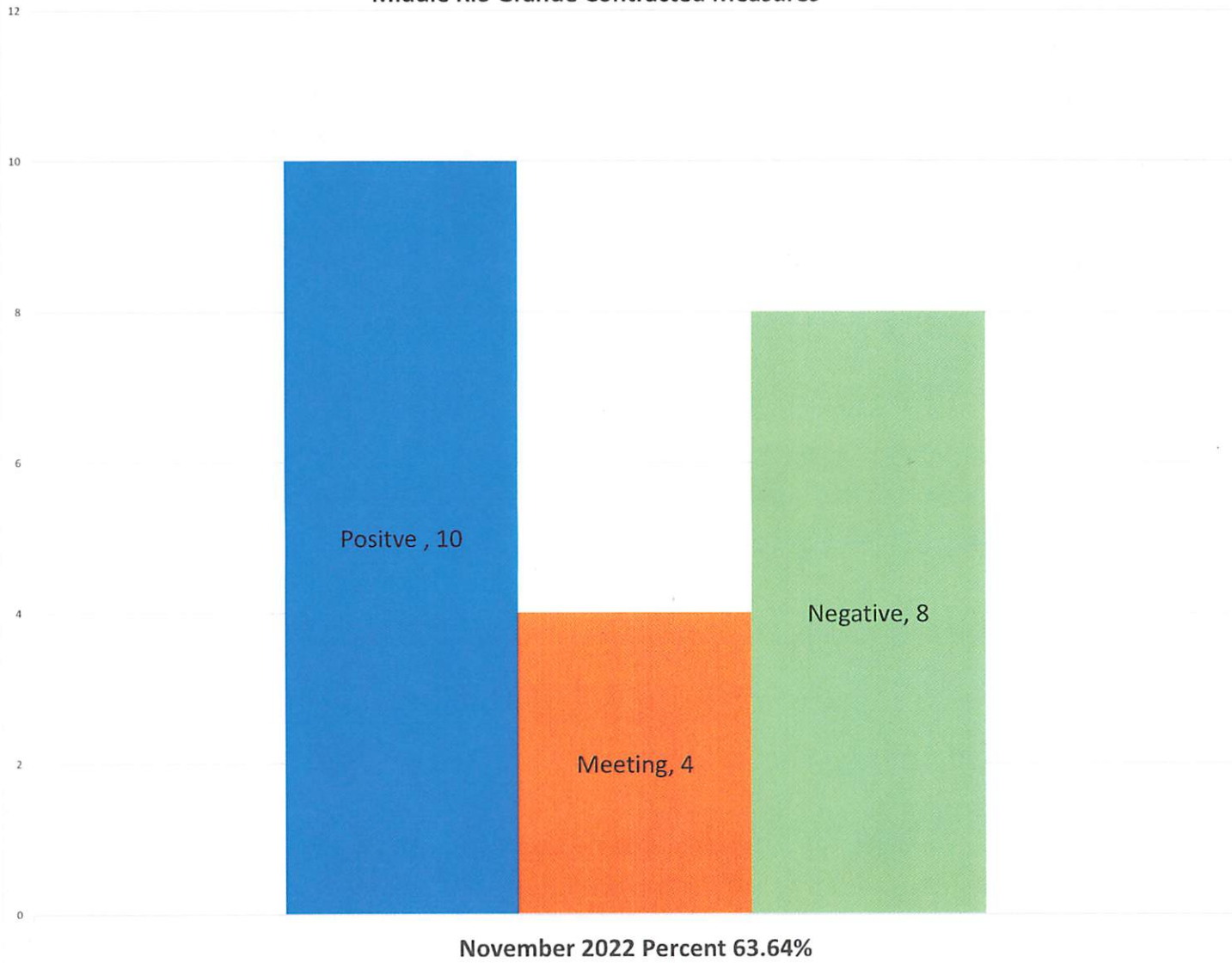
10
9
8
7
6
5
4
3
2
1
0



October 2022 Percent 61.90%

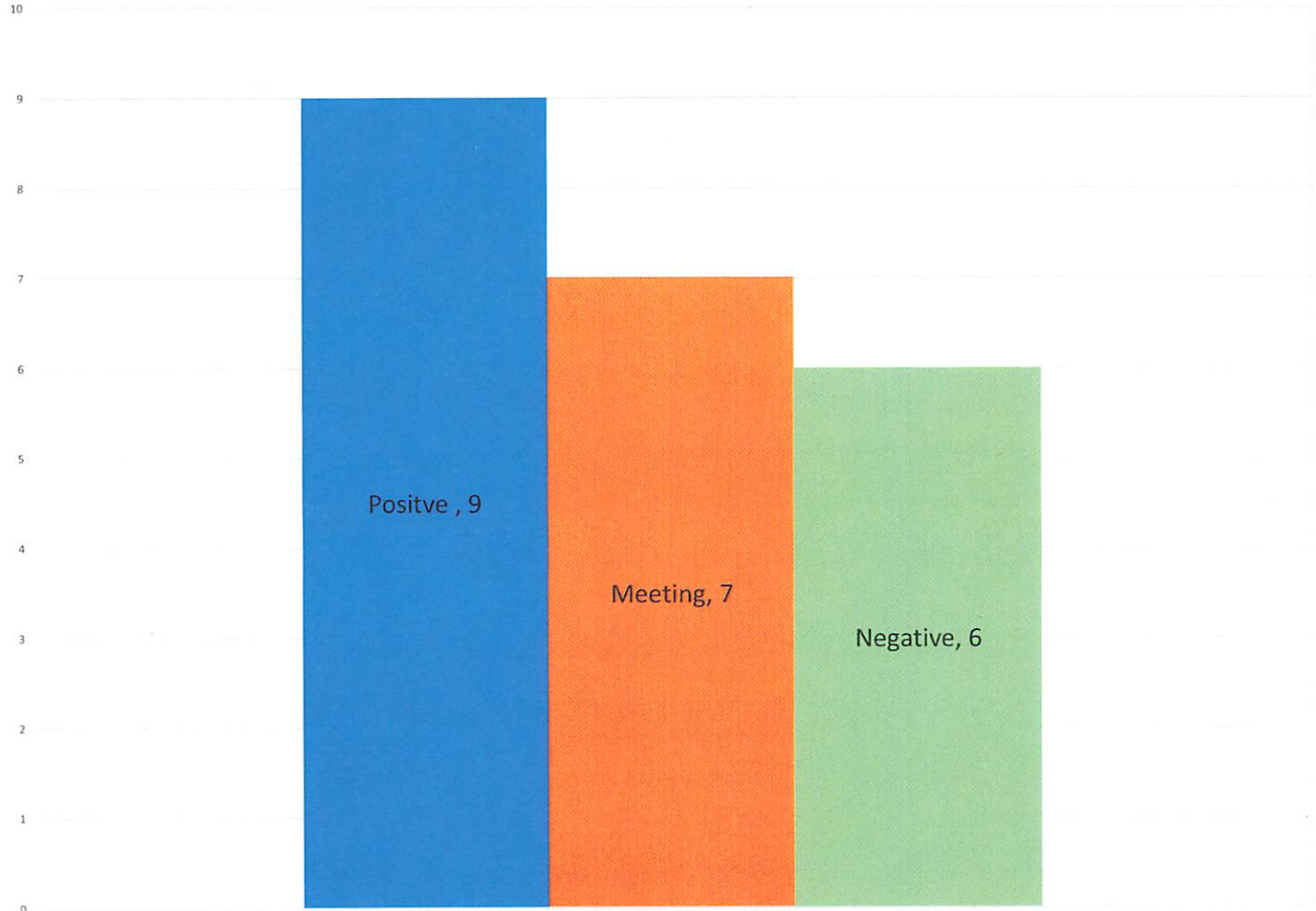
October 2022 Percent 61.90%		
Positive	Meeting	Negative
	x	
x		
x		
x		
	x	
x		
x		
x		
		x
		x
		x
	x	
		x
		x
x		
n/a	x	
		x
x		
9	4	8

Middle Rio Grande Contracted Measures



November 2022 Percent 63.64%		
Positive	Meeting	Negative
	X	
X		
X		
X		
		X
X		
X		
X		
X		
		X
		X
		X
	X	
		X
		X
		X
X		
	X	
	X	
X		
X		
10	4	8

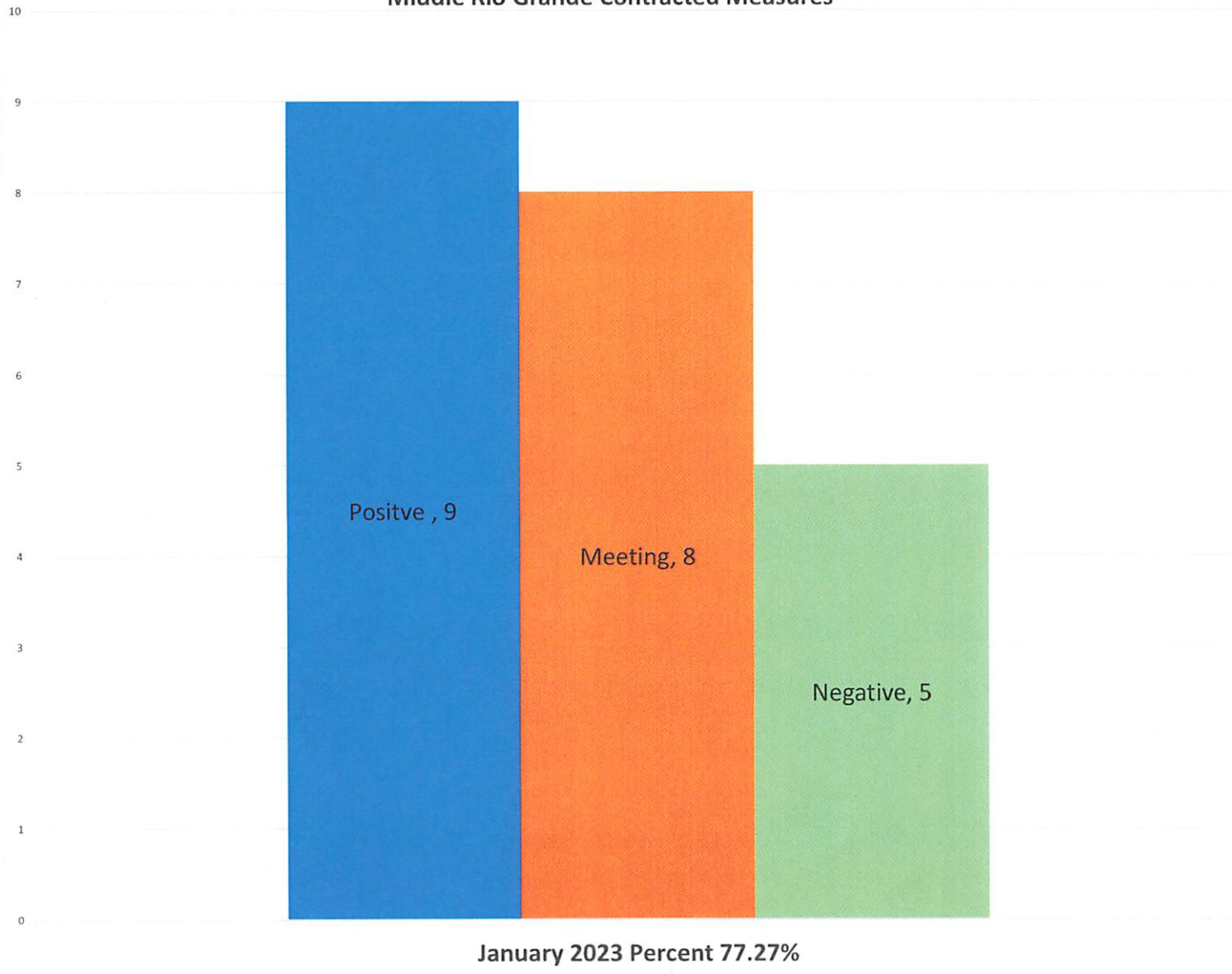
Middle Rio Grande Contracted Measures



December 2022 Percent 72.73%

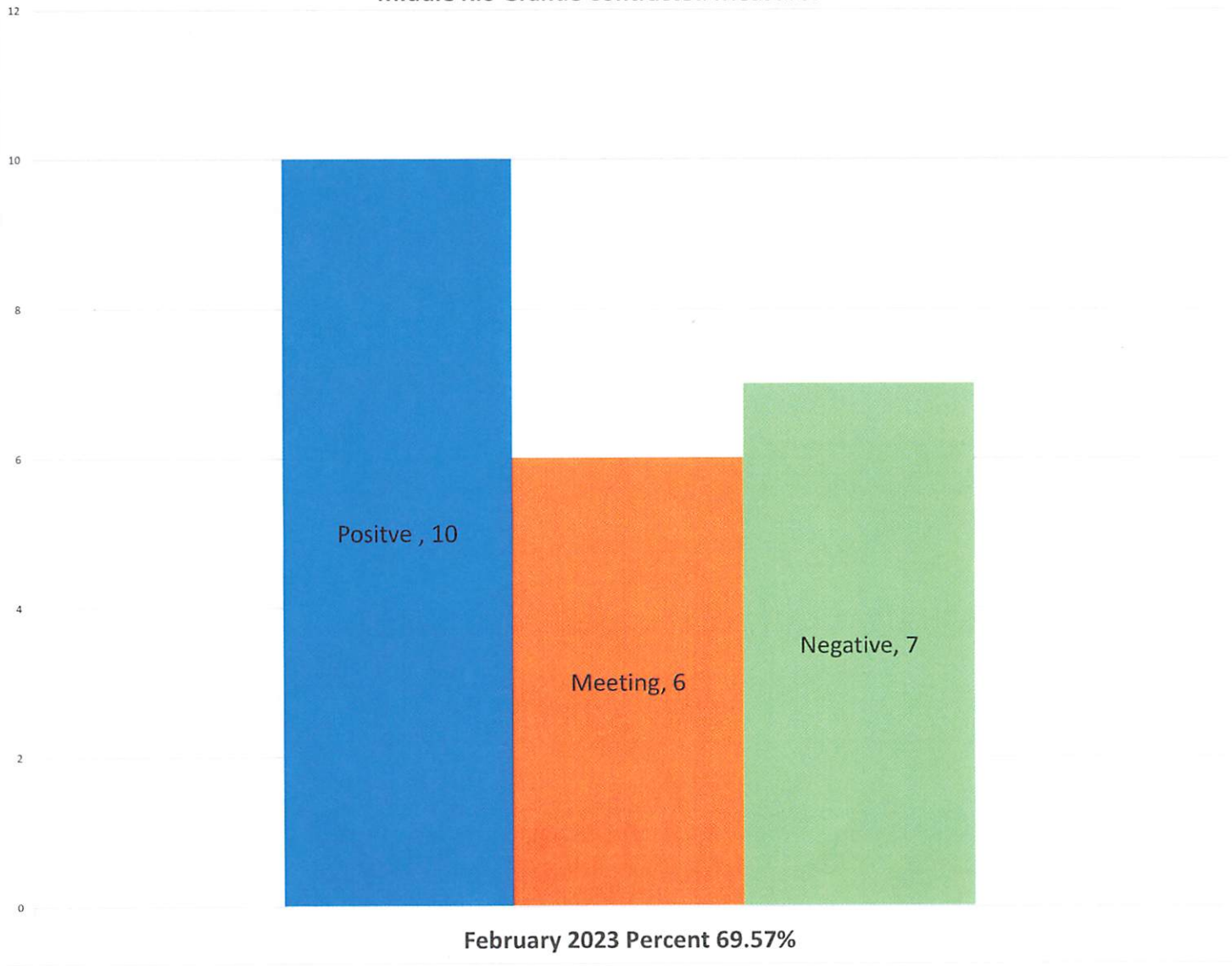
December 2022 Percent 72.73%		
Positive	Meeting	Negative
X		
X		
	X	
X	X	
X	X	
X		
X		
		X
		X
	X	
	X	
		X
		X
	X	
		X
X		
		X
	X	
X		
X		
9	7	6

Middle Rio Grande Contracted Measures



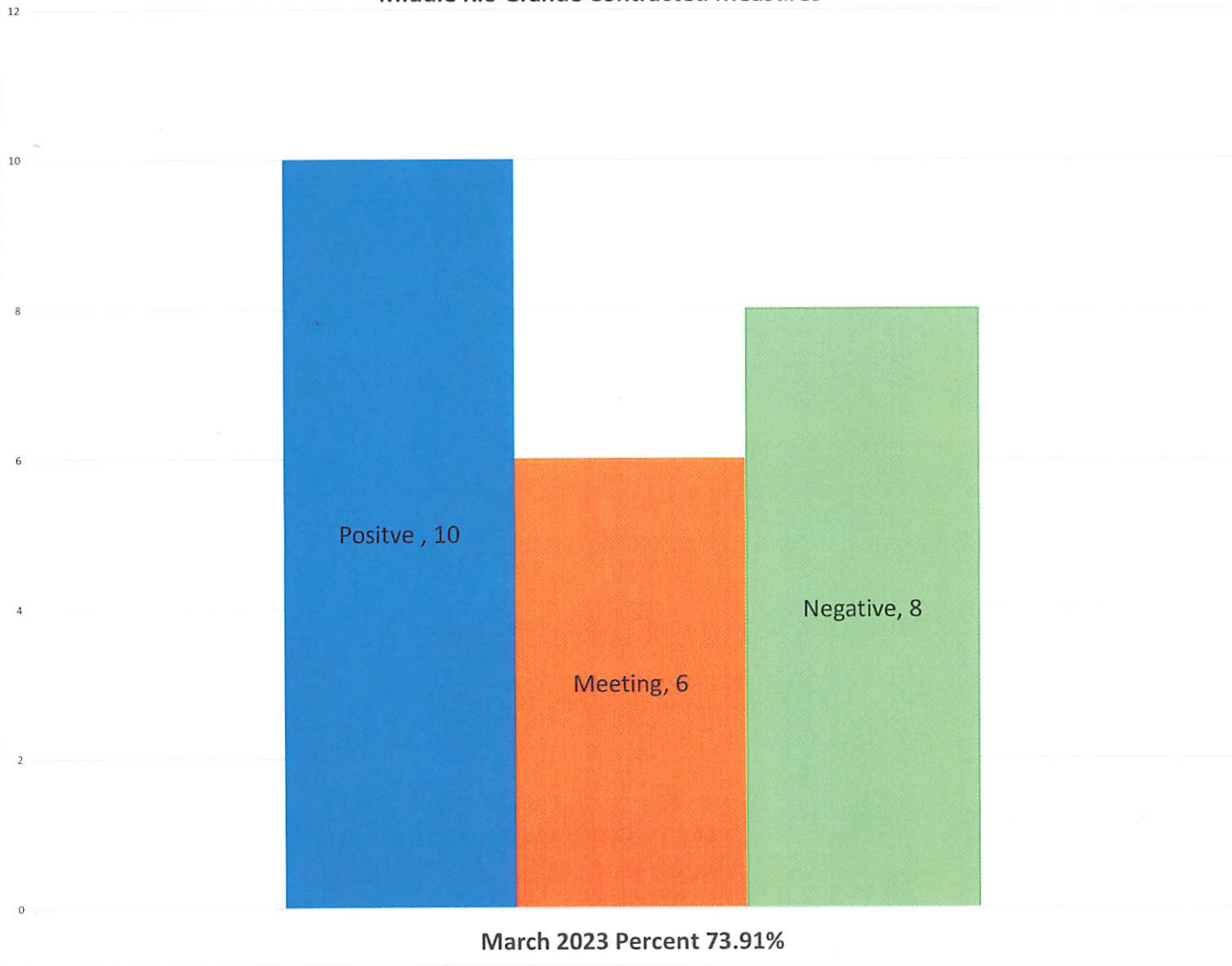
January 2023 Percent 77.27%		
Positive	Meeting	Negative
x		
x		
	x	
x		
	x	
x		
	x	
x		
x		
		x
	x	
	x	
		x
		x
		x
	x	
		x
x		
	x	
	x	
x		
x		
9	8	5

Middle Rio Grande Contracted Measures



February 2023 Percent 69.57%		
Positive	Meeting	Negative
x		
x		
	x	
x		
	x	
x		
	x	
x		
x		
		x
		x
	x	
	x	
		x
		x
	x	
x		
		x
		x
x		
x		
x		
10	6	7

Middle Rio Grande Contracted Measures



March 2023 Percent 73.91%		
Positive	Meeting	Negative
	x	
x		
x		
x		
	x	
x		
	x	
x		
x		
		x
		x
	x	
	x	
		x
		x
	x	
	x	
x		
x		
x		
10	6	8

Workforce Solutions Middle Rio Grande Board

Executive Committee

June 8, 2023

Authorization to Review and Approve Garza/Gonzales & Associates Audit for
FY October 1, 2021 – September 30, 2022

BACKGROUND

As per Article XVI, Section 2 of the WFSMRGB's Corporate By-Laws last amended in December 2022, the Corporation through its designated Fiscal Agent MRGDC shall maintain current, true and accurate financial records with full and correct entries made with respect to all financial transactions of the Corporation, including all income and expenditures in accordance with generally accepted accounting practices. All financial records of the Corporation shall be inspected on an annual basis by an independent auditing firm and that independent auditing firm shall issue an annual certified report to the Corporation.

DISCUSSION

In August of 2022 the tenured Controller of the Fiscal Agent retired and a new Controller was hired as of September 2022. On August 25, 2023, that Controller resigned and a new Interim Controller was hired to steward the preparation for the auditors to conduct their independent audit. The Personnel Officer was appointed as Interim Finance Officer with the previous Finance Officer being designated Interim Controller.

The audit report is required to be completed by no later than June 30, 2023 and remitted to TWC and to the Federal Clearinghouse for the federal funding the Board receives.

The Fiscal Agent hired the CPA firm of Garza/Gonzales to conduct technical assistance to the staff who the following week lost another Accountant. As a result of the learning curve for the newer staff, the Garza/Gonzales CPA firm will not be able to complete the certified report to the Board at its June 8, 2023 Board meeting.

ACTION

Recommendation: Request that a Special Meeting of the Executive Committee be held on June 27, 2023, or as appropriate, to review and approve the annual audit report for FY October 1, 2021 through September 30, 2022, subject to ratification at the August 10, 2023 bi-monthly Board meeting.

Texas Workforce Commission

A Member of Texas Workforce Solutions

Bryan Daniel, Chairman
Commissioner Representing
the Public

Julian Alvarez
Commissioner Representing
Labor

Aaron Demerson
Commissioner Representing
Employers

Edward Serna
Executive Director

May 12, 2023

Ms. Elizabeth Sifuentes, Executive Director
Workforce Solutions Middle Rio Grande
216 West Main, Suite B
Uvalde, Texas 78801

Audit Resolution Report

Dear Ms. Sifuentes:

Workforce Solutions for Middle Rio Grande (Board) administers the Child Care Services, Choices (employment services for Temporary Assistance for Needy Families), Employment Services, and Workforce Innovation and Opportunity Act programs. In Fiscal Year 2022 TWC conducted a monitoring review of these programs and had four findings, as documented in Monitoring Report #22.27.0001. This letter is about the audit resolution of the findings, as outlined below:

Finding: Ensure Procurements are Properly Conducted and Records are Maintained

The Board's actual micro-purchase procedures differ from its written micro-purchase policy and supporting documentation for some micro-purchases had unexplained procedural deviations. The Boards' written micro-purchase policy requires staff to use vendors on the Board's approved vendors list. Rather than using the vendor list, staff instead followed the Boards' written small purchase procurement policy of obtaining price or rate quotations from a minimum of three providers. However, when tested, three of 11 (27 percent) micro-purchase transactions have only two quotations, without written explanation for why a third bid or quotation was not obtained.

The three micro-purchase transactions, all awarded with two quotations each, were an ADA facilities project, an IT technologies project and website maintenance.

Staff not following its own policies and incomplete or outdated policies can result in procedural inconsistencies and compliance violations. Unexplained deviations from established procedures can result in an incomplete history of the procurement, and may raise questions about fairness, price reasonableness and other concerns.

Corrective Action Taken:

The Board has proper controls in place to ensure procurements are conducted in accordance with local, federal, and state procurement guidelines and requirements, and that procurement documentation is maintained. Board provided its revised procedure titled, Controller's Change to Procurement Process, effective January 9, 2023, and modified Microix purchase order module menu which includes a listing of procurement methods, supporting documentation, and checklist to determine if procurements are reasonable, allocable, and necessary. In addition, the Board conducts quarterly monitoring as part of its internal controls. Recent Board monitoring indicates adequate controls are in place. Lastly, the Board provided training agenda with sign-in sheet for this area. The corrective actions taken are sufficient to resolve this finding.

Finding: Ensure TWIST Access is Revoked Within the Required Timeframe

In three of ten (30 percent) files tested, TWIST access was not terminated immediately for Subrecipient staff no longer required to access the system. Access was revoked from three to 17 days late. Additionally, local policy did not address the required timeframe for access to be revoked. During the review, a draft policy was provided, and staff indicated it would be proposed at a future Board meeting.

Without timely inactivation of terminated employee user accounts and a policy defining the required timeframe for access to be revoked, risk of unauthorized access to confidential information increases.

Corrective Action Taken:

The Board has proper controls in place to ensure TWIST access is revoked immediately within 24 hours for staff terminated voluntarily or involuntarily. Board provided a copy of its revised Access and Data Security for Workforce Applications dated February 9, 2023 and TWIST Access Account Responsibility Notice form. In addition, Board provided a listing of terminated staff for the month of January 2023, along with the dates their TWIST access was revoked, resulting in a zero percent error rate. The corrective actions taken are sufficient to resolve this finding.

Finding: Ensure Sanctions are Requested within the Required Timeframe

The Board did not ensure sanctions were requested within the required timeframe for Choices noncooperating participants. In seven of ten case files tested (70 percent) the penalty was not initiated for outreach appointments. If noncooperating participants are not penalized in a timely manner, the Choices

participants may continue to receive benefits that they are no longer eligible to receive.

Corrective Action Taken:

The Board has adequate controls in place to ensure Choices noncooperating program requirements are met. This includes but not limited to quarterly monitoring and ongoing training. In addition, recent Board monitoring and TA testing revealed zero percent error rate for this area. Lastly, the Board provided training agenda and sign-in sheets for recent training conducted by TWC's Workforce TA. The corrective actions taken are sufficient to resolve this finding.

Finding: Ensure Physical Inventory Conducted Annually and Property Records are Complete

The Board did not have documentation to support the required annual physical inventory of equipment. In addition, the Board did not ensure the property records contain all the required elements. The Board's property record was missing the following elements:

- Use and Condition
- Federal Award Identification Number
- Percentage of Federal or State Participation in the cost of the property.
- Disposition Data
- Title Holder
- Funding source

Without completing an annual physical inventory, the Board may not be able to accurately account for property purchased with state and federal funds. And, without maintaining accurate property records, it could impact the accuracy of reporting purchases and maintaining an accurate inventory list.

Corrective Action Taken:

The Board provided a copy of its property inventory annual report conducted on March 13, 2023 with all required elements. In addition, the Board provided revised policy and procedures including Property Management Amendment, dated May 2023 that complies with FMGC Chapter 13 Property guide. The corrective actions taken are sufficient to resolve this finding.

Because the corrective actions taken adequately resolve the findings, TWC Monitoring Report #22.27.0001 is closed. We encourage the Board to continue its efforts in following and adhering to local, federal, and state guidelines, as the areas noted above will be tested during subsequent monitoring reviews.

Ms. Sifuentes
Page 4
May 12, 2023

Thank you for your assistance on this matter. If you have any further questions, please contact Judy Ohn at (512) 354-9616 or judy.ohn@twc.texas.gov.

Sincerely,

A handwritten signature in blue ink that reads "Charles E. Ross, Jr." with a stylized flourish at the end.

Charles E. Ross, Jr.
Director, Division of Fraud Deterrence and Compliance Monitoring

cc: Laura Lopez, Chair, Workforce Solutions Middle Rio Grande

United States Department of Health and Human Services

Gwendolyn Jones, Regional Program Manager
Deborah Daniels, Program Specialist
Alisa Matthews, Program Specialist

United States Department of Labor

Nicholas E. Lalpui, Regional Administrator, Employment and Training Administration
M. Frank Stluka, Regional Director, Office of State Systems, Employment and Training Administration

Texas Workforce Commission

A Member of Texas Workforce Solutions

Bryan Daniel, Chairman
Commissioner Representing
the Public

Aaron Demerson
Commissioner Representing
Employers

Alberto Treviño, III
Commissioner Representing
Labor

Edward Serna
Executive Director

May 25, 2023

Ms. Betty Sifuentes
Executive Director
Workforce Solutions Middle Rio Grande Board
216 W. Main Street, Suite A
Uvalde, Texas 78802

Dear Ms. Sifuentes:

We have received the budget and expenditure information submitted by Workforce Solutions Middle Rio Grande Board for the Board's fiscal year beginning October 1, 2022. *The General Appropriations Act*, as adopted during the last regular legislative session, requires all board budgets be submitted to the State Legislative Reference Library.

We have determined that the information is compliant with the instructions provided by the Texas Workforce Commission, as described in *Texas Government Code §2308.262* and *Financial Manual for Grants and Contracts (FMGC) Chapter 6.2 Budget Submission Requirements*. A copy of the budget will be maintained in our files, a copy will be forwarded to TWC's Workforce Grants and Contracts Department, and another copy sent to the State Legislative Reference Library. In addition, a pdf copy of the final budget will be uploaded to the Annual Budget folder in SharePoint. [Workforce Solutions Middle Rio Grande](#)

Thank you for your assistance in helping us achieve a consistent budget format for all Boards. Should you have any questions or concerns, please contact Kathleen Runnels at 512-936-3016.

Sincerely,

Judy Ohn

Judy Ohn, CPA
Director of Fiscal Services and Audit Resolution
Division of Fraud Deterrence and Compliance Monitoring

cc: Betsy Prado, Interim Controller, Middle Rio Grande Development Council
James Golsan, Manager, Workforce Board Grants, TWC

WORKFORCE SOLUTIONS MIDDLE RIO GRANDE BOARD

October 1, 2022 - September 30, 2023

Fiscal Year 2022-23

SUMMARY STATEMENT OF EXPENDITURES

COST CATEGORIES	2022-2023 Budget	APRIL Expenses	Cumulative Expenses	Balance	VAR
PERSONNEL	693,999	49,598	305,713	388,286	44%
FRINGE BENEFITS	259,376	14,810	92,223	167,153	36%
INCENTIVE ADJUSTMENTS	25,000	0	0	25,000	0%
ACCOUNTING & AUDITING	32,400	0	35,861	(3,461)	111%
PROF. FEES/CONTRACTUAL	212,212	0	58,992	153,220	28%
BOARD TRAVEL - I / R	19,000	997	3,431	15,569	18%
BOARD TRAVEL - O / R	4,659	0	0	4,659	0%
TRAVEL - I / R	92,182	1,647	7,393	84,789	8%
TRAVEL - O / R	38,500	0	8,922	29,578	23%
SPACE	31,620	4,449	30,355	1,265	96%
UTILITIES	43,000	0	336	42,664	1%
SUPPLIES/MATERIALS	100,000	0	9,212	90,788	9%
EQUIPMENT PURCHASES	35,000	0	0	35,000	0%
EQUIPMENT / LEASE / MAINT.	10,000	0	3,001	6,999	30%
PRINTING / ADVERTISING	48,000	350	528	47,472	1%
INSURANCE / BONDING	11,700	0	0	11,700	0%
POSTAGE	40,000	0	11,717	28,283	29%
SUBSCRIPTION / DUES	25,500	0	6,732	18,768	26%
COMMUNICATIONS	80,000	0	79	79,921	0%
FISCAL ENTITY FEE	73,647	10,240	62,712	10,935	85%
STAFF TRAINING	60,000	0	0	60,000	0%
Childcare Quality Supplies/Materials	1,212,167	1,902	86,856	1,125,311	7%
NETWORK UPGRADES	50,000	0	0	50,000	0%
SUBTOTAL	3,197,962	83,993	724,063	2,473,899	23%
INDIRECT	0	37,695	276,153	(276,153)	0%
GRAND TOTAL	3,197,962	121,688	1,000,216	2,197,746	31%
			Percentage of Fiscal Year 2022-23		58%

WORKFORCE SOLUTIONS MIDDLE RIO GRANDE BOARD

October 1, 2022 - September 30, 2023
Fiscal Year 2022-23

WORKFORCE ADMINISTRATION STATEMENT OF EXPENDITURES

COST CATEGORIES	2022-2023 Budget	APRIL Expenses	Cumulative Expenses	Balance	VAR
PERSONNEL	347,786	22,758	141,768	206,018	41%
FRINGE BENEFITS	129,996	6,754	42,676	87,320	33%
INCENTIVE ADJUSTMENTS	15,000	0	0	15,000	0%
ACCOUNTING & AUDITING	32,400	0	35,861	(3,461)	111%
PROF. FEES/CONTRACTUAL	134,060	0	3,293	130,767	2%
BOARD TRAVEL - I / R	19,000	997	3,431	15,569	18%
BOARD TRAVEL - O / R	4,659	0	0	4,659	0%
TRAVEL - I / R	40,182	0	1,228	38,954	3%
TRAVEL - O / R	12,500	0	3,692	8,808	30%
SPACE	5,144	0	0	5,144	0%
UTILITIES	25,000	0	86	24,914	0%
SUPPLIES	50,000	0	1,386	48,614	3%
EQUIPMENT PURCHASES	20,000	0	0	20,000	0%
EQUIPMENT / LEASE / MAINT.	5,000	0	1,669	3,331	33%
PRINTING / ADVERTISING	25,000	135	135	24,865	1%
INSURANCE / BONDING	10,000	0	0	10,000	0%
POSTAGE	25,000	0	40	24,960	0%
SUBSCRIPTION / DUES	20,000	0	2,586	17,414	13%
COMMUNICATIONS	50,000	0	33	49,967	0%
FISCAL ENTITY FEE	42,647	7,051	38,269	4,378	0%
STAFF TRAINING	25,000	0	0	25,000	0%
Childcare Quality Supplies/Materials	0	0	0	0	0%
NETWORK UPGRADES	25,000	0	0	25,000	0%
SUBTOTAL	1,063,314	37,695	276,153	787,161	26%
INDIRECT	0	0	0	0	0%
GRAND TOTAL	1,063,314	37,695	276,153	787,161	26%
			Percentage of Fiscal Year 2022-23		58%

WORKFORCE SOLUTIONS MIDDLE RIO GRANDE BOARD

October 1, 2022 - September 30, 2023
Fiscal Year 2022-23

WORKFORCE PROGRAMS

STATEMENT OF EXPENDITURES

COST CATEGORIES	2022-2023 Budget	APRIL Expenses	Cumulative Expenses	Balance	VAR
PERSONNEL	346,213	26,840	163,945	182,268	47%
FRINGE BENEFITS	129,380	8,056	49,547	79,833	38%
INCENTIVE ADJUSTMENTS	10,000	0	0	10,000	0%
ACCOUNTING & AUDITING	0	0	0	0	#DIV/0!
PROF. FEES/CONTRACTUAL	78,212	0	55,699	22,513	71%
BOARD TRAVEL - I / R	0	0	0	0	#DIV/0!
BOARD TRAVEL - O / R	0	0	0	0	#DIV/0!
TRAVEL - I / R	52,000	1,647	6,165	45,835	12%
TRAVEL - O / R	26,000	0	5,229	20,771	20%
SPACE	26,476	4,449	30,355	(3,879)	115%
UTILITIES	18,000	0	250	17,750	1%
SUPPLIES	50,000	0	7,826	42,174	16%
EQUIPMENT PURCHASES	15,000	0	0	15,000	0%
EQUIPMENT / LEASE / MAINT.	5,000	0	1,332	3,668	27%
PRINTING / ADVERTISING	23,000	215	393	22,607	2%
INSURANCE / BONDING	1,700	0	0	1,700	0%
POSTAGE	15,000	0	11,677	3,323	78%
SUBSCRIPTION / DUES	5,500	0	4,146	1,354	75%
COMMUNICATIONS	30,000	0	47	29,953	0%
FISCAL ENTITY FEE	31,000	3,189	24,443	6,557	79%
STAFF TRAINING	35,000	0	0	35,000	0%
Childcare Quality Supplies/Materials	1,212,167	1,902	86,856	1,125,311	7%
NETWORK UPGRADES	25,000	0	0	25,000	0%
SUBTOTAL	2,134,648	46,298	447,910	1,686,738	21%
INDIRECT	0	0	0	0	0%
GRAND TOTAL	2,134,648	46,298	447,910	1,686,738	21%

Percentage of Fiscal Year 2022-23

58%

WORKFORCE SOLUTIONS MIDDLE RIO GRANDE BOARD

October 1, 2022 - September 30, 2023
Fiscal Year 2022-23

CO-LOCATION RENT

STATEMENT OF EXPENDITURES

COST CATEGORIES	2022-2023 Budget	APRIL Expenses	Cumulative Expenses	Balance	VAR
PERSONNEL	0	0	0	0	0%
FRINGE BENEFITS	0	0	0	0	0%
INCENTIVE ADJUSTMENTS	0	0	0	0	0%
ACCOUNTING & AUDITING	0	0	0	0	0%
PROF. FEES/CONTRACTUAL	0	0	0	0	0%
BOARD TRAVEL - I / R	0	0	0	0	0%
BOARD TRAVEL - O / R	0	0	0	0	0%
TRAVEL - I / R	0	0	0	0	0%
TRAVEL - O / R	0	0	0	0	0%
SPACE	484,036	25,490	209,739	274,297	43%
UTILITIES	0	0	0	0	0%
SUPPLIES	0	0	0	0	0%
EQUIPMENT PURCHASES	0	0	0	0	0%
EQUIPMENT / LEASE / MAINT.	0	0	0	0	0%
PRINTING / ADVERTISING	0	0	0	0	0%
INSURANCE / BONDING	0	0	0	0	0%
POSTAGE	0	0	0	0	0%
SUBSCRIPTION / DUES	0	0	0	0	0%
COMMUNICATIONS	0	0	0	0	0%
FISCAL ENTITY FEE	0	0	0	0	0%
STAFF TRAINING	0	0	0	0	0%
Childcare Quality Supplies/Materials	0	0	0	0	0%
NETWORK UPGRADES	0	0	0	0	0%
SUBTOTAL	484,036	25,490	209,739	274,297	43%
INDIRECT	0	0	0	0	0%
GRAND TOTAL	484,036	25,490	209,739	274,297	43%
			Percentage of Fiscal Year 2022-23		58%

MIDDLE RIO GRANDE DEVELOPMENT COUNCIL

October 1, 2022 - September 30, 2023
Fiscal Year 2022-23

WORKFORCE PROGRAMS DIVISION STATEMENT OF EXPENDITURES

COST CATEGORIES	2022-2023 Budget	April Expenses	Cumulative Expenses	Balance	VAR
PERSONNEL	1,573,552	113,955	849,717	723,835	54%
ONE TIME INCENTIVE PAY	0	0	0	0	0%
FRINGE BENEFITS 47.98%/48.29%	759,868	48,694	374,123	385,745	49%
ACCOUNTING & AUDITING	29,395	0	0	29,395	0%
PROF. FEES/CONTRACTUAL	68,904	0	9,359	59,545	14%
TRAVEL - I / R	43,289	2,049	11,583	31,706	27%
TRAVEL - O / R	22,500	0	6,434	16,066	29%
SPACE	66,694	2,521	19,429	47,265	29%
UTILITIES	49,403	5,996	34,361	15,042	70%
SUPPLIES	96,910	4,207	34,702	62,208	36%
EQUIPMENT PURCHASES	0	0	1,028	(1,028)	0%
EQUIPMENT / LEASE / MAINT.	94,062	10,068	66,064	27,998	70%
PRINTING / ADVERTISING	30,500	0	0	30,500	0%
INSURANCE / BONDING	17,291	0	8,710	8,581	50%
POSTAGE	28,879	0	1,682	27,197	6%
SUBSCRIPTION / DUES	18,757	0	1,017	17,740	5%
COMMUNICATIONS	98,805	13,572	73,370	25,435	74%
STAFF TRAINING	35,000	0	0	35,000	0%
FISCAL ENTITY FEE	412,506	14,082	103,477	309,029	25%
NON-OPERATIONAL/PASSTHRU	10,052,474	629,206	5,502,171	4,550,303	55%
NETWORK UPGRADES	24,700	298	1,144	23,556	5%
SUBTOTAL	13,523,489	844,648	7,098,369	6,425,120	52%
INDIRECT 9.9524%/9.1836%	214,292	5,684	43,019	171,273	20%
GRAND TOTAL	13,737,781	850,332	7,141,388	6,596,393	52%
			Percentage of Fiscal Year 2022-23		58%

**WORKFORCE SOLUTIONS MIDDLE RIO GRANDE BOARD
LEASE AGREEMENT AMENDMENT**

This lease agreement amendment (the "Amendment") is made and entered into by and between **SUDAYPROPERTIES, LLC** (Landlord) and **WORKFORCE SOLUTIONS MIDDLE RIO GRANDE BOARD** (Tenant), (collectively the "Parties"), and it revises and replaces certain terms of the lease agreement (the "Lease") between the Parties for the "leased premises" known as **Plaza Del Rio 1601 Veterans Blvd. #1, Del Rio, Texas 78840** and date **September 29, 2016**. All provisions of the Lease not addressed by the Amendment will remain in full force and effect through the new term of the Lease established below.

This Amendment extends the existing Lease term of sixty (60) months, commencing on the date of approval by the Parties. The extension term is **May 1, 2023 until September 30, 2023.**

The Parties agree that the build-out described in the Lease for the primary term of the Lease has already been accomplished and no further amounts are due to the Landlord for such build-out. Tenant shall pay to Landlord as base rental the amount of **\$8,595.00** per month, beginning on the **1st** day of **May 2023** and continuing on the 1st day of each succeeding month thereafter during the term hereof.

Maintenance and Repair

The Parties shall maintain their respective obligations as described in the Lease except that should Landlord fail to respond to request for repairs within the time described, Tenant

shall be permitted to repair within the timeline described, Tenant shall be permitted to repair damages or defects to the lease premises that Landlord failed to repair per lease , and such repairs will comply with all applicable codes. Furthermore, Tenant shall be permitted to deduct the costs of such repairs from future rents as determined by Tenant, and Tenant shall provide receipts of such repairs along with payment of rent reflecting amounts deducted from the rent.

Indemnity

Tenant agrees to indemnify and hold Landlord and its employees and agents harmless from any and all claims for such injury and damages, whether the injury occurs on or off the leased premises, to the extent permitted by law.

Executed this ____ day of _____.

TENANT:

WORKFORCE SOLUTIONS MIDDLE RIO GRANDE BOARD

Elizabeth Sifuentes

04/21/2023

Elizabeth "Betty" Sifuentes
Executive Director
PO Box 760
216 W. Main St., Ste. B
Uvalde, Texas 78801

Date

LANDLORD:

SUDAY PROPERTIES, LLC

Ana Suday

04/24/2023

Jorge/Ana Suday
Owner(s)
313 Quail Creek Dr.
Del Rio, Texas 78840
Fed. ID#81-2634497

Date



WORKFORCE SOLUTIONS MIDDLE RIO GRANDE

PO Box 760 ~ 216 W Main ~ Uvalde ~ Texas ~ 78802 ~ 830-591-0141 ~ 830-591-0004 fax

A proud partner of the AmericanJobCenter® network

Board of Directors
Executive
Committee

Laura Lopez
Chairperson
Private Sector

Mario Obregon
Vice Chairperson
Private Sector

Alfredo Hesles
Secretary
Private Sector

Arturo Sanchez, Jr.
Treasurer
Labor

Cecil T. Snowden
Parliamentarian
Private Sector

Elizabeth Sifuentes
Executive Director

Memorandum of Understanding Between Workforce Solutions Middle Rio Grande Board (WFSMRG) And United Migrant Opportunity Services (UMOS)

This Memorandum of Understanding (MOU) is entered into between the Workforce Solutions Middle Rio Grande Board (WFSMRG) and United Migrant Opportunity Services (UMOS).

I. Purpose of Agreement

As one stop partners under the Food Farm Workers Relief Program (FFWR), WFSMRG and UMOS will ensure that eligible participants who desire to participate in the UMOS programs and enroll in services provided by both parties to this agreement. This agreement is intended to facilitate referrals from agency to agency; coordinate and avoid duplication of services; coordinate case management.

II. Duration of this Agreement

The parties hereto agree and hereby acknowledge that the effective date of this Agreement when fully executed by both parties shall be June 1, 2023, to September 30 2025. The Agreement will remain in effect until it is cancelled by either party in accordance with the terms set forth in Section VII. This Agreement can be renewed or extended for up to three (3) years.

III. General Provisions

It is understood by the parties that each should be able to fulfill its responsibilities under this agreement in accordance with the provisions of law and regulation, which govern their activities. Nothing in this Agreement is intended to negate or otherwise render ineffective any such provisions or operating procedures. If at any time either party is unable to perform its functions under this Agreement consistent with such party's statutory and regulatory mandates, the affected party shall immediately provide written notice to the other to establish a date for mutual resolution of the conflict.

IV. Responsibilities of Parties:

In consideration of the mutual aims and desires of the parties to this Agreement and in recognition of the public benefit to be derived from effective implementation of the programs involved, the parties agree to the following:

A. WFSMRG shall:

- Provide basic career services to eligible participants;
- Assist eligible customers in choosing appropriate childcare enrolling in upstream Migrant Seasonal Head Start Program;
- Coordinate case management;
- Provide soft skills and job readiness workshops to UMOS participants;
- Assist UMOS participants with Work in Texas (WIT) application;
- Provide information about and referral to community resources, as needed, to UMOS participants;
- Make job search referrals to UMOS participants within WFSMRG Programs; and
- Provide UMOS staff with office/meeting space in the Workforce Center on a scheduled, as needed basis.

B. UMOS shall:

- Place UMOS staff on a scheduled, pre-approved basis in designated Workforce Centers to provide services to eligible participants; and
- Refer potential participants to WFSMRG WIOA programs.

C. Both parties shall:

- Identify a single point of contact for referrals;
- Use an agreed upon referral form and process;
- Provide capacity building and professional development by cross training staff on program, documentation, and tracking issues;
- Share customer information, as needed and appropriate, regarding customers' barriers and/or disabilities; and
- Maintain customer confidentiality.

V. Allocation of Costs

The parties in this agreement assume full responsibility for their respective costs associated with the performance of the terms in Section IV, Responsibilities of Parties, of this agreement.

- Both parties agree to co-location of staff, therefore a Shared Infrastructure Cost Agreement is entered into and added to this MOU following the provisions of the Texas Workforce System Operations. The Shared Infrastructure Cost Agreement will include:

- Beginning and end date;
- Parties to the agreement;
- Shared services budget used to determine the cost;
- Party to whom the payment is made;
- Amount of the payment; and
- Invoicing process and due date of payment.

VI. Assurances

Both parties must comply fully with the nondiscrimination and equal opportunity provisions of the following laws:

- Section 188 of the Workforce Innovation and Opportunity Act (WIOA), which prohibits discrimination against all individuals in the United States on the basis of race, color, religion, sex, national origin, age, disability, political affiliation or belief, and against beneficiaries on the basis of either citizenship/status as a lawfully admitted immigrant authorized to work in the United States or participation in any WIOA Title I – financially assisted program or activity;
- Title VI of the Civil Rights Act of 1964, as amended, which prohibits discrimination on the basis of race, color, and national origin;
- Section 504 of the Rehabilitation Act of 1973, as amended, which prohibits discrimination against qualified individuals with disabilities;
- The Age Discrimination Act of 1975, as amended, which prohibits discrimination on the basis of age;
- Title IX of the Education Amendments of 1972, as amended, which prohibits discrimination on the basis of sex in educational programs; • The grant applicant also assures that, as a recipient of WIOA Title I Financial Assistance, it will comply with 29CFR part 38 and all other regulations implementing the law listed above. This assurance applies to the grant applicant's operation of the WIOA Title I – Financially Assisted Program or Activity, and to all agreements the grant applicant makes to carry out the WIOA Title I – Financially Assisted Program or Activity. The grant applicant understands that the United States has the right to seek judicial enforcement of the assurance.;
- Americans Disability of 2008; and
- The jobs for Veterans Act, PL 107-288, to provide Veteran priority of services.

VII. Amendment or Cancellation of Agreement

The Agreement may be amended at any time in writing and by written mutual consent of the parties.

The Agreement may be cancelled by either party with a thirty (30) day written notice.

If cancellation is for cause. (i.e. a material and significant breach of any of the provisions of the Agreement), either party may cancel the Agreement upon delivery of written notice to the other party.

Either party has the right to cancel this contract immediately, should the applicable government agency no longer provide funding to this contract.

Attachment Incl.:
Shared Infrastructure Cost Agreement

APPROVED:

Elizabeth Sifuentes

05/31/2023

Elizabeth "Betty" Sifuentes
Executive Director
Workforce Solutions Middle Rio Grande

Date

J

Authorized Agent
Jose Martinez, Sr.
Vice President
United Migrant Opportunity Services

5-30-23

Date

Share Infrastructure Cost Agreement
Between
Workforce Solutions Middle Rio Grande
And
United Migrant Opportunity Services Inc. (UMOS)

This agreement is made on the _1st_ of _June 2023_ by and between the Workforce Solutions Middle Rio Grande Board and United Migrant Opportunity Services, Inc. (UMOS). Workforce Solutions Middle Rio Grande Board hereby agrees to allow UMOS staff to be co-located at the Eagle Pass Workforce Solutions Center at 1200 Ferry Street, Eagle Pass, Texas 78852 under the condition that UMOS share in the infrastructure cost of the occupied space. Below is the shared cost break down:

Cost Break Down

One office space that total 128.72 sq. ft. and common space usage of 75 sq. Ft. for a total of 203.72 sq. ft. (hallways, lobbies, restrooms, conference rooms and interviewing rooms for one person's use).	\$191.79
Electricity	98.83
Water	29.28
Internet	34.01
Total per month.	\$353.91

United Migrant Opportunity Services Inc. (UMOS) occupies space at the Middle Rio Grande Workforce – Eagle Pass Center. On Monday - Friday from 8:00am -5:00 PM. The cost share for the Eagle Pass Center is \$353.91 for the square footage and occupancy.

UMOS agrees to pay Workforce Solutions Middle Rio Grande Board a base lease sum of \$353.91 per month which **does not** include postage, fax, or copies. The base rent is due and payable monthly on or before the first day of each month during the term of the agreement. A 5% late penalty will be assessed if payment is not received or postmarked on or before the first day of each month. Upon mutual **written** agreement, the Parties may **renew** this Contract, in whole or in part, for **up to three (3) years**. Payments will be made to:

Workforce Solutions MRG
 Attn.: Controller
 PO Box 1199
 Carrizo Springs, Texas 78834

Either party may cancel this agreement with a 30-day written notice. Either party has the right to cancel this lease should the government no longer provide funding for this contract.

Other costs incurred by UMOS associated with this space will be the responsibility of the tenant.

UMOS staff agrees to abide by the Workforce Solutions Middle Rio Grande Board's Workforce Center Standards and Dress Code Policies.

The Workforce Solutions Middle Rio Grande Board will issue UMOS a copier, fax, and postage access code number unless UMOS staff bring their own equipment. Usage charges for each item will be billed each month.

Indemnification:

Both parties shall defend, indemnify, and hold harmless the other party and their respective officers, directors, employees, agents, members, shareholders, partners, joint ventures, affiliates, successors, and assigns from and against any and all liabilities, obligations, claims, demands, suits, losses, expenses, damages, fines, judgements, settlements, and penalties, including and without limitation, costs, expenses and attorney's fees incident thereto arising out of or based upon property damages or bodily injury including death.

The aforesaid obligation of indemnity shall be construed so as to extend to all legal, defense and investigation costs, as well as all other reasonable costs, expenses and liabilities included by the party indemnified from and after the time at which the party indemnified received notification (whether verbal or written) that a claim or demand is to be made or may be made. Both parties' obligations under this section do not extend to any liability caused by the sole negligence of the other party. This Section shall survive the cancellation of this Agreement.

Approved:

Elizabeth Sifuentes

Executive Director
Workforce Solutions Middle Rio Grande Board

06/01/2023

Date

J

Authorized Agent : Jose Martinez Sr. Vice-President
United Migrant Opportunities Services, Inc.

5-30-23

Date

**Memorandum of Understanding and Infrastructure Agreement
Between
Workforce Solutions Middle Rio Grande Board
And
Southwest Texas Junior College - Adult Education and Literacy**

PURPOSE OF MOU

The Workforce Innovation and Opportunity Act (WIOA) requires Workforce Boards , with their chief elected officials (CEOs), to develop and enter into a Memorandum of Understanding (MOU) with statutorily required partners regarding the operation and funding of Texas Workforce System services. This MOU establishes a mutually supportive, cooperative, and mutually beneficial working relationship between the Parties to comply with the WIOA regulations.
relationship between the Parties to comply with the WIDA regulations.

DURATION OF MOU

The MOU will commence on May 1, 2023 and shall remain in full force and effect through September 30, 2026. The Parties assure that this MOU will be reviewed every year.

Texas Workforce System Services:

Per WIOA requirements at §121(c)(2)(A) (i), describes the services to be provided throughout the Texas Workforce System, including the manner in which the services will be coordinated and delivered.

Texas Workforce System services:

This Memorandum of Understanding (MOU) is executed between the Workforce Solutions Middle Rio Grande Board and Southwest Texas Junior College, collectively referred to as "Parties" to the MOU. The MOU is developed to confirm understanding of the Parties regarding the operation and management of the services provided.

In consideration of the mutual aims and desires of the Parties to this MOU and in recognition of the benefit to be derived from effective implementation of the programs involved, the Parties agree that their responsibilities under this MOU shall be as follows:

A. Workforce Solutions Middle Rio Grande Board shall:

1. Workforce Solutions Middle Rio Grande Board (Board) provides employment and training services to the community through its contractor, Middle Rio Grande Development Council (MRGDC), delivering workforce services in the nine counties of the Middle Rio Grande Workforce Area. MRGDC

shall provide the following workforce related services to AEL students as appropriate:

- Job search
- Job Placement Assistance
- Labor Market information
- Career exploration and planning
- Community resource information
- Job referrals
- Job fair information
- Resume writing assistance
- Access to computers, copier, fax machine
- Access to occupational training information

2. Eligible adults and youth may receive individualized career assessment, financial aid for job training, paid work experience, and support services.
3. Refer adults and Dislocated Workers and youth (age 17 years and older) seeking AEL services to Southwest Texas Junior College based on customer's location.
4. Share information about workforce services during AEL orientation and/or classes.

B. Southwest Texas Junior College shall:

1. Provide adult education classes in adult basic literacy, high school equivalency, English as a second language (ESL) and workplace literacy.
2. Offer career navigation to assist to identify career pathways and education, and training opportunities beyond the secondary level.
3. Provide Integrated Education and Training & Family Literacy, Financial Literacy, Digital Literacy, Distance Learning, Work-based Programs, Workplace Literacy EL-Civics, and Transitions into College to include TSI and other transition assistance course work.
4. Provide instruction and testing materials for TABE and BEST Plus, BEST Literacy at no cost to the student, excluding payment of testing fees for High School Equivalency Exams.

Additionally, all Parties shall:

1. Collaborate and reasonably assist each other in the development of necessary service delivery protocols for the services outlined in the section above,
2. Agree that the provisions contained herein are made subject to all applicable federal and state laws, implementing regulations, and guidelines imposed on either or all Parties relating to privacy rights of customers, maintenance of

records, and other confidential information relating to customers, and

3. Agree that all equipment, furniture, and other resources purchased by any party for purposes described herein shall remain the property of the purchaser after the termination of this agreement.

It is understood by the Parties that each should be able to fulfill its responsibilities under this MOU in accordance with the provisions of law and regulation which govern their activities. Nothing in this MOU is intended to negate or otherwise render ineffective any such provisions or operating procedures. If at any time either Party is unable to perform its functions under this MOU consistent with such Party's statutory and regulatory mandates, the affected Party shall immediately provide written notice to the other to establish a date for mutual resolution of conflict.

Funding Texas Workforce System Services and Operating Costs
Per WIOA requirements at §121(c)(2)(A)(ii), describe how Texas Workforce System services and operating costs will be funded, including funding through cash and in-kind contributions (fairly evaluated), which may include funding from philanthropic organizations or other private entities, or through other alternative financing options to provide a stable and equitable funding stream for ongoing Texas Workforce system operations; and funding Workforce Solutions Offices' infrastructure costs.

The purpose of this section is to establish a financial plan, including terms and conditions, to fund the services and operating costs of the partnership. The Parties to this MOU agree that joint funding is a necessary foundation for an integrated service delivery system. Each Party agrees to use its own funding for services rendered to all individuals served, as referenced in Sections A and B.

The Parties to this MOU assure that consensus has been reached regarding the cost sharing identified in the MOU. If consensus cannot be reached the parties agree to informal mediation to reach consensus.

This MOU is subjected to the availability of state and/or federal funds. If funds are not available or if available funding is reduced, written notice of termination, payment suspension or funding reduction will be provided to the performing agency.

REFERRAL METHODOLOGY

Per WIOA requirements at §121(c)(2)(A)(iii), describe methods used to refer individuals between the Workforce Solutions office and Texas Workforce system partners for appropriate services and activities.

Methods to Ensure Individuals Receive Appropriate Referrals to Texas Workforce System Services:

The primary principle of the referral system is to provide integrated and seamless delivery of services to workers, job seekers, and employers. In order to facilitate such a system, both Parties agree to identify opportunities for collaboration, coordination, and elimination of barriers to cooperation and to ensure the maintenance of an effective collaborative working relationship between each Party, and both parties will:

1. Familiarize themselves with the basic eligibility and participation requirements, as well as, with available service and benefits offered.
2. Ensure ongoing communication of program related services offered by each Party.
3. Develop, implement, and coordinate referral processes and procedures of potential customers.
4. Provide ongoing communication pertaining to mutual customers within the limitations of statutes, rules, and policies (regarding confidential or personally identifiable customer information) governing each partner.
5. Provide, upon request, training on each Party's respective programs, services, and any eligibility requirements for qualifying participants/customers.
6. Designate a liaison whose functions will include serving as a resource to their agency for implementation of the MOU; providing guidance for the implementation of services under the MOU; coordinating communication and meetings between the Parties to review policy, procedures, and other issues related to the MOU; and coordinating interagency training programs.
7. Provide programmatic informational materials, including posters, flyers, and brochures to be displayed by both Parties.
8. Assure that workers and individuals with barriers to employment, including individuals with disabilities, are provided access to services, including access to technology and materials available through the Texas workforce system.
9. Commit to actively follow up on the results of referrals and assure that Partner resources are being leveraged at an optimal level.

ACCESS TO SERVICES

Per WIOA requirements at §121(c)(2)(A)(iv), describe methods used to ensure the needs of workers and youth, and individuals with barriers to employment, including individuals with disabilities, are addressed in the provisions of necessary and appropriate access to services, including access to technology and materials, made available through Workforce Solutions Offices.

Accessibility to services provided by the Parties is essential to meeting requirements and goals of the partnership. Accessibility will include but is not limited to:

Physical accessibility will be addressed through the use of service centers. Centers will be available at designated locations to provide meaningful and purposeful services. Virtual accessibility will be provided through distance learning opportunities when and where necessary. Programmatic accessibility will be uniform which all partners agree that they will not discriminate in their practices or services on the basis of gender, gender identity and/or expression, age race, religion, national origin, disability, veteran status, or on the basis of another classification protected under state or federal law.

Methods to Ensure Individuals with Disabilities or Barriers to Employment Are Provided and Necessary Texas Workforce System Services:

Both Parties agree to assist and facilitate the provision and delivery of workforce development services to Dimmit, Edwards, Kinney, La Salle, Maverick, Real, Uvalde, Val Verde, and Zavala counties.

Both Parties agree to abide by the Equal Opportunity and Non-Discrimination provisions of the following laws:

- WIOA Title I, Section 188 – Nondiscrimination
- Title VII of the Civil Rights Act of 1964
- The Pregnancy Discrimination Act
- Equal Pay Act of 1963
- Age Discrimination in Employment Act of 1967 (ADEA)
- Americans with Disabilities Act Amendments Act of 2008
- Sections 102 and 103 of the Civil Rights Act of 1991
- Sections 501 and 505 of the Rehabilitation Act of 1973
- The Genetic Information Nondiscrimination Act of 2008 (GINA)
- Other federal and state required accessibility and non-discrimination requirements.

Both Parties assure that they will promote capacity building and professional development for appropriate staff to raise awareness in dealing with customer services provided to AEL customers.

With a customer's consent, personally identifiable or confidential information concerning the customer may be shared between the Parties if such information is helpful determining eligibility for, participation in, or follow-up to programs services. Both Parties will ensure that consent forms are maintained on file to be used for information sharing purposes.

This MOU in no way supersedes any law, regulation, or directive by which either Party must abide concerning personally identifiable or confidential customer information.

Both Parties shall secure the confidentiality of records and agree, and acknowledge that all information provided to them by the other Party is confidential by law and will only be used for the purposes set forth in this MOU.

DURATION OF MOU

The MOU will commence on May 1, 2023 and shall remain in full force and effect through September 30, 2026. The Parties assure that this MOU will be reviewed not less than once in every three-year period and then renewed if substantial amendments have been made as a result of the review. Substantial changes include changes in the Board's signatory official, partners, and CEO, or infrastructure funding.

AMENDMENT OR CANCELLATION OF MOU

This MOU may be amended at any time in writing and by mutual consent of both Parties. Written notice must be provided by the Party wishing to amend the MOU with information regarding the reason for the amendment and the proposed change(s). All changes to the MOU must be documented in the form of an amended MOU, signed by both Parties.

This MOU may be cancelled by a Party upon 30-day written notice to the other Party, except where cancellation is for cause (i.e. a material and significant breach of any of the provisions of this MOU). If cancellation is for cause, it may be cancelled upon delivery of written notice to the other Party.

Any alterations, additions, or deletions to the terms of this MOU which are required by changes in the state law, federal law, or by regulations are automatically incorporated in this MOU without written amendment and shall become effective on the date designated by such law or regulation.

DISPUTE RESOLUTION

In the instance of a dispute between the Parties to this MOU, the process for resolution is agreed to in the order as listed below:

1. Informal discussion between the Parties of the issues of disagreement.
2. Failing agreement during the informal discussion, the parties will enter into a formal discussion of the disagreement.
3. Failing to find a resolution in proceeding discussions, outside mediation should be considered.
4. Formal arbitration constitutes the final step in the resolution process in accordance with this MOU.

SIGNATURES

All undersigned entities, are cognizant that their signatures will execute in which all partners are agreeable to the terms and conditions stipulated above effective this 1st Day of May, 2023.

Workforce Solutions - Middle Rio Grande
PO Box 760
Uvalde, Texas 78802
830-591-0141
betty.sifuentes@wfsmrg.org
Contact: Elizabeth Sifuentes

Elizabeth Sifuentes

04/26/2023

Elizabeth Sifuentes
Executive Director

Date

Southwest Texas Junior College
Adult Education & Literacy
2401 Garner Field Road
Uvalde, Texas 78801
830-591-7236
jcbarker@swtjc.edu
Contact: Joe Barker

Joe C Barker

04/27/2023

Joe C. Barker
Texas State Program Manager

Date

Workforce Solutions Middle Rio Grande Board

Finance and Audit

June 8, 2023

Action Item

Budget Approval of the Texas Veterans Commission Fiscal Year 2024

PURPOSE

Texas Veteran Commission contract runs from 10/1/23 – 09/30/24 and is funded for one full-time staff and his/her overhead in the Del Rio Workforce Center. The amount is \$13,000.00 for Fiscal year 2024.

ACTION

Recommendation: Approval of the contract for Texas Veterans Commission \$13,000.00.

Texas Workforce Commission

Budget Worksheet - TVC Staff

WDB: Middle Rio Workforce Board

Funding period: October 1, 2023 through September 30, 2024

Number of TVC staff Assigned	1
Contract Budget	\$13,000
Budget Categories	
Building Rents	\$7,020
Communications	
Information Technology	\$200
Supplies	
Utilities	\$500
Other Operating Costs	\$3,980
Administrative Costs (not to exceed 10% of Budget)	\$1,300
Subtotal	\$13,000
Total Budget	\$13,000
Annual Cost per FTE	\$13,000
Total Quarterly Payment	\$3,250

Note 1, Use whole numbers when completing the budget form.

The costs shown are allowable, reasonable and necessary to provide contract services to TVC staff.

Elizabeth Sifuentes

X

Executive Director

Instructions:

1. Fill out Budget worksheet: **All** budget item amounts must be a whole number, rounded up to the nearest **hundredth**.
2. Make the budget equal the contract amount. Do not leave any remainder unbudgeted.
3. Provide a narrative description supporting each budget item and its' estimated cost (excluding 10% Administrative Allowance)

Building Rents

To pay for one full time employee in our Del Rio Workforce Center

Communication

Narrative Click here to enter text.

Information Technology

To pay for one full time employee's share for internet services

Supplies

Narrative Click here to enter text.

Utilities

To pay for one full time employee's share of utilities at the workforce center

Other Operating Costs

To pay for one full time employee's operating cost at the workforce center

Administrative Costs: Do Not Need Explanation
"Note" not to exceed 10% of the budgeted amount

Pay any offset expense the Board needs to pay for TVC services

Workforce Solutions Middle Rio Grande Board

Finance and Audit

June 8, 2023

Action Item

Budget Approval of Vocational Rehabilitation Fiscal Year 2024

PURPOSE

To inform the board of budget for Vocational Rehabilitation and Texas Veterans Commission Vocational Rehabilitation Contract is broken down into three Workforce Solution Offices: Uvalde \$53,736.24, Del Rio \$50,866.68 and Eagle Pass \$33,153.12 the budgets start 9/1/23 – 8/31/24 for a total amount of \$137,756.04.

ACTION

Recommendation: Approval of the contract for the Vocational Rehabilitation, \$137,756.04.

**Working Cost Document for - MIDDLE RIO - Uvalde
VOCATIONAL REHABILITATION INTEGRATION**

INFRASTRUCTURE SUPPORT SERVICES AND SHARED COSTS - PROJECT COST REQUIREMENTS

Use the three tables on this worksheet to detail the Vocational Rehabilitation (VR) program's estimated share of on-going costs of co-location in the Workforce Solutions Office.

Enter Contract Start (or Move-In) Date 9/1/2023
End Date of Performance Period 8/31/2024
Number of Months 12

Table 1: Contract Amount

Complete Tables 2 and 3. The results from those tables will auto populate the Annual Costs column in this Table 1. Then, in this Table 1 complete the three columns titled Allocation Basis, Total Base, and VR Share of Base. The remaining cells in this Table 1 will auto populate to calculate a contract amount based on values keyed. The amount in the Contract Amount column is subject to change pending TWC agreement.

Ref.	Costs	Annual Costs	Allocation Basis	Total Base	VR Portion of Base	VR Annual Cost	VR Monthly Cost	Number of Months	Contract Amount
5.3.1	Rentals and Leases	\$ 211,206.60	SQ FT	18,060.00	2,279.25	\$ 26,655.19	\$ 2,221.27	12	\$ 26,655.24
5.3.2	Communication and Utilities	\$ 60,100.00	SQ FT	18,060.00	2,279.25	\$ 7,584.88	\$ 632.07	12	\$ 7,584.84
5.3.2.1	Dedicated Analog Phone Line	\$ -	N/A	N/A	N/A	\$ -	\$ -	12	\$ -
5.3.3	Repairs and Maintenance	\$ 22,892.00	SQ FT	18,060.00	2,279.25	\$ 2,889.07	\$ 240.76	12	\$ 2,889.12
5.3.4	Materials and Supplies	\$ 12,263.00	FTE	25.00	5.00	\$ 2,452.60	\$ 204.38	12	\$ 2,452.56
5.3.5	Other Operating Costs	\$ 522.00	SQ FT	18,060.00	2,279.25	\$ 65.88	\$ 5.49	12	\$ 65.88
6.1	Shared Staff Costs (Not Dedicated)	\$ 39,448.00	FTE	14.00	5.00	\$ 14,088.57	\$ 1,174.05	12	\$ 14,088.60
6.2	Dedicated Staff Costs	\$ -	N/A	N/A	N/A	\$ -	\$ -	12	\$ -
Total On-Going Costs of Colocation		\$ 346,432	N/A	N/A	N/A	\$ 53,736	\$ 4,478.02	N/A	\$ 53,736.24

Table 2: Recurring Monthly Costs Detail (Non-Personnel) (Ref. 5.3.1 through 5.3.5 of Attachment A)

Describe the non-personnel Workforce Solutions Office and Board costs to be recovered under the "COL" contract. For each cost listed, show the estimated annual cost in the column "Annual Costs." Use the Ref. column of each row to indicate a reference number that corresponds to those shown in Table 1.

Ref.	Description	Annual Costs
5.3.1	Workforce Solutions Office lease	\$ 211,128.00
5.3.1	Postage Meter	\$ 78.60
5.3.2	Electric Utilities	\$ 20,000.00
5.3.2	Gas Utilities	\$ -
5.3.2	Water Utilities	\$ 3,600.00
5.3.2	Phone Utilities	\$ 7,500.00
5.3.2	Internet Utilities	\$ 29,000.00
5.3.2.1	Dedicated Analog Phone Line	\$ -
5.3.3	Landscaping/Pest Control	\$ 1,070.00
5.3.3	Janitorial/Trash Services	\$ 17,822.00
5.3.3	Repairs/Building Maintenance	\$ 4,000.00
5.3.4	Office Supplies	\$ 7,000.00
5.3.4	Postage	\$ 5,263.00
5.3.5	Security - Inc. Alarm Monitoring	\$ 522.00
5.3.5	Document Shredding Services	\$ -
5.3.5	Invoice Processing Fee	\$ -

Please provide any additional information to be considered here (EXAMPLE - Cost Methodology (ies) used to determine costs). Cost Methodology used needs to reflect the best relative benefit received for all programs:

Table 3: Shared Staff Costs Detail (Personnel) (Ref. 6.1 and 6.2)

Provide required detail for the personnel costs that will be recovered under the COL contract. For shared staff costs that will be pooled and assigned to the COL contract via an allowable cost allocation methodology, type 6.1 in the Ref. column and also complete the columns titled Job Title & Function, Annual Salary and Benefits, and Percent of Time Spent on Shared Function. For staff costs that will be direct charged to the "COL" contract, type 6.2 in the Ref. column and also complete the columns titled Job Title & Function, Annual Salary & Benefits, and Percent of Time Spent on VR.

Ref	Job Title & Function	Annual Salary and Benefits (6.1 and 6.2)	Percent of Time Spent on Shared Function (6.1 Only)	Annual Shared Staff Costs Allocable to TWC VR (6.1 Only)	Percent of Time Spent on TWC VR (6.2 Only)	Annual Dedicated Staff Costs (6.2 Only)
6.1	Receptionist	\$39,448.00	100.00%	\$ 39,448.00	[Percent]	\$ -
Total		N/A	N/A	\$39,448	N/A	\$ -

Table 4: Recurring Monthly Costs - Annual Allocation of Expense of all programs within the workforce center. See Table 1.

Boards should fill out annual program cost per category, noting that the Annual Costs and VR Contract amounts in Table 1 should equal.

Ref.	Costs	Annual Costs	VR	WIOA	Child Care	TANF	SNAP	RESEA	VETS	OTHER
5.3.1	Rentals and Leases	\$ 211,206.60	\$ 26,655.24	\$ 31,373.73	\$ 95,966.71	\$ 18,455.14	\$ 3,691.03	\$ 1,845.51	\$ -	\$ 33,219.24
5.3.2	Communication and Utilities	\$ 60,100.00	\$ 7,584.84	\$ 8,927.58	\$ 27,307.88	\$ 5,251.52	\$ 1,050.30	\$ 525.15	\$ -	\$ 9,452.73
5.3.2.1	Dedicated Analog Phone Line	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5.3.3	Repairs and Maintenance	\$ 22,892.00	\$ 2,889.12	\$ 3,400.49	\$ 10,401.50	\$ 2,000.29	\$ 400.06	\$ 200.03	\$ -	\$ 3,600.52
5.3.4	Materials and Supplies	\$ 12,263.00	\$ 2,452.56	\$ 1,667.77	\$ 5,101.43	\$ 981.04	\$ 196.21	\$ 98.10	\$ -	\$ 1,765.88
5.3.5	Other Operating Costs	\$ 522.00	\$ 65.88	\$ 77.54	\$ 237.18	\$ 45.61	\$ 9.12	\$ 4.56	\$ -	\$ 82.10
6.1	Shared Staff Costs (Not Dedicated)	\$ 39,448.00	\$ 14,088.60	\$ 4,311.10	\$ 13,186.89	\$ 2,535.94	\$ 507.19	\$ 253.59	\$ -	\$ 4,564.69
6.2	Dedicated Staff Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total On-Going Costs of Colocation		\$ 346,432	\$ 53,736	\$ 49,758	\$ 152,202	\$ 29,270	\$ 5,854	\$ 2,927	\$ -	\$ 52,685

End of Worksheet

**Working Cost Document for - MIDDLE RIO - Del Rio
VOCATIONAL REHABILITATION INTEGRATION**

INFRASTRUCTURE SUPPORT SERVICES AND SHARED COSTS - PROJECT COST REQUIREMENTS

Use the three tables on this worksheet to detail the Vocational Rehabilitation (VR) program's estimated share of on-going costs of co-location in the Workforce Solutions Office.

Enter Contract Start (or Move-In) Date 9/1/2023
End Date of Performance Period 8/31/2024
Number of Months 12

Table 1: Contract Amount

Complete Tables 2 and 3. The results from those tables will auto populate the Annual Costs column in this Table 1. Then, in this Table 1 complete the three columns titled Allocation Basis, Total Base, and VR Share of Base. The remaining cells in this Table 1 will auto populate to calculate a contract amount based on values keyed. The amount in the Contract Amount column is subject to change pending TWC agreement.

Ref.	Costs	Annual Costs	Allocation Basis	Total Base	VR Portion of Base	VR Annual Cost	VR Monthly Cost	Number of Months	Contract Amount
5.3.1	Rentals and Leases	\$ 103,218.60	SQ FT	9,000.00	2,138.00	\$ 24,520.15	\$ 2,043.35	12	\$ 24,520.20
5.3.2	Communication and Utilities	\$ 44,500.00	SQ FT	9,000.00	2,138.00	\$ 10,571.22	\$ 880.94	12	\$ 10,571.28
5.3.2.1	Dedicated Analog Phone Line	\$ -	N/A	N/A	N/A	\$ -	\$ -	12	\$ -
5.3.3	Repairs and Maintenance	\$ 20,822.00	SQ FT	9,000.00	2,138.00	\$ 4,946.38	\$ 412.20	12	\$ 4,946.40
5.3.4	Materials and Supplies	\$ 12,000.00	FTE	20.00	4.00	\$ 2,400.00	\$ 200.00	12	\$ 2,400.00
5.3.5	Other Operating Costs	\$ 522.00	SQ FT	9,000.00	2,138.00	\$ 124.00	\$ 10.33	12	\$ 123.96
6.1	Shared Staff Costs (Not Dedicated)	\$ 39,448	FTE	19.00	4.00	\$ 8,304.84	\$ 692.07	12	\$ 8,304.84
6.2	Dedicated Staff Costs	\$ -	N/A	N/A	N/A	\$ -	\$ -	12	\$ -
Total On-Going Costs of Colocation		\$ 220,511	N/A	N/A	N/A	\$ 50,867	\$ 4,238.89	N/A	\$ 50,866.68

Table 2: Recurring Monthly Costs Detail (Non-Personnel) (Ref. 5.3.1 through 5.3.5 of Attachment A)

Describe the non-personnel Workforce Solutions Office and Board costs to be recovered under the "COL" contract. For each cost listed, show the estimated annual cost in the column "Annual Costs." Use the Ref. column of each row to indicate a reference number that corresponds to those shown in Table 1.

Ref.	Description	Annual Costs
5.3.1	Workforce Solutions Office lease	\$ 103,140.00
5.3.1	Postage Meter/Copier Lease	\$ 78.60
5.3.2	Electric Utilities	\$ 10,000.00
5.3.2	Gas Utilities	\$ -
5.3.2	Water Utilities	\$ 4,500.00
5.3.2	Phone Utilities	\$ 5,000.00
5.3.2	Internet Utilities	\$ 25,000.00
5.3.2.1	Dedicated Analog Phone Line	\$ -
5.3.3	Landscaping/Pest Control	\$ 1,000.00
5.3.3	Janitorial/Trash Services	\$ 17,822.00
5.3.3	Repairs/Building Maintenance	\$ 2,000.00
5.3.4	Office Supplies	\$ 10,000.00
5.3.4	Postage	\$ 2,000.00
5.3.5	Security - Inc. Alarm Monitoring	\$ 522.00
5.3.5	Document Shredding Services	\$ -
5.3.5	Invoice Processing Fee	\$ -

Please provide any additional information to be considered here (EXAMPLE - Cost Methodology (ies) used to determine costs). Cost Methodology used needs to reflect the best relative benefit received for all programs:

Table 3: Shared Staff Costs Detail (Personnel) (Ref. 6.1 and 6.2)

Provide required detail for the personnel costs that will be recovered under the COL contract. For shared staff costs that will be pooled and assigned to the COL contract via an allowable cost allocation methodology, type 6.1 in the Ref. column and also complete the columns titled Job Title & Function, Annual Salary and Benefits, and Percent of Time Spent on Shared Function. For staff costs that will be direct charged to the "COL" contract, type 6.2 in the Ref. column and also complete the columns titled Job Title & Function, Annual Salary & Benefits, and Percent of Time Spent on VR.

Ref	Job Title & Function	Annual Salary and Benefits (6.1 and 6.2)	Percent of Time Spent on Shared Function (6.1 Only)	Annual Shared Staff Costs Allocable to TWC VR (6.1 Only)	Percent of Time Spent on TWC VR (6.2 Only)	Annual Dedicated Staff Costs (6.2 Only)
6.1	Receptionist	\$39,448.00	100.00%	\$ 39,448.00	[Percent]	\$ -
Total		N/A	N/A	\$39,448	N/A	\$ -

Table 4: Recurring Monthly Costs - Annual Allocation of Expense of all programs within the workforce center. See Table 1.

Boards should fill out annual program cost per category, noting that the Annual Costs and VR Contract amounts in Table 1 should equal.

Ref.	Costs	Annual Costs	VR	WIOA	Child Care	TANF	SNAP	RESEA	VETS	OTHER
5.3.1	Rentals and Leases	\$ 103,218.60	\$ 24,520.20	\$ 13,378.73	\$ 40,923.17	\$ 7,869.84	\$ 1,573.97	\$ 786.98	\$ 346.27	\$ 13,819.44
5.3.2	Communication and Utilities	\$ 44,500.00	\$ 10,571.28	\$ 5,767.88	\$ 17,642.93	\$ 3,392.87	\$ 678.57	\$ 339.29	\$ 149.29	\$ 5,957.88
5.3.2.1	Dedicated Analog Phone Line	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5.3.3	Repairs and Maintenance	\$ 20,822.00	\$ 4,946.40	\$ 2,698.85	\$ 8,255.31	\$ 1,587.56	\$ 317.51	\$ 158.76	\$ 69.85	\$ 2,787.76
5.3.4	Materials and Supplies	\$ 12,000.00	\$ 2,400.00	\$ 1,632.00	\$ 4,992.00	\$ 960.00	\$ 192.00	\$ 96.00	\$ 42.24	\$ 1,685.76
5.3.5	Other Operating Costs	\$ 522.00	\$ 123.96	\$ 67.67	\$ 206.98	\$ 39.80	\$ 7.96	\$ 3.98	\$ 1.75	\$ 69.90
6.1	Shared Staff Costs (Not Dedicated)	\$ 39,448.00	\$ 8,304.84	\$ 5,294.34	\$ 16,194.44	\$ 3,114.32	\$ 622.86	\$ 311.43	\$ 137.03	\$ 5,468.74
6.2	Dedicated Staff Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total On-Going Costs of Colocation		\$ 220,511	\$ 50,867	\$ 28,839	\$ 88,215	\$ 16,964	\$ 3,393	\$ 1,696	\$ 746	\$ 29,789

[End of Worksheet](#)

**Working Cost Document for - MIDDLE RIO - Eagle Pass
VOCATIONAL REHABILITATION INTEGRATION**

INFRASTRUCTURE SUPPORT SERVICES AND SHARED COSTS - PROJECT COST REQUIREMENTS

Use the three tables on this worksheet to detail the Vocational Rehabilitation (VR) program's estimated share of on-going costs of co-location in the Workforce Solutions Office.

Enter Contract Start (or Move-In) Date 9/1/2023
End Date of Performance Period 8/31/2024
Number of Months 12

Table 1: Contract Amount

Complete Tables 2 and 3. The results from those tables will auto populate the Annual Costs column in this Table 1. Then, in this Table 1 complete the three columns titled Allocation Basis, Total Base, and VR Share of Base. The remaining cells in this Table 1 will auto populate to calculate a contract amount based on values keyed. The amount in the Contract Amount column is subject to change pending TWC agreement.

Ref.	Costs	Annual Costs	Allocation Basis	Total Base	VR Portion of Base	VR Annual Cost	VR Monthly Cost	Number of Months	Contract Amount
5.3.1	Rentals and Leases	\$ 124,818.60	SQ FT	6,963.00	908.00	\$ 16,276.79	\$ 1,356.40	12	\$ 16,276.80
5.3.2	Communication and Utilities	\$ 56,397.00	SQ FT	6,963.00	908.00	\$ 7,354.37	\$ 612.86	12	\$ 7,354.32
5.3.2.1	Dedicated Analog Phone Line	\$ -	N/A	N/A	N/A	\$ -	\$ -	12	\$ -
5.3.3	Repairs and Maintenance	\$ 20,686.00	SQ FT	6,963.00	908.00	\$ 2,697.53	\$ 224.79	12	\$ 2,697.48
5.3.4	Materials and Supplies	\$ 11,287.59	FTE	17.00	2.00	\$ 1,327.95	\$ 110.66	12	\$ 1,327.92
5.3.5	Other Operating Costs	\$ 522.00	SQ FT	6,963.00	908.00	\$ 68.07	\$ 5.67	12	\$ 68.04
6.1	Shared Staff Costs (Not Dedicated)	\$ 46,143.00	FTE	17.00	2.00	\$ 5,428.59	\$ 452.38	12	\$ 5,428.56
6.2	Dedicated Staff Costs	\$ -	N/A	N/A	N/A	\$ -	\$ -	12	\$ -
Total On-Going Costs of Colocation		\$ 259,854	N/A	N/A	N/A	\$ 33,153	\$ 2,762.76	N/A	\$ 33,153.12

Table 2: Recurring Monthly Costs Detail (Non-Personnel) (Ref. 5.3.1 through 5.3.5 of Attachment A)

Describe the non-personnel Workforce Solutions Office and Board costs to be recovered under the "COL" contract. For each cost listed, show the estimated annual cost in the column "Annual Costs." Use the Ref. column of each row to indicate a reference number that corresponds to those shown in Table 1.

Ref.	Description	Annual Costs
5.3.1	Workforce Solutions Office lease	\$ 124,740.00
5.3.1	Postage Meter Lease	\$ 78.60
5.3.2	Electric Utilities	\$ 17,600.00
5.3.2	Gas Utilities	\$ -
5.3.2	Water Utilities	\$ 4,297.00
5.3.2	Phone Utilities	\$ 7,500.00
5.3.2	Internet Utilities	\$ 27,000.00
5.3.2.1	Dedicated Analog Phone Line	\$ -
5.3.3	Landscaping/Pest Control	\$ 864.00
5.3.3	Janitorial/Trash Services	\$ 17,822.00
5.3.3	Repairs/Building Maintenance	\$ 2,000.00
5.3.4	Office Supplies	\$ 8,911.59
5.3.4	Postage	\$ 2,376.00
5.3.5	Security - Inc. Alarm Monitoring	\$ 522.00
5.3.5	Document Shredding Services	
5.3.5	Invoice Processing Fee	

Please provide any additional information to be considered here (EXAMPLE - Cost Methodology (ies) used to determine costs). Cost Methodology used needs to reflect the best relative benefit received for all programs:

Table 3: Shared Staff Costs Detail (Personnel) (Ref. 6.1 and 6.2)

Provide required detail for the personnel costs that will be recovered under the COL contract. For shared staff costs that will be pooled and assigned to the COL contract via an allowable cost allocation methodology, type 6.1 in the Ref. column and also complete the columns titled Job Title & Function, Annual Salary and Benefits, and Percent of Time Spent on Shared Function. For staff costs that will be direct charged to the "COL" contract, type 6.2 in the Ref. column and also complete the columns titled Job Title & Function, Annual Salary & Benefits, and Percent of Time Spent on VR.

Ref	Job Title & Function	Annual Salary and Benefits (6.1 and 6.2)	Percent of Time Spent on Shared Function (6.1 Only)	Annual Shared Staff Costs Allocable to TWC VR (6.1 Only)	Percent of Time Spent on TWC VR (6.2 Only)	Annual Dedicated Staff Costs (6.2 Only)
6.1	Receptionist	\$46,143.00	100.00%	\$ 46,143.00	[Percent]	\$ -
Total		N/A	N/A	\$46,143	N/A	\$ -

Table 4: Recurring Monthly Costs - Annual Allocation of Expense of all programs within the workforce center. See Table 1.

Boards should fill out annual program cost per category, noting that the Annual Costs and VR Contract amounts in Table 1 should equal.

Ref.	Costs	Annual Costs	VR	WIOA	Child Care	TANF	SNAP	RESEA	VETS	OTHER
5.3.1	Rentals and Leases	\$ 124,818.60	\$ 16,276.80	\$ 18,452.11	\$ 56,441.74	\$ 10,854.18	\$ 2,170.84	\$ 1,085.42	\$ -	\$ 19,537.52
5.3.2	Communication and Utilities	\$ 56,397.00	\$ 7,354.32	\$ 8,337.26	\$ 25,502.19	\$ 4,904.27	\$ 980.85	\$ 490.43	\$ -	\$ 8,827.68
5.3.2.1	Dedicated Analog Phone Line	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5.3.3	Repairs and Maintenance	\$ 20,686.00	\$ 2,697.48	\$ 3,058.05	\$ 9,354.03	\$ 1,798.85	\$ 359.77	\$ 179.89	\$ -	\$ 3,237.93
5.3.4	Materials and Supplies	\$ 11,287.59	\$ 1,327.92	\$ 1,693.14	\$ 5,179.03	\$ 995.97	\$ 199.19	\$ 99.60	\$ -	\$ 1,792.74
5.3.5	Other Operating Costs	\$ 522.00	\$ 68.04	\$ 77.17	\$ 236.06	\$ 45.40	\$ 9.08	\$ 4.54	\$ -	\$ 81.71
6.1	Shared Staff Costs (Not Dedicated)	\$ 46,143.00	\$ 5,428.56	\$ 6,921.45	\$ 21,171.51	\$ 4,071.44	\$ 814.29	\$ 407.14	\$ -	\$ 7,328.60
6.2	Dedicated Staff Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total On-Going Costs of Colocation		\$ 259,854	\$ 33,153	\$ 38,539	\$ 117,885	\$ 22,670	\$ 4,534	\$ 2,267	\$ -	\$ 40,806

End of Worksheet

Workforce Solutions Middle Rio Grande Board

Finance and Audit

June 8, 2023

Information Item

Fiscal Agent Monitoring Review

General Ledger Reconciliation and Salary Cost Allocation Sample

PURPOSE

As required by the Board's oversight and monitoring role the WFS Board Accountant has conducted a monthly and year-to-date review of the General Ledger Reconciliation of its Fiscal Agent MRGDC and a test of the Salary Cost Allocation by sampling employee charges. This information has been provided to the auditors as required by the Board's policy and procedures.

DISCUSSION

The Board Accountant selected a sample to monitor November 2022 – March 2023 of the General Ledger and Cash Disbursements (CDER) for all Workforce Contracts. The Child Care (5102) Contract for January 2023 was not balanced (\$1,050) on the General Ledger and CDER reports, but there was an explanation and general vouchers with corrective entries moved these last year's charges of \$450 and \$600 to the General Fund. All the other contracts balanced each month with the expenses and cash disbursements posted were congruent between the books of account and the TWC CDER monthly reporting.

The Board Accountant selected a sample to monitor July 2022 – September 2022 for Salary Cost Allocation and the basis for allocation using the Contractor's Caseload Report. This sample monitoring was part of the auditor's finding last year. The Contractor MRGDC has set up a cost allocation tool for staff to charge payroll using a caseload report for each month. There was one issue identified and after research and review the variance was appropriate. The one exception has documented that the employee was able to directly charge to the National Dislocated Worker (NDW) grant as a case

manager/employment specialist directly benefiting only those customers using the temporary COVID special funding.

ACTION

Recommendation: No Action Required

Workforce Solutions Middle Rio Grande Board

Child Care Committee

June 8, 2023

Information Item

Child Care Report

PURPOSE

Provide an update on child care program.

DISCUSSION

1. Child Care Report

- Texas Workforce Commission March 2023 MPR
- The Contractor MRGDC has met year-to-date enrollment performance measures for March 2023 according to TWC.
- On October 24, 2022, a waitlist was implemented. Currently, we have 394 families on the waitlist. We will continue to have a waitlist until we cease to be over-enrolled. Enrollment is being evaluated on a daily basis and we are working very closely with the Contractor MRGDC to assure all options are explored fully to provide maximum service. Some options offered are to refer parents to the WIOA program.
- Child Care Comparison Chart – May 2023
- Monthly Childcare Reimbursement Chart –May 2023

2. Update on potential disallowed cost- On Friday, April 21, 2023, I notified Mr. Gallegos that the Board had received notice from TWC stating that if there is no procedure at the contractor level that review of tax wages is part of the process for eligibility, then it would not be considered a disallowed cost. This could be a possible fraud on the part of the parent since the parent did not disclose the additional income. The contractor has sent recoupment letter to parent and parent has agreed to pay back the \$1,443.11. Parent is no longer receiving child care services.

3. Update on Corrective Action Plan – Attached you find the modified corrective action plan still pending the contractor's signature.

4. Update on Board Child-Care Support staff.

Update on Child Care centers that are in the process of Texas Rising Star (TRS) accreditation. Groups have been created according to their steps through the process to be able to individualize their needs for support. Continuous Quality Improvement (CQI) plans continue to be ongoing. Group 1 (10 Child care

providers) has advanced and has been working on Standard 3 Program Administration in updating their center handbooks and policies and procedures and are moving forward into Classroom Assessment Record Form (CARF). Focus on the CARF is Warm and Responsive style teacher/child interactions. Training for teachers on the CARF has been provided in Del Rio at Wonderland Child Care Center on May 25th. Upcoming training support is in Eagle Pass at Little Artist Center on June 1st and at Happy Days on June 6th. The Bi-weekly Thursday TRS Network Accreditation meetings are still ongoing for support. The TRS Mentor is also available for office hours if extra support is needed on Thursdays in the afternoon from 1 pm-2 pm.

Other groups are in the process of creating accounts with the Texas Workforce Registry (TECPEDS) this is a platform where child care providers will be uploading training certificates and their Education to be reviewed for TRS Standard 1: Director and Staff Qualification and Training. On May 10th a TECPEDS training was offered in support of learning how to use the system. Another platform that is associated with TECPEDS is CLE Engage. All child care providers are also creating accounts for added support for training and resources.

A minimum standard licensing training will be offered to all child care providers on new updates on Saturday, June 17, 2023, and Saturday, July 15, 2023. At this time there are no face-to-face trainings available but we are still offering online child care series training through AgriLife Extension with Val Verde, Dimmit, and Uvalde counties. We are in the process of partnering with other counties so that we can offer online training to all counties.

Child Development Associates (CDA) is being offered to 25 participants. Participants will be selected from Group 1 to continue to meet the TRS criteria and move forward with the TRS accreditation process. The first day of class will be on June 26, 2023.

Together 4 Children is hosting their first in-person training for the Leadership Academy on June 8th at the First State Bank for the Child Care directors, owners, and administrators that were selected to participate in the program. The Leadership Academy program will host training for participants from March 6, 2023- March 5, 2024.

TRS Board Staff continue their weekly professional development sessions. These trainings are ongoing.

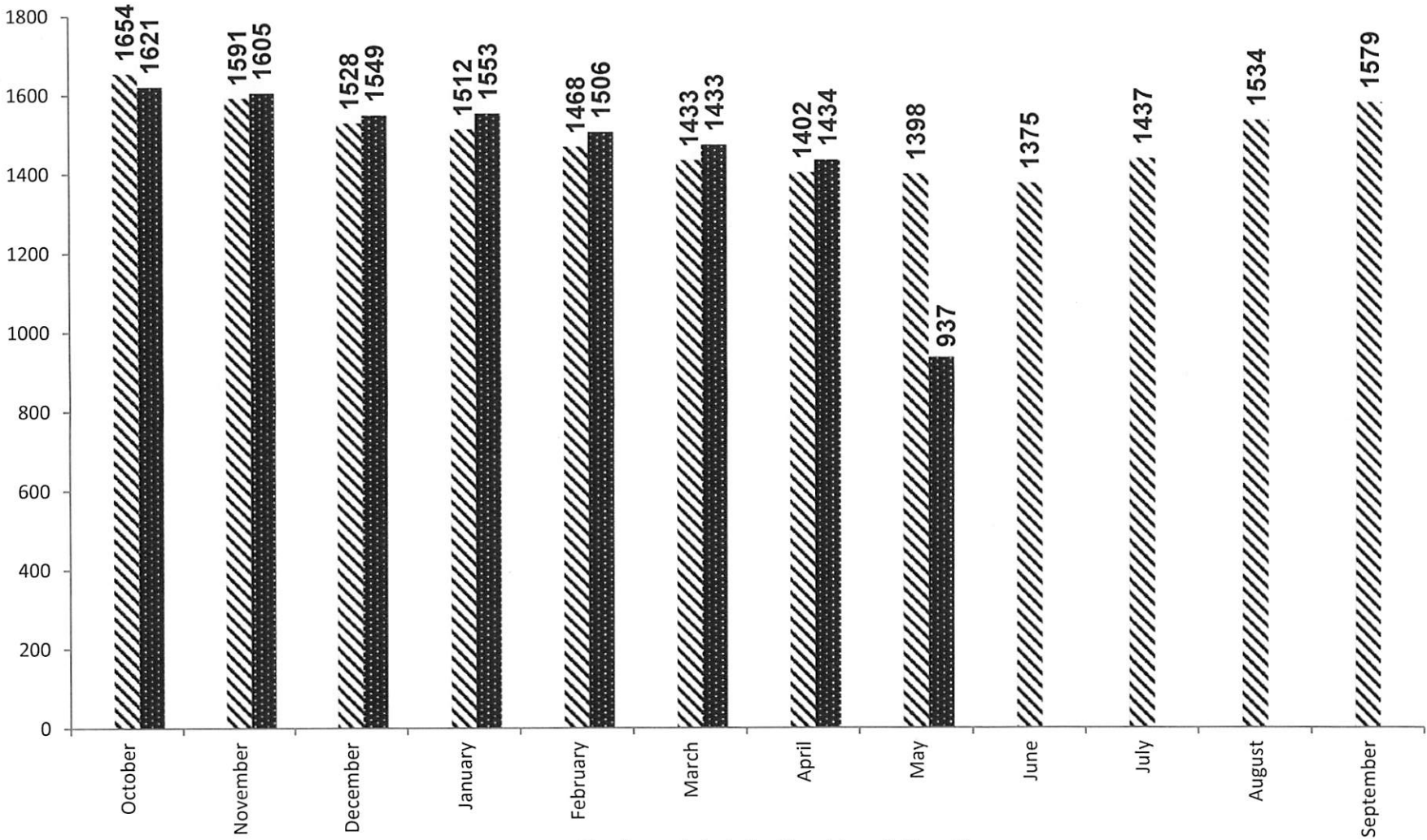
Total Expenditures as of April 2023 are \$150,196 for equipment purchases and professional development training spent on our providers.

ACTION Recommendation: No action is required.

Child Care Comparison FY'22 & FY'23

05/31/23

FY '22 FY '23



Number only includes Mandatory & Discretionary care

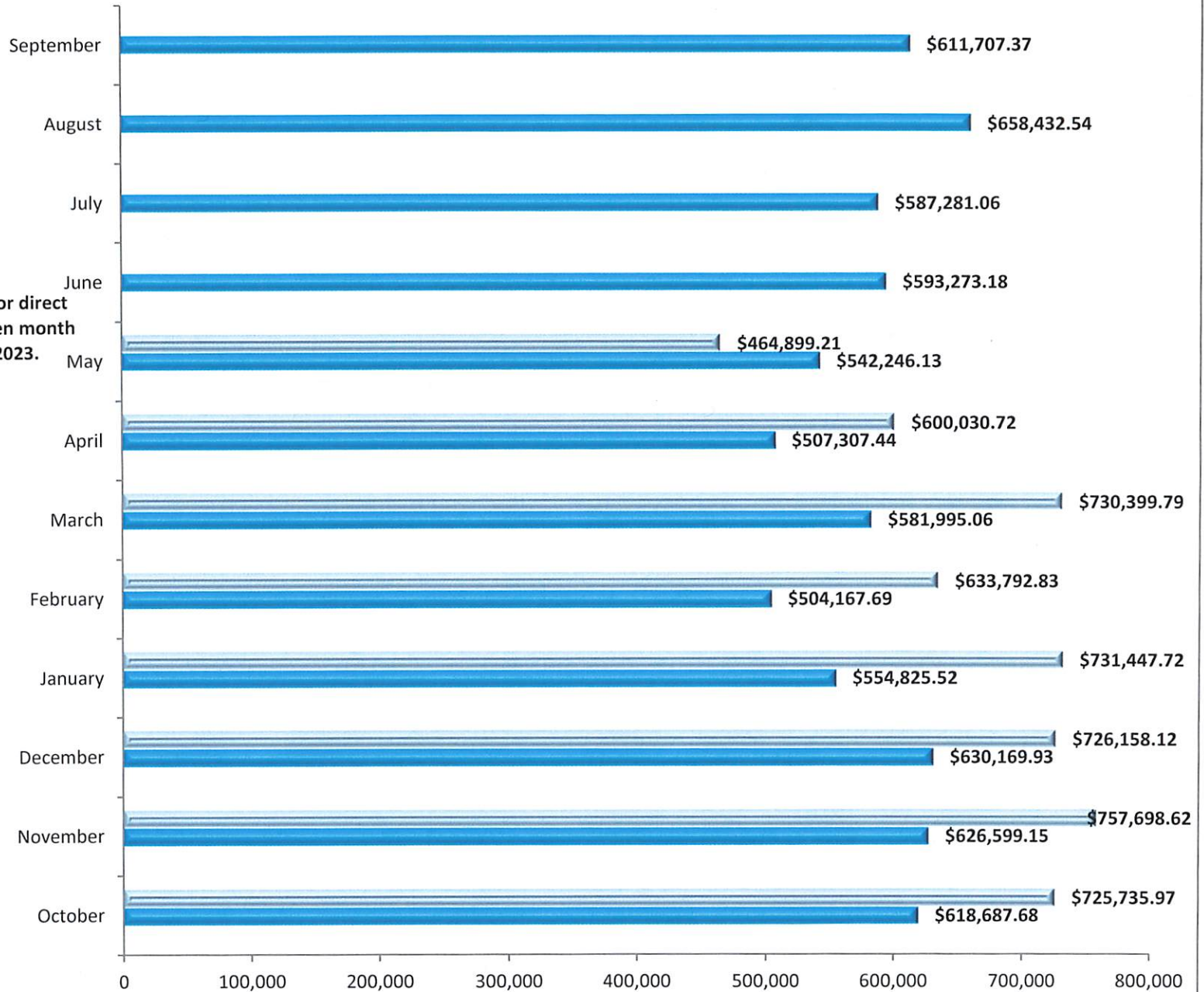
Monthly Childcare Reimbursement

Dollar amounts only include Mandatory & Discretionary care

FY'23

FY'22

Dollar amount paid for direct childcare during a given month for FY 2022 & FY 2023.



05/31/23

Child Care Services CORRECTIVE ACTION PLAN (CAP)

Contractor Information	
Contractor	Middle Rio Grande Development Council
Executive Director	Nick Gallegos
Address	307 W Nopal Street, Carrizo Springs, Tx 78834
Telephone #	830-876-3351
Email Address	nick.gallegos@mrgdc.org
Effective Date	April 18, 2023

STRATEGIES		
Strategy	Goal	Action Item
Strategy 1 Contractor must turn in written procedures	The Contractor must turn in written procedures they follow defining the review by Child Care Coordinator and Client Service Manager to avoid any potential disallowed cost in the future.	Contractor will need to submit the procedures to board staff to review prior to implementing.
Strategy 2 Client Service Manager will need to do case reviews.	Client Service Manager must conduct case reviews on a monthly basis to help prevent potential disallowed costs.	Client Service Manager will need to submit conducted case reviews within 5 days after case reviews have been completed.
Strategy 3 Twist Counselor notes should explain how income/bonuses etc. are being calculated.	Child Care Coordinator and Client Service Manager will review counselor notes to ensure that they are being entered correctly. And that the steps taken to explain income/bonuses etc. are being fully explained.	Counselor notes need to have accurate and detailed information.
Strategy 4 Eligibility review notice needs to be reviewed daily by Child Care Coordinator and Client Service Manager.	Child Care Coordinator and Client Service Manager will review eligibility report daily to avoid late recertification's/entries.	Client Service Manager will review eligibility review notice daily.
Strategy 5 Training will be provided by Board staff to all child care staff.	Board must ensure that child care staff is provided training	Board will provide a training to ensure child care staff understands the requirements guidelines

IMPLEMENTATION AGREEMENT:

Middle Rio Grande Development Council (Contractor) agrees to implement all strategies and actions outlined in this Corrective Action Plan (CAP). The CAP will remain in effect until the Board assesses that the Contractor has satisfactorily achieved the objectives of the CAP.

By signing this CAP, the Contractor agrees to make every effort to ensure that its file maintenance, performance measures and contractual goals are met and agrees to continue its collaboration with the Board to ensure success.

Date CAP was issued: April 18, 2023

Elizabeth "Betty" Sifuentes, Executive Director Date
Workforce Solutions Middle Rio Grande Board

Nick Gallegos, Executive Director Date
Middle Rio Grande Development Council

Workforce Solutions Middle Rio Grande Board

Monitoring & Oversight Committee

June 8, 2023

Action Item

Workforce Program Board Monitoring Reports for SNAP February & March
2023

PURPOSE

Provide an update on SNAP Programs Monitoring and Oversight for February and March 2023.

DISCUSSION

The following is a monitoring summary report for the SNAP February and March 2023.

ACTION

Recommendation: Approval and acknowledgement of the Contractors performance in SNAP February and March 2023. All items with an error rate of greater than 10% which are correctible will require Board follow up on corrective action.

Workforce Solutions Middle Rio Grande Board

Monitoring & Oversight Committee

June 8, 2023

Action Item

Workforce Programs Board Monitoring Report for SNAP February & March 2023

PURPOSE

Provide an update on all Workforce Programs Monitoring and Oversight.

DISCUSSION

The following is the report for February & March 2023 SNAP Monitoring:

SNAP Performance Review Summary					
Date of Scope:	February & March 2023				
Attribute	Total # of files reviewed				4
Eligibility	Error Rate	Yes	No	N/A	Total Y+N
Establish initial monthly eligibility in timely manner	0.00%	4	0	0	4
Outreach done timely and letter contains all pertinent information	0.00%	4	0	0	4
Assessment	Error Rate	Yes	No	N/A	Total Y+N
Assessment initial/reassessment documented in counselor notes including TABE, WIT, Notification of Discrimination, Rights to Appeal	0.00%	4	0	0	4
Support Services	Error Rate	Yes	No	N/A	Total Y+N
Support Services requested/updated documented & reconciled correctly and entered in TWIST, transportation, child care, incentives, etc.	0.00%	3	0	1	3
TWIST Data Entry	Error Rate	Yes	No	N/A	Total Y+N
Cnotes are detailed and updated, including TWIST and TIERS eligibility, Date of Non Compliance and reflect 2 way communication entered within 7 days	25.00%	3	1	0	4
Non Compliance	Error Rate	Yes	No	N/A	Total Y+N
Penalty Initiated Appropriately	0.00%	1	0	3	1
Initiation of penalty done timely	0.00%	1	0	3	1
Employment Plan	Error Rate	Yes	No	N/A	Total Y+N
Employment Plan is complete with signature, allowable activity, correct/detailed required hrs of participation and when doc is due	0.00%	4	0	0	4
ABAWD enrolled in 4 weeks of Job Search	0.00%	4	0	0	4

Notification	Error Rate	Yes	No	N/A	Total Y+N
H1822 completed and submitted to HHSC timely and documented in Cnotes	0.00%	4	0	0	4
1817 Completed and submitted to HHSC	0.00%	1	0	3	1
1817 reconsideration request recorded in TWIST Good Cause tab and Cnotes	0.00%	1	0	3	1
Participation	Error Rate	Yes	No	N/A	Total Y+N
Provisions of SNAP Activities being followed	0.00%	4	0	0	4
All participation hours including Work Activities in TWIST are supported with documentation	0.00%	3	0	1	3

TWIST Data Entry: Documentation for TWIST eligibility needs to be documented on TWIST monthly.

SNAP E&T Guidelines B-105: Monthly SNAP Eligibility Verification – It is essential that individuals receiving regular SNAP services are eligible SNAP recipients.

Corrective Action:

Contractor will provide the Board with documentation of training provided to staff:

- TWIST Data Entry –review SNAP E&T Guidelines B-105: Monthly SNAP Eligibility Verification.

Documentation of Corrective Action needs to be provided to the Board 10 days after Board meeting. Notification of reconsideration is one of the areas that is in most need of re-training for staff.

Workforce Solutions Middle Rio Grande Board

Monitoring & Oversight Committee

June 8, 2023

Action Item

Workforce Program Board Monitoring Reports for Choices February & March
2023

PURPOSE

Provide an update on Choices Workforce Programs Monitoring and Oversight.

DISCUSSION

The following is a monitoring summary report for the Choices for February and March 2023.

ACTION

Recommendation: Approval and acknowledgement of the Contractors performance in Choices for February and March 2023. All items with an error rate of greater than 10% which are correctible will require Board follow up on corrective action.

Workforce Solutions Middle Rio Grande Board

Monitoring & Oversight Committee

June 8, 2023

Action Item

Workforce Programs Board Monitoring Reports for Choices February & March 2023

PURPOSE

Provide an update on all Workforce Programs Monitoring and Oversight.

DISCUSSION

The following is the report for February & March 2023 Choices Monitoring:

Date of Scope:	February & March 2023				
Attribute	Total # of files reviewed				4
Eligibility	Error Rate	Yes	No	N/A	Total Y+N
Establish initial monthly eligibility in timely manner	0.00%	4	0	0	4
Outreach done timely and letter contains all pertinent information	0.00%	4	0	0	4
Assessment	Error Rate	Yes	No	N/A	Total Y+N
Assessment initial/reassessment documented in counselor notes including TABE, WIT, Notification of Discrimination, Rights to Appeal	0.00%	4	0	0	4
Support Services	Error Rate	Yes	No	N/A	Total Y+N
Support Services requested/updated documented & reconciled correctly and entered in TWIST, transportation, child care, incentives, etc.	0.00%	3	0	1	3
TWIST Data Entry	Error Rate	Yes	No	N/A	Total Y+N
Cnotes are detailed and updated within 7 days, including TWIST and TIERS eligibility, Date of Non Compliance and reflect 2 way communication	0.00%	4	0	0	4
Non Compliance	Error Rate	Yes	No	N/A	Total Y+N
Penalty Initiated Appropriately	0.00%	0	0	4	0
Timely and Reasonable Attempt made and documented	0.00%	1	0	3	1
Sanctions entered in a timely manner	0.00%	0	0	4	0
Employment Plan	Error Rate	Yes	No	N/A	Total Y+N

Employment Plan has correct and detailed required hours of participation and other information	0.00%	4	0	0	4
Family Work Requirement is signed and completed with how the required of participation will be distributed	0.00%	3	0	1	3
Notification	Error Rate	Yes	No	N/A	Total Y+N
Provide HHSC employment information timely	25.00%	3	1	0	4

Findings:

Notification: Provide HHSC employment information timely

Notification- B-202: Coordination with HHSC

Boards must establish a local coordinated interagency case management plan to provide consistent and streamlined Choices services. This plan must require that Workforce Solutions 32 Office staff has ongoing communication with HHSC. If there is a change in an individual’s status while participating in the Choices program, Boards must ensure that Form H2583, Choices Information Transmittal, is used to notify the HHSC Texas Works Advisor of this status change

Corrective Action:

Contractor will provide the Board with documentation of training provided to staff:

- Review B-202: Coordination with HHSC

Documentation needs to be provided to the Board 10 days after receipt of Board Meeting.

Workforce Solutions Middle Rio Grande Board

Monitoring & Oversight Committee

June 8, 2023

Action Item

Workforce Program Board Monitoring Reports for WIOA February & March
2023

PURPOSE

Provide an update on WIOA Workforce Programs Monitoring and Oversight.

DISCUSSION

The following is a monitoring summary report for the WIOA for February and March 2023.

ACTION

Recommendation: Approval and acknowledgement of the Contractors performance in WIOA for February and March 2023. All items with an error rate of greater than 10% which are correctible will require Board follow up on corrective action.

Workforce Solutions Middle Rio Grande Board

Monitoring & Oversight Committee

June 8, 2023

Action Item

Workforce Programs Board WIOA Monitoring Reports February and March
2023

PURPOSE

Provide an update on all Workforce Programs Monitoring and Oversight.

DISCUSSION

WIOA Performance Review Summary					
Date of Scope:				February & March 2023	
Attribute	Total # of files reviewed				38
Eligibility	Error Rate	Yes	No	N/A	Total Y+N
Client Eligible for WIOA (tested as a single element with income, barriers, lay off notice, etc.)	0.00%	38	0	0	38
Verification of Age, Residency, Social Security number	0.00%	38	0	0	38
Authorization to work in US	0.00%	38	0	0	38
Selective Services	0.00%	26	0	12	26
Assessment	Error Rate	Yes	No	N/A	Total Y+N
Assessment/reassessment documented in counselor notes including TABE, WIT, 68 Employability Development Plan and 08 Comprehensive Objective Assessment is done	0.00%	38	0	0	38
Notification of Equal Opportunity and Rights to Appeal signed and dated in file	0.00%	38	0	0	38
Support Services	Error Rate	Yes	No	N/A	Total Y+N
Support Services requested/updated documented & reconciled correctly and entered in TWIST, transportation, child care, post employment services, incentives, etc.	0.00%	5	0	33	5
TWIST Data Entry	Error Rate	Yes	No	N/A	Total Y+N
Cnotes are detailed and updated and reflect 2 way communication and are entered within 7 days	0.00%	38	0	0	38
Employment Plan	Error Rate	Yes	No	N/A	Total Y+N
Employment Plan is signed and up to date with activities/services that client is enrolled in	5.26%	36	2	0	38
Financial	Error Rate	Yes	No	N/A	Total Y+N
ITA/LON information in file	0.00%	27	0	11	27

Internship or Employment Experience Agreement and WorkStation form in file	0.00%	8	0	30	8
Participation	Error Rate	Yes	No	N/A	Total Y+N
Participation hours are completed correctly and in file	4.00%	24	1	13	25
Performance outcome is documented in TWIST correctly with proper back up documentation	0.00%	13	0	25	13
Employment outcome is documented in TWIST correctly with proper back up documentation	0.00%	14	0	24	14

Findings:

Employment Plan: Service Plan was not signed by the client. Attendance was not turned in to case manager.

Corrective Action:

Training should be provided to staff to ensure that Service Plans are completed and signed and that attendance is turned in timely.

Board Recommendation:

Documentation needs to be provided to the Board 10 days after Board meeting.

Workforce Solutions Middle Rio Grande Board

Child Care Committee

June 8, 2023

Action Item

Child Care Program Board Monitoring Reports for April and May

PURPOSE

Provide an update on Child Care Program Monitoring and Oversight.

DISCUSSION

The following is a monitoring summary report for the Child Care program for April and May 2023.

ACTION

Recommendation: Approval and acknowledgement of the Contractors performance in Child care for April and May 2023. All items with an error rate of greater than 10% which are correctible will require Board follow up on corrective action.

Workforce Solutions Middle Rio Grande Board

Monitoring & Oversight Committee

June 8, 2023

Action Item

Child Care Program Board Monitoring Reports for April & May 2023

PURPOSE

Provide an update on Child Care Program Monitoring and Oversight.

DISCUSSION

The following is the report for April & May 2023 Child Care Monitoring:

Child Care Performance Review Summary					
Scope of Review	April & May				
Attribute	Total # of files reviewed				30
Eligibility	Error Rate	Yes	No	N/A	Total Y+N
Documentation to determine residency	0.00%	30	0	0	30
Documentation to determine age and citizenship	0.00%	30	0	30	30
Client meets participation criteria (25/50) work or education	0.00%	30	0	30	30
Full, Part, Blended care authorized on 2450 based on work/training status documented correctly	0.00%	30	0	30	30
Proper documentation for all income sources verified, calculated and recorded correctly	10.00%	27	3	0	30
Household composition documented correctly (2050, 2510)	0.00%	30	0	0	30
Homeless: documentation to establish homelessness (residency information form)	0.00%	0	0	30	0
Referral/Parent Fee	Error Rate	Yes	No	N/A	Total Y+N
Was parent fee assessed correctly	13.33%	26	4	0	30
Subsidy Amount recorded equals amount authorized	0.00%	0	0	0	0
File Maintenance	Error Rate	Yes	No	N/A	Total Y+N
2450 or 2450A correct	23.33%	26	4	0	30
Pre/Re-application in file completed in the file with million \$ question answered	3.33%	29	1	0	30
Parent Agreement to report Child Care Attendance	0.00%	30	0	0	30
Parents Right to Appeal	0.00%	30	0	0	30

Customer Awareness Form	0.00%	30	0	0	30
Documentation of disability screening	0.00%	30	0	0	30
Orientation to Complaint form	0.00%	30	0	0	30
Counselor notes entered in TWIST timely and with pertinent information	10.00%	27	3	0	30
Notification	Error Rate	Yes	No	N/A	Total Y+N
Notification letter sent of child Care Services Eligibility (20 days) with correct information	3.33%	29	1	0	30
Notification of re determination sent timely with 2052/1071	8.00%	23	2	5	25

Eligibility:

Child Care Guide D-106: Family Income

Child Care Guide D-107.f: Income Documentation Requirements

Referral/Parent Fee:

D-107.g: Income Calculation Methodology

Child Care Guide D-107.f: Income Documentation Requirements

File Maintenance:

Child Care Guide D-1002: Enrollment Application for Child Care Services

Child Care Guide D-1004.a: Required Forms and Form Elements for Eligibility Notification

Child Care Guide D-105: Determining the Family Size

ACTION

Approval and acknowledgement of the Contractor MRGDC performance for April & May 2023 in its role of monitoring Child Care Services program. All items with an error rate of greater than 10% which are correctible will require Board follow up on corrective action within 30 days.

Workforce Solutions Middle Rio Grande Board

Monitoring & Oversight Committee

June 8, 2023

Information Item

Workforce Programs Report

PURPOSE

Provide the Board with an update of the Workforce Programs

DISCUSSION

1. Texas Workforce Commission March 2023 MPR:

The Monthly Performance Report (MPR) provides performance data which allows Boards to monitor performance targets for the contracted Program Year. Attached is the MPR for March 2023 which indicates the Board is at a 73.91%. Out of the 23 performance measures, the Contractor is meeting/exceeding 17 measures and 6 are with a negative performance. The following are the performance measures that are negative in performance (not meeting) for the **last six months** (October 2022– March 2023):

- Measurable Skills Gains – Dislocated Worker
- Employed/Enrolled Q2 Post Exit - Youth
- Credential Rate – Youth
- Measurable Skills Gained - Youth
- Employed/Enrolled Q2-Q4 Post Exit – C&T

Report is also indicating the following measures are also with a negative performance rate:

- Credential Rate C&T Participants

Also attached is the March 2023 YTD At-A-Glance Board Comparison.

ACTION: No action required.

BOARD SUMMARY REPORT - CONTRACTED MEASURES

Year-to-Date Performance Periods*

BOARD NAME: MIDDLE RIO GRANDE

FINAL RELEASE
As Originally Published 5/5/2023
MARCH 2023 REPORT

Status Summary		With Positive Performance (+P):	Meeting Performance (MP):	With Negative Performance (-P):	% +P & MP											
Contracted Measures		9	8	6	73.91%											
Source	Measure	Status	% Current Target	Current Target	EOY Target	Current Perf.	Prior Year End	2 Years Ago YE	YTD Num	YTD Den	QTR 1	QTR 2	QTR 3	QTR 4	From	To
Notes																
WIOA Outcome Measures																
DOL-C	Employed Q2 Post Exit – Adult (DOL)	MP	99.55%	85.00%	85.00%	84.62%	87.50%	82.61%	22	26	92.31%	100.00%	57.14%		7/21	3/22
DOL-C	Employed Q4 Post Exit – Adult (DOL)	+P	114.69%	79.50%	79.50%	91.18%	76.00%	84.85%	31	34	100.00%	88.24%	92.31%		1/21	9/21
DOL-C	Median Earnings Q2 Post Exit – Adult (DOL)	+P	112.32%	\$9,800.00	\$9,800.00	\$11,007.38	\$10,275.00	\$7,287.00	n/a	19	\$11,007.38	\$4,327.47	\$17,087.50		7/21	3/22
DOL-C	Credential Rate – Adult (DOL)	+P	138.89%	72.00%	72.00%	100.00%	65.40%	83.30%	30	30	100.00%	100.00%	100.00%		1/21	9/21
DOL-C	Measurable Skills Gains - Adult (DOL)	MP	99.22%	76.80%	76.80%	76.20%	88.60%	70.40%	16	21	-----	-----	-----	-----	7/22	3/23
DOL-C	Employed Q2 Post Exit – DW (DOL)	+P	117.65%	85.00%	85.00%	100.00%	100.00%	85.00%	7	7	100.00%	100.00%	n/a		7/21	3/22
DOL-C	Employed Q4 Post Exit – DW (DOL)	MP	101.96%	85.00%	85.00%	86.67%	100.00%	80.56%	13	15	100.00%	75.00%	83.33%		1/21	9/21
DOL-C	Median Earnings Q2 Post Exit – DW (DOL)	+P	194.51%	\$9,400.00	\$9,400.00	\$18,283.93	\$9,697.72	\$7,795.36	n/a	7	\$22,997.82	\$5,845.89	n/a		7/21	3/22
DOL-C	Credential Rate – DW (DOL)	+P	117.65%	85.00%	85.00%	100.00%	100.00%	91.20%	15	15	100.00%	100.00%	100.00%		1/21	9/21
DOL-C	Measurable Skills Gains - DW (DOL)	-P	55.46%	83.30%	83.30%	46.20%	83.30%	77.30%	6	13	-----	-----	-----	-----	7/22	3/23
DOL-C	Employed/Enrolled Q2 Post Exit – Youth (DOL)	-P	89.19%	70.40%	70.40%	62.79%	71.93%	77.27%	54	86	58.33%	80.00%	100.00%		7/21	3/22
DOL-C	Employed/Enrolled Q4 Post Exit – Youth (DOL)	MP	90.96%	73.30%	73.30%	66.67%	70.91%	81.25%	56	84	50.00%	100.00%	66.67%		1/21	9/21
DOL-C	Median Earnings Q2 Post Exit – Youth (DOL)	MP	93.66%	\$3,200.00	\$3,200.00	\$2,997.11	\$2,764.59	\$4,009.01	n/a	35	\$3,230.31	\$2,179.00	\$1,349.60		7/21	3/22
DOL-C	Credential Rate – Youth (DOL)	-P	67.01%	48.20%	48.20%	32.30%	32.40%	100.00%	20	62	50.00%	100.00%	30.50%		1/21	9/21
DOL-C	Measurable Skills Gains - Youth (DOL)	-P	30.38%	82.30%	82.30%	25.00%	100.00%	80.00%	10	40	-----	-----	-----	-----	7/22	3/23
LBB-K	Employed/Enrolled Q2 Post Exit – C&T Participants	MP	101.37%	68.10%	68.10%	69.03%	63.45%	60.95%	3,290	4,766	64.85%	66.91%	75.89%		7/21	3/22
LBB-K	Employed/Enrolled Q2-Q4 Post Exit – C&T Participants	-P	92.83%	83.40%	83.40%	77.42%	75.23%	73.74%	2,705	3,494	68.20%	76.14%	87.34%		1/21	9/21
LBB-K	Credential Rate – C&T Participants	-P	92.13%	70.90%	70.90%	65.32%	58.02%	86.60%	81	124	93.33%	96.67%	48.10%		1/21	9/21

1. Because of the nature of this measure (the lack of lag between going into the denominator and when it would be reasonable to achieve a gain), this data is often not meaningful until the last few months the Program Year.

Reemployment and Employer Engagement Measures

Note: In some cases historic data not available at time of original publication (such as when a new measure is created) has been added to the MPR retroactively to allow trend analysis.

BOARD SUMMARY REPORT - CONTRACTED MEASURES

Year-to-Date Performance Periods*

BOARD NAME: **MIDDLE RIO GRANDE**

FINAL RELEASE
As Originally Published 5/5/2023
MARCH 2023 REPORT

Source	Measure	Status	% Current Target	Current Target	EOY Target	Current Perf.	Prior Year End	2 Years Ago YE	YTD Num	YTD Den	QTR 1	QTR 2	QTR 3	QTR 4	From	To
Notes																

Reemployment and Employer Engagement Measures

TWC	Claimant Reemployment within 10 Weeks	MP	99.30%	60.00%	60.00%	59.58%	60.75%	62.01%	675	1,133	60.20%	59.09%			7/22	12/22
TWC	Employers Receiving Workforce Assistance from Boards or Self-Service	MP	96.28%	698	1,113	672	n/a	n/a	672	1	-----	-----	-----	-----	10/22	3/23

Program Participation Measures

TWC	Choices Full Engagement Rate - All Family Total	+P	121.12%	50.00%	50.00%	60.56%	39.86%	4.08%	4	8	65.55%	55.56%			10/22	3/23
TWC	Avg # Children Served Per Day - Comb. (Oct-Mar)	+P	116.87%	1,328	1,328	1,552	n/a	n/a	201,763	130	-----	-----	-----	-----	10/22	3/23
TWC	Avg # Children Served Per Day - Combined	+P	116.87%	1,328	1,390	1,552	1,494	1,493	201,763	130	1,592	1,512			10/22	3/23

Note: In some cases historic data not available at time of original publication (such as when a new measure is created) has been added to the MPR retroactively to allow trend analysis.

AT-A-GLANCE COMPARISON - BOARD CONTRACTED MEASURES

Percent of Target (Year-to-Date Performance Periods)

FINAL RELEASE

As Originally Published 5/5/2023

MARCH 2023 REPORT

Green = +P White = MP Yellow = MP but At Risk Red = -P

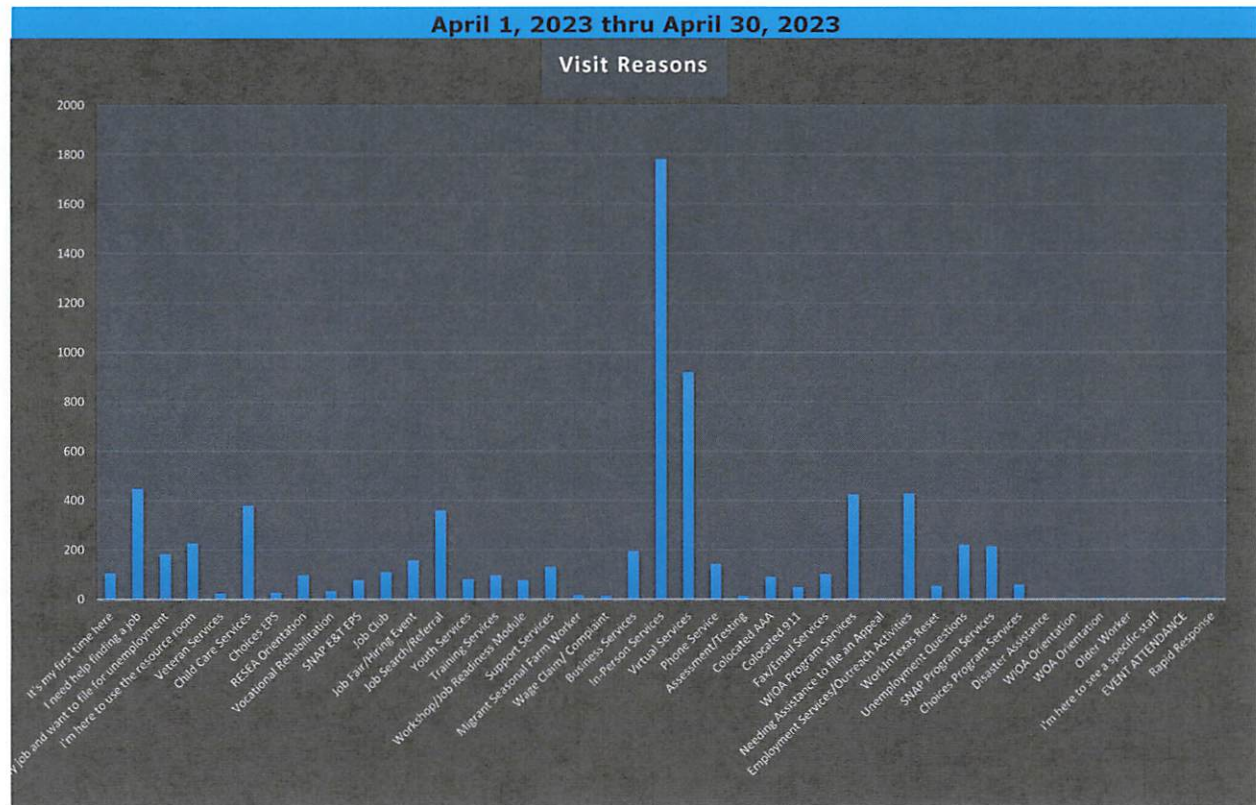
Board	WIOA Outcome Measures														
	Adult					DW					Youth				
	Employed Q2 Post-Exit	Employed Q4 Post-Exit	Median Earnings Q2 Post-Exit	Credential Rate	Measurable Skills Gains (YTD-Only)	Employed Q2 Post-Exit	Employed Q4 Post-Exit	Median Earnings Q2 Post-Exit	Credential Rate	Measurable Skills Gains (YTD-Only)	Employed/Enrolled Q2 Post-Exit	Employed/Enrolled Q4 Post-Exit	Median Earnings Q2 Post-Exit	Credential Rate	Measurable Skills Gains (YTD-Only)
Alamo	104.78%	101.36%	117.68%	105.67%	100.81%	106.08%	99.74%	116.92%	87.29%	57.95%	99.13%	103.27%	93.97%	101.94%	99.16%
Borderplex	106.04%	99.76%	130.18%	117.15%	104.69%	65.95%	85.39%	111.21%	107.07%	121.01%	112.75%	115.54%	119.79%	123.12%	121.61%
Brazos Valley	93.60%	85.90%	109.28%	113.48%	101.56%	99.19%	107.22%	73.29%	102.59%	68.96%	120.20%	118.43%	109.56%	60.02%	74.24%
Cameron	103.86%	104.30%	112.07%	105.44%	105.02%	95.59%	101.24%	85.74%	114.94%	117.65%	105.76%	97.42%	124.53%	107.44%	89.92%
Capital Area	102.60%	105.89%	94.35%	102.52%	82.68%	110.05%	85.15%	108.13%	89.65%	69.48%	112.80%	122.67%	167.95%	105.04%	49.67%
Central Texas	100.08%	111.07%	94.99%	111.74%	85.71%	105.81%	102.05%	105.45%	93.86%	76.66%	113.22%	102.84%	103.59%	31.57%	25.46%
Coastal Bend	108.75%	96.71%	107.83%	103.05%	69.97%	111.16%	95.65%	130.05%	101.38%	83.42%	99.39%	110.20%	112.52%	96.06%	64.70%
Concho Valley	86.95%	105.80%	131.94%	83.23%	81.86%	98.04%	122.85%	140.40%	112.24%	78.47%	101.46%	116.61%	189.79%	86.21%	39.29%
Dallas	102.31%	104.84%	97.57%	101.10%	82.60%	107.33%	109.22%	111.70%	99.88%	60.92%	113.15%	108.28%	125.43%	112.66%	75.66%
Deep East	108.96%	122.42%	83.92%	106.97%	88.02%	116.24%	117.25%	93.19%	120.98%	78.47%	99.98%	119.33%	91.89%	87.28%	87.42%
East Texas	96.14%	99.80%	118.52%	107.09%	70.45%	104.51%	96.94%	95.71%	91.53%	74.94%	108.32%	118.36%	124.38%	121.99%	75.94%
Golden Crescent	112.52%	109.58%	117.89%	116.45%	75.00%	96.77%	108.60%	109.90%	106.94%	95.01%	110.48%	101.39%	143.50%	207.47%	71.91%
Gulf Coast	106.15%	105.43%	96.93%	97.56%	69.59%	100.76%	105.52%	109.84%	96.48%	67.43%	99.47%	104.78%	128.83%	97.85%	71.12%
Heart of Texas	82.91%	93.09%	52.94%	94.56%	97.44%	83.05%	111.93%	107.76%	101.11%	83.90%	87.87%	106.59%	101.26%	115.98%	58.35%
Lower Rio	89.60%	104.42%	142.86%	114.61%	63.28%	89.51%	94.72%	111.72%	110.24%	79.88%	107.91%	108.74%	137.69%	107.48%	68.31%
Middle Rio	99.55%	114.69%	112.32%	138.89%	99.22%	117.65%	101.96%	194.51%	117.65%	55.46%	89.19%	90.96%	93.66%	67.01%	30.38%
North Central	106.51%	106.13%	111.03%	100.76%	98.86%	101.90%	104.89%	108.91%	86.68%	99.16%	121.55%	113.54%	88.46%	99.27%	84.87%
North East	95.76%	110.39%	92.53%	102.96%	78.98%	97.19%	91.24%	115.24%	91.82%	92.71%	114.38%	115.74%	141.63%	155.66%	93.75%
North Texas	81.24%	81.51%	97.84%	104.26%	49.35%	101.96%	94.12%	119.98%	117.65%	58.16%	55.30%	100.00%	58.77%	120.05%	15.19%
Panhandle	101.90%	98.08%	102.39%	98.35%	74.08%	96.47%	108.21%	106.31%	91.88%	81.09%	100.21%	100.54%	194.90%	109.72%	83.13%
Permian Basin	116.93%	97.22%	80.23%	96.03%	87.34%	104.28%	98.49%	149.37%	92.94%	98.46%	103.31%	125.74%	148.42%	103.73%	89.59%
Rural Capital	81.53%	105.93%	121.47%	114.09%	90.84%	104.81%	112.08%	97.94%	112.71%	84.03%	104.25%	120.88%	123.44%	107.09%	56.58%
South Plains	108.60%	121.07%	120.52%	89.29%	96.35%	104.58%	104.58%	98.28%	102.94%	90.47%	95.32%	70.31%	176.07%	95.56%	63.18%
South Texas	106.45%	126.20%	122.29%	118.20%	71.88%	107.85%	109.98%	91.04%	117.65%	44.12%	97.54%	94.34%	77.29%	120.05%	71.81%
Southeast	115.74%	100.82%	125.77%	75.65%	131.33%	92.79%	102.46%	112.12%	72.74%	60.08%	104.64%	108.28%	81.66%	87.32%	107.91%
Tarrant	100.92%	91.54%	127.75%	74.89%	110.71%	103.05%	97.44%	110.08%	83.42%	96.68%	104.35%	113.95%	122.02%	92.78%	110.06%
Texoma	95.86%	110.39%	130.39%	106.15%	81.22%	69.60%	107.48%	106.82%	106.94%	117.65%	94.26%	105.00%	129.00%	138.47%	56.74%
West Central	97.59%	93.73%	81.67%	117.55%	105.88%	101.80%	106.26%	172.74%	117.65%	125.00%	90.29%	111.06%	58.73%	165.98%	26.97%
+P	3	7	15	9	2	4	4	13	9	4	8	13	17	10	2
MP	20	19	9	15	10	20	22	13	14	6	17	14	6	12	3
-P	5	2	4	4	16	4	2	2	5	18	3	1	5	6	23
% MP & +P	82%	93%	86%	86%	43%	86%	93%	93%	82%	36%	89%	96%	82%	79%	18%
From	7/21	1/21	7/21	1/21	7/22	7/21	1/21	7/21	1/21	7/22	7/21	1/21	7/21	1/21	7/22
To	3/22	9/21	3/22	9/21	3/23	3/22	9/21	3/22	9/21	3/23	3/22	9/21	3/22	9/21	3/23

Percent of Target (Year-to-Date Performance Periods)

Green = +P White = MP Yellow = MP but At Risk Red = -P

Board	WIOA Outcome Measures (cont.)			Reemployment and Employer Engagement		Participation		Total Measures			
	C&T Participants			Claimant ReEmployment within 10 Weeks	Employers Rcvg Wkfc Asst Fm Bds or Self Svc	Choices Full Engagement Rate	Average # Children Served Per Day- Combined 10/22-3/23 YTD-Only)	+P	MP	-P	% MP & +P
	Employed/ Enrolled Q2 Post-Exit	Employed/ Enrolled Q2-Q4 Post-Exit	Credential Rate								
Alamo	99.37%	105.07%	91.76%	94.57%	103.27%	118.84%	102.86%	4	14	4	82%
Borderplex	97.71%	103.09%	125.95%	93.41%	106.42%	126.40%	105.77%	13	6	3	86%
Brazos Valley	92.95%	102.19%	76.12%	108.25%	79.67%	93.68%	98.52%	4	9	9	59%
Cameron	106.26%	101.02%	126.35%	101.57%	103.36%	125.30%	127.58%	8	12	2	91%
Capital Area	99.05%	103.79%	94.22%	90.73%	88.64%	91.28%	100.80%	4	9	9	59%
Central Texas	100.73%	101.37%	81.17%	103.29%	84.13%	105.96%	106.39%	5	11	6	73%
Coastal Bend	101.28%	102.99%	99.45%	104.67%	111.79%	121.32%	93.51%	6	12	4	82%
Concho Valley	106.80%	104.41%	96.97%	110.62%	80.65%	117.22%	96.71%	9	6	7	68%
Dallas	99.84%	102.53%	111.40%	90.99%	96.98%	108.64%	103.60%	6	12	4	82%
Deep East	101.53%	103.02%	118.22%	99.55%	109.37%	111.32%	102.68%	8	9	5	77%
East Texas	102.03%	103.60%	100.75%	112.73%	105.88%	85.34%	95.88%	6	12	4	82%
Golden Crescent	108.75%	106.47%	107.00%	98.13%	93.16%	150.00%	92.65%	10	8	4	82%
Gulf Coast	97.84%	102.87%	98.29%	98.05%	79.14%	115.42%	101.79%	2	16	4	82%
Heart of Texas	104.90%	104.78%	92.74%	110.18%	96.65%	116.98%	113.67%	5	10	7	68%
Lower Rio	104.71%	100.31%	125.44%	108.23%	102.04%	139.78%	112.91%	9	8	5	77%
Middle Rio	101.37%	92.83%	92.13%	99.30%	96.28%	121.12%	116.87%	8	8	6	73%
North Central	97.50%	104.59%	95.97%	92.53%	119.06%	123.80%	77.06%	5	12	5	77%
North East	93.86%	102.96%	116.05%	98.62%	141.86%	111.36%	111.92%	10	10	2	91%
North Texas	101.56%	103.83%	125.15%	105.77%	92.87%	105.54%	89.51%	6	7	9	59%
Panhandle	104.02%	102.79%	116.52%	110.88%	100.70%	127.40%	100.74%	4	15	3	86%
Permian Basin	102.54%	102.15%	101.82%	111.72%	93.98%	121.46%	107.50%	7	11	4	82%
Rural Capital	101.50%	106.67%	123.09%	93.12%	79.88%	127.32%	109.74%	10	7	5	77%
South Plains	104.52%	103.15%	106.57%	114.42%	104.55%	86.94%	110.35%	6	12	4	82%
South Texas	101.26%	97.25%	141.04%	98.87%	128.85%	121.12%	98.19%	8	10	4	82%
Southeast	105.43%	103.11%	80.97%	109.33%	116.50%	92.94%	116.20%	8	7	7	68%
Tarrant	98.80%	103.13%	79.31%	96.22%	90.91%	89.60%	110.29%	7	10	5	77%
Texoma	99.02%	105.08%	123.81%	95.82%	104.61%	115.32%	114.66%	9	10	3	86%
West Central	91.47%	102.31%	121.68%	124.97%	106.18%	118.96%	105.46%	11	7	4	82%
+P	4	4	14	11	9	22	14	198			
MP	21	23	6	11	9	0	10	280			
-P	3	1	8	6	10	6	4	138			
% MP & +P	89%	96%	71%	79%	64%	79%	86%	78%			
From	7/21	1/21	1/21	7/22	10/22	10/22	10/22	From			
To	3/22	9/21	9/21	12/22	3/23	3/23	3/23	To			

Visit Reason	Total
It's my first time here	106
I need help finding a job	446
I lost my job and want to file for unemployment	184
I'm here to use the resource room	226
Veteran Services	25
Child Care Services	381
Choices EPS	27
RESEA Orientation	98
Vocational Rehabilitation	33
SNAP E&T EPS	79
Job Club	110
Job Fair/Hiring Event	158
Job Search/Referral	361
Youth Services	83
Training Services	97
Workshop/Job Readiness Module	77
Support Services	130
Migrant Seasonal Farm Worker	18
Wage Claim/ Complaint	14
Business Services	195
In-Person Services	1783
Virtual Services	920
Phone Service	143
Assessment/Testing	14
Colocated AAA	90
Colocated 911	50
Fax/Email Services	101
WIOA Program Services	424
Needing Assistance to file an Appeal	4
Employment Services/Outreach Activities	428
WorkInTexas Reset	54
Unemployment Questions	220
SNAP Program Services	213
Choices Program Services	58
Disaster Assistance	2
WIOA Orientation	4
WOA Orientation	5
Older Worker	3
I'm here to see a specific staff	3
EVENT ATTENDANCE	8
Rapid Response	5
Total Visit Reasons	7380



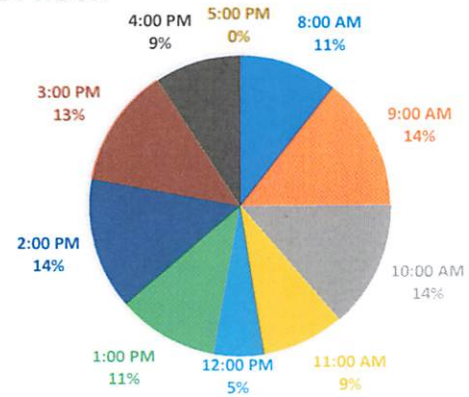
Start Date: April 1, 2023

End Date: April 30, 2023

Hour of Day	Individuals	Percent
8:00 AM	783	10.61%
9:00 AM	1054	14.28%
10:00 AM	1012	13.71%
11:00 AM	655	8.88%
12:00 PM	394	5.34%
1:00 PM	803	10.88%
2:00 PM	1047	14.19%
3:00 PM	950	12.87%
4:00 PM	677	9.17%
5:00 PM	4	0.05%
Hour of Day	Individuals	Percent
Total:		100.00%

Rows: 11

PERCENTAGE BY HOUR



Region/Lwia: Middle Rio Grande WF Board
 Office: 248 WF Sol MRG Uvalde,249 WF Sol MRG Eagle Pass,252 WF Sol MRG Carrizo Springs,259 WF Sol MRG Cotulla,275 WF Sol MRG
 Crystal City,276 WF Sol MRG Del Rio
 Start Date: 04/01/2023
 End Date: 04/30/2023

LWDB		Middle Rio Grande Workforce	
Board			
State Reason Code	Office	Reason Code Total Per Office	Reason Code Total
It's my first time here.	248 WF Sol MRG Uvalde	7	106
	249 WF Sol MRG Eagle Pass	66	
	252 WF Sol MRG Carrizo Springs	5	
	275 WF Sol MRG Crystal City	0	
	259 WF Sol MRG Cotulla	24	
	276 WF Sol MRG Del Rio	4	
I need help finding a job	248 WF Sol MRG Uvalde	34	446
	249 WF Sol MRG Eagle Pass	342	
	252 WF Sol MRG Carrizo Springs	40	
	275 WF Sol MRG Crystal City	16	
	259 WF Sol MRG Cotulla	5	
	276 WF Sol MRG Del Rio	9	
I lost my job and want to file for unemployment	248 WF Sol MRG Uvalde	7	184
	249 WF Sol MRG Eagle Pass	172	
	252 WF Sol MRG Carrizo Springs	0	
	275 WF Sol MRG Crystal City	4	
	259 WF Sol MRG Cotulla	1	
	276 WF Sol MRG Del Rio	0	
I'm here to use the resource room	248 WF Sol MRG Uvalde	66	226
	249 WF Sol MRG Eagle Pass	21	
	252 WF Sol MRG Carrizo Springs	64	
	275 WF Sol MRG Crystal City	8	
	259 WF Sol MRG Cotulla	27	
	276 WF Sol MRG Del Rio	40	
Veteran Services	248 WF Sol MRG Uvalde	0	25
	249 WF Sol MRG Eagle Pass	9	
	252 WF Sol MRG Carrizo Springs	1	
	275 WF Sol MRG Crystal City	0	
	259 WF Sol MRG Cotulla	0	
	276 WF Sol MRG Del Rio	15	
	248 WF Sol MRG Uvalde	104	
	249 WF Sol MRG Eagle Pass	118	

Child Care Services	252 WF Sol MRG Carrizo Springs	1	381
	275 WF Sol MRG Crystal City	4	
	259 WF Sol MRG Cotulla	0	
	276 WF Sol MRG Del Rio	154	
Choices EPS	248 WF Sol MRG Uvalde	7	27
	249 WF Sol MRG Eagle Pass	0	
	252 WF Sol MRG Carrizo Springs	0	
	275 WF Sol MRG Crystal City	0	
	259 WF Sol MRG Cotulla	0	
	276 WF Sol MRG Del Rio	20	
RESEA Orientation	248 WF Sol MRG Uvalde	5	98
	249 WF Sol MRG Eagle Pass	66	
	252 WF Sol MRG Carrizo Springs	0	
	275 WF Sol MRG Crystal City	2	
	259 WF Sol MRG Cotulla	0	
	276 WF Sol MRG Del Rio	25	
Vocational Rehabilitation	248 WF Sol MRG Uvalde	8	33
	249 WF Sol MRG Eagle Pass	8	
	252 WF Sol MRG Carrizo Springs	0	
	275 WF Sol MRG Crystal City	0	
	259 WF Sol MRG Cotulla	0	
	276 WF Sol MRG Del Rio	17	
SNAP E&T EPS	248 WF Sol MRG Uvalde	29	79
	249 WF Sol MRG Eagle Pass	23	
	252 WF Sol MRG Carrizo Springs	4	
	275 WF Sol MRG Crystal City	13	
	259 WF Sol MRG Cotulla	9	
	276 WF Sol MRG Del Rio	1	
Job Club	248 WF Sol MRG Uvalde	17	110
	249 WF Sol MRG Eagle Pass	61	
	252 WF Sol MRG Carrizo Springs	4	
	275 WF Sol MRG Crystal City	0	
	259 WF Sol MRG Cotulla	0	
	276 WF Sol MRG Del Rio	28	
Job Fair/ Hiring Event	248 WF Sol MRG Uvalde	1	158
	249 WF Sol MRG Eagle Pass	156	
	252 WF Sol MRG Carrizo Springs	1	
	275 WF Sol MRG Crystal City	0	
	259 WF Sol MRG Cotulla	0	
	276 WF Sol MRG Del Rio	0	
	248 WF Sol MRG Uvalde	61	
	249 WF Sol MRG Eagle Pass	45	

Job Search/ Referral	252 WF Sol MRG Carrizo Springs	77	361
	275 WF Sol MRG Crystal City	37	
	259 WF Sol MRG Cotulla	1	
	276 WF Sol MRG Del Rio	140	
Youth Services	248 WF Sol MRG Uvalde	22	83
	249 WF Sol MRG Eagle Pass	59	
	252 WF Sol MRG Carrizo Springs	0	
	275 WF Sol MRG Crystal City	0	
	259 WF Sol MRG Cotulla	0	
	276 WF Sol MRG Del Rio	2	
Training Services	248 WF Sol MRG Uvalde	91	97
	249 WF Sol MRG Eagle Pass	1	
	252 WF Sol MRG Carrizo Springs	0	
	275 WF Sol MRG Crystal City	0	
	259 WF Sol MRG Cotulla	2	
	276 WF Sol MRG Del Rio	3	
Workshop/Job Readiness Module	248 WF Sol MRG Uvalde	11	77
	249 WF Sol MRG Eagle Pass	56	
	252 WF Sol MRG Carrizo Springs	3	
	275 WF Sol MRG Crystal City	0	
	259 WF Sol MRG Cotulla	0	
	276 WF Sol MRG Del Rio	7	
Support Services	248 WF Sol MRG Uvalde	104	130
	249 WF Sol MRG Eagle Pass	2	
	252 WF Sol MRG Carrizo Springs	1	
	275 WF Sol MRG Crystal City	0	
	259 WF Sol MRG Cotulla	1	
	276 WF Sol MRG Del Rio	22	
Migrant seasonal Farm Worker	248 WF Sol MRG Uvalde	2	18
	249 WF Sol MRG Eagle Pass	11	
	252 WF Sol MRG Carrizo Springs	0	
	275 WF Sol MRG Crystal City	0	
	259 WF Sol MRG Cotulla	0	
	276 WF Sol MRG Del Rio	5	
Wage Claim/Complaint	248 WF Sol MRG Uvalde	0	14
	249 WF Sol MRG Eagle Pass	2	
	252 WF Sol MRG Carrizo Springs	5	
	275 WF Sol MRG Crystal City	0	
	259 WF Sol MRG Cotulla	0	
	276 WF Sol MRG Del Rio	7	
	248 WF Sol MRG Uvalde	68	
	249 WF Sol MRG Eagle Pass	3	

Business Services	252 WF Sol MRG Carrizo Springs	47	195
	275 WF Sol MRG Crystal City	5	
	259 WF Sol MRG Cotulla	16	
	276 WF Sol MRG Del Rio	56	
<hr/>			
In-Person Services	248 WF Sol MRG Uvalde	305	1783
	249 WF Sol MRG Eagle Pass	744	
	252 WF Sol MRG Carrizo Springs	122	
	275 WF Sol MRG Crystal City	92	
	259 WF Sol MRG Cotulla	62	
	276 WF Sol MRG Del Rio	458	
<hr/>			
Virtual Services	248 WF Sol MRG Uvalde	157	920
	249 WF Sol MRG Eagle Pass	201	
	252 WF Sol MRG Carrizo Springs	217	
	275 WF Sol MRG Crystal City	60	
	259 WF Sol MRG Cotulla	2	
	276 WF Sol MRG Del Rio	283	
<hr/>			
Phone Service	248 WF Sol MRG Uvalde	0	143
	249 WF Sol MRG Eagle Pass	120	
	252 WF Sol MRG Carrizo Springs	18	
	275 WF Sol MRG Crystal City	2	
	259 WF Sol MRG Cotulla	2	
	276 WF Sol MRG Del Rio	1	
<hr/>			
Assessment/Testing	248 WF Sol MRG Uvalde	8	14
	249 WF Sol MRG Eagle Pass	0	
	252 WF Sol MRG Carrizo Springs	0	
	275 WF Sol MRG Crystal City	0	
	259 WF Sol MRG Cotulla	0	
	276 WF Sol MRG Del Rio	6	
<hr/>			
Colocated AAA	248 WF Sol MRG Uvalde	0	90
	249 WF Sol MRG Eagle Pass	64	
	252 WF Sol MRG Carrizo Springs	24	
	275 WF Sol MRG Crystal City	0	
	259 WF Sol MRG Cotulla	1	
	276 WF Sol MRG Del Rio	1	
<hr/>			
Colocated 911	248 WF Sol MRG Uvalde	11	50
	249 WF Sol MRG Eagle Pass	8	
	252 WF Sol MRG Carrizo Springs	17	
	275 WF Sol MRG Crystal City	4	
	259 WF Sol MRG Cotulla	0	
	276 WF Sol MRG Del Rio	10	
<hr/>			
	248 WF Sol MRG Uvalde	23	
	249 WF Sol MRG Eagle Pass	32	

Fax/Email Services	252 WF Sol MRG Carrizo Springs	15	101
	275 WF Sol MRG Crystal City	6	
	259 WF Sol MRG Cotulla	13	
	276 WF Sol MRG Del Rio	12	
<hr/>			
WIOA Program Services	248 WF Sol MRG Uvalde	129	424
	249 WF Sol MRG Eagle Pass	100	
	252 WF Sol MRG Carrizo Springs	3	
	275 WF Sol MRG Crystal City	33	
	259 WF Sol MRG Cotulla	0	
	276 WF Sol MRG Del Rio	159	
<hr/>			
Needing Assistance to file an Appeal	248 WF Sol MRG Uvalde	1	4
	249 WF Sol MRG Eagle Pass	2	
	252 WF Sol MRG Carrizo Springs	1	
	275 WF Sol MRG Crystal City	0	
	259 WF Sol MRG Cotulla	0	
	276 WF Sol MRG Del Rio	0	
<hr/>			
Employment Services/Outreach Activities	248 WF Sol MRG Uvalde	5	428
	249 WF Sol MRG Eagle Pass	239	
	252 WF Sol MRG Carrizo Springs	151	
	275 WF Sol MRG Crystal City	31	
	259 WF Sol MRG Cotulla	1	
	276 WF Sol MRG Del Rio	1	
<hr/>			
WorkInTexas Password Reset	248 WF Sol MRG Uvalde	19	54
	249 WF Sol MRG Eagle Pass	6	
	252 WF Sol MRG Carrizo Springs	8	
	275 WF Sol MRG Crystal City	11	
	259 WF Sol MRG Cotulla	4	
	276 WF Sol MRG Del Rio	6	
<hr/>			
Unemployment Questions	248 WF Sol MRG Uvalde	26	220
	249 WF Sol MRG Eagle Pass	165	
	252 WF Sol MRG Carrizo Springs	7	
	275 WF Sol MRG Crystal City	9	
	259 WF Sol MRG Cotulla	5	
	276 WF Sol MRG Del Rio	8	
<hr/>			
SNAP Program Services	248 WF Sol MRG Uvalde	62	213
	249 WF Sol MRG Eagle Pass	115	
	252 WF Sol MRG Carrizo Springs	2	
	275 WF Sol MRG Crystal City	7	
	259 WF Sol MRG Cotulla	1	
	276 WF Sol MRG Del Rio	26	
<hr/>			
	248 WF Sol MRG Uvalde	8	
	249 WF Sol MRG Eagle Pass	26	

Choices Program Services	252 WF Sol MRG Carrizo Springs	0	58
	275 WF Sol MRG Crystal City	0	
	259 WF Sol MRG Cotulla	0	
	276 WF Sol MRG Del Rio	24	
<hr/>			
Disaster Assistance	248 WF Sol MRG Uvalde	2	2
	249 WF Sol MRG Eagle Pass	0	
	252 WF Sol MRG Carrizo Springs	0	
	275 WF Sol MRG Crystal City	0	
	259 WF Sol MRG Cotulla	0	
	276 WF Sol MRG Del Rio	0	
<hr/>			
WIOA Orientation	248 WF Sol MRG Uvalde	1	4
	249 WF Sol MRG Eagle Pass	2	
	252 WF Sol MRG Carrizo Springs	1	
	275 WF Sol MRG Crystal City	0	
	259 WF Sol MRG Cotulla	0	
	276 WF Sol MRG Del Rio	0	
<hr/>			
WOA Orientation	248 WF Sol MRG Uvalde	1	5
	249 WF Sol MRG Eagle Pass	0	
	252 WF Sol MRG Carrizo Springs	1	
	275 WF Sol MRG Crystal City	2	
	259 WF Sol MRG Cotulla	0	
	276 WF Sol MRG Del Rio	1	
<hr/>			
Older Worker	248 WF Sol MRG Uvalde	0	3
	249 WF Sol MRG Eagle Pass	3	
	252 WF Sol MRG Carrizo Springs	0	
	275 WF Sol MRG Crystal City	0	
	259 WF Sol MRG Cotulla	0	
	276 WF Sol MRG Del Rio	0	
<hr/>			
I'm here to see a specific staff	248 WF Sol MRG Uvalde	0	3
	249 WF Sol MRG Eagle Pass	0	
	252 WF Sol MRG Carrizo Springs	2	
	275 WF Sol MRG Crystal City	0	
	259 WF Sol MRG Cotulla	0	
	276 WF Sol MRG Del Rio	1	
<hr/>			
Trade	248 WF Sol MRG Uvalde	0	0
	249 WF Sol MRG Eagle Pass	0	
	252 WF Sol MRG Carrizo Springs	0	
	275 WF Sol MRG Crystal City	0	
	259 WF Sol MRG Cotulla	0	
	276 WF Sol MRG Del Rio	0	
<hr/>			
	248 WF Sol MRG Uvalde	1	

Event Attendance	249 WF Sol MRG Eagle Pass	0	8
	252 WF Sol MRG Carrizo Springs	0	
	275 WF Sol MRG Crystal City	6	
	259 WF Sol MRG Cotulla	0	
	276 WF Sol MRG Del Rio	1	
<hr/>			
Rapid Response	248 WF Sol MRG Uvalde	0	5
	249 WF Sol MRG Eagle Pass	0	
	252 WF Sol MRG Carrizo Springs	5	
	275 WF Sol MRG Crystal City	0	
	259 WF Sol MRG Cotulla	0	
	276 WF Sol MRG Del Rio	0	
			7380

Workforce Solutions Middle Rio Grande Board

Monitoring & Oversight Committee

June 8, 2023

Student HireAbility Navigator

BACKGROUND

The Student Hireability Navigator (SHN) serves as a resource in the Middle Rio Grande Region to support, expand, and enhance the provision of pre-employment transition services that are provided by Vocational Rehabilitation Services (VR) for students with disabilities from 14-22 years of age.

DISCUSSION

The SHN will continue to build and sustain collaborative partnerships with the school districts, colleges, Vocational Rehabilitation, workforce staff, employers and all other entities to improve the quality of services for the students.

COLLABORATION

Working collaboratively with Vocational Rehabilitation Counselor, Regional VR, SHN mentor, other mentorship partners, Education Service Centers, school districts, community partner organizations, employers.

Collaborative events include:

- April 3, 2023 Student HireAbility Navigator Monthly Meeting
- April 4, 2023 Meeting with Crystal City High School Counseling/Special Ed Dept. with Education Outreach Specialist, Katrina Garcia
- April 5, 2023 Leakey Virtual Center Visit
- April 6, 2023 Cotulla High School 504 Student Presentation
- April 6, 2023 Knippa ISD meeting with SPED/504 staff and administration
- April 11, 2023 Leakey Chamber of Commerce Meeting
- April 12, 2023 Uvalde College and Career Expo

- April 12, 2023 Nueces Canyon Healthy Families Cohort Monthly Meeting
- April 13, 2023 PFS Group Job Fair
- April 13, 2023 Tranfr VR WFS Middle Rio Meeting
- April 13, 2023 Board Meeting
- April 14, 2023 Carrizo Springs High School SPED/504 Meeting with staff and students
- April 17, 2023 Summer Earn and Learn Check-In
- April 17, 2023 Leakey ISD SPED/504 Meeting
- April 18, 2023 Underserved Communities Homeless & Transition Services
- April 19, 2023 Regional Student HireAbility Navigator Meeting
- April 20, 2023 Eagle Pass ISD/Region 20/VR/EOS/SHN Planning Meeting
- April 21, 2023 La Pryor ISD Meeting with Superintendent
- April 24, 2023 Carrizo Springs High School Student Presentation
- April 24, 2023 SHN Mentorship Meeting
- April 24, 2023 ACE Uvalde High School Job Fair
- April 26, 2023 Rocksprings ISD Meeting with Superintendent
- April 27, 2023 Nueces Canyon ISD Meeting with Superintendent
- April 28, 2023 Brackett ISD Meeting with Superintendent
- May 1-2, 2023 TWC Conference
- May 3, 2023 Eagle Pass High School Charting the Course Region 20 Transition Presentation
- May 3, 2023 CC Winn High School Charting the Course Region 20 Transition Presentation
- May 5, 2023 Carrizo Springs High School Career/College Signing Day
- May 9, 2023 Cotulla High School CTE Fair
- May 9, 2023 TEAM REAL Community Meeting in Leakey
- May 10, 2023 SHN Mentorship Meeting
- May 10, 2023 Nueces Canyon Healthy Families Cohort Monthly Meeting
- May 11, 2023 Tranfr VR WFS Middle Rio Meeting
- May 11, 2023 MRG SEAL 2023 Planning Meeting
- May 12, 2023 Eagle Pass High School VR Exploration Presentation
- May 15, 2023 SEAL Check-In Meeting
- May 15, 2023 Food Handling & Safety Course Presentation/SWTJC/VR/UHS SPED
- May 16, 2023 MRG Youth Team Planning Meeting
- May 17, 2023 Region 15 CTE Director Meeting
- May 17, 2023 Regional SHN Meeting
- May 18, 2023 LPISD SPED/Counselor Phone Meeting
- May 18, 2023 Meeting with Juvenile Probation
- May 19, 2023 La Pryor High School Career/Decision Day

- May 22, 2023 Eagle Pass High School SPED VR Goggle Presentation
- May 23, 2023 MRG SEAL Planning Meeting
- May 24, 2023 CC Winn High School VR/Technical Career Presentation/VR Goggles
- May 24, 2023 CC Winn HS SPED Planning Meeting
- May 25, 2023 VR Regional National Disability Employee Awareness Month Event Planning Meeting
- May 26, 2023 Underserved Communities Meeting with Chief of Juvenile Probation
- May 27, 2023 Underserved Communities Homeless and Transition Services Meeting
- May 27, 2023 SHN Mentorship Meeting
- May 27, 2023 Migrant Population Student VR Exploration/VR Services Presentation

ACTION

None.

Workforce Solutions Middle Rio Grande Board

Monitoring & Oversight Committee

June 8, 2023

Education Outreach Specialist

BACKGROUND

The Education Outreach Specialist (EOS) serves as a resource for middle schools and high schools in the Middle Rio Grande Region to educate, expand, and enhance the provision of post-secondary education services for students from 12-22 years of age.

DISCUSSION

The EOS will continue to provide students with information about educational opportunities, local labor market demand, career information, and available workforce services to help them make sound career decisions after graduation. EOS will continue to build and sustain collaborative partnerships with the school districts, colleges, Vocational Rehabilitation, Student Hirability Navigator, workforce staff, employers and all other entities to improve the quality of services for the students.

COLLABORATION

Working collaboratively with Eagle Pass ISD, Carrizo Springs CISD, Crystal City ISD, Cotulla ISD, Leakey ISD, and Uvalde ISD to provide services to the High Schools and Junior High Schools in their districts.

EOS is housed at CC Winn High School with an office located at the Frank Chisom Career Center. EOS also has a workspace at the career center at Eagle Pass High School.

Collaborative events include:

- Southwest Texas Junior College Meeting with Workforce Training and Development Director, Kristal Sanchez, in Eagle Pass TX, March 31, 2023
- Meeting with Crystal City High School Counselor, Tracy Pena, April 4, 2023
- Career Pathways App Focus Group Virtual Meeting, April 5, 2023
- MyTXCareer "Next Steps" Virtual Workshop, April 5, 2023
- Cotulla High School 504 Student Presentation, April 6, 2023
- Meeting with Comstock ISD Superintendent, O.K. Wolfenbarger, April 11, 2023
- Cotulla High School CTE Department Presentation, April 12, 2023
- Middle Rio Grande Workforce Solutions Bi-Monthly Board Meeting, April 13, 2023
- Transfr VR Meeting with Zach Muskin, April 13, 2023
- Monthly Education Outreach Booster Meeting, April 14, 2023
- DAMAS Conference Presenter in Carrizo Springs TX, April 15, 2023
- Leakey ISD Student Presentation, April 17, 2023
- Summer Earn and Learn Check-in Virtual Meeting, April 17, 2023
- Teleconference with Cotulla High School Counselor, Marlene Maldonado, April 18, 2023
- Carrizo Springs High School 504/Special Education Student Presentation, April 24, 2023
- Middle Rio Grande SEAL 2023 Planning Meeting, April 28, 2023
- Texas Workforce Commission Forum in Austin TX, May 1 – May 2, 2023
- Charting the Course Eagle Pass High School Student Presentation, May 3, 2023
- Charting the Course CC Winn High School Student Presentation, May 3, 2023
- Carrizo Springs High School CTE Showcase, May 3, 2023
- Cotulla High School CTE Career Fair Planning Meeting, May 4, 2023
- Carrizo Springs High School Decision Day, May 5, 2023
- Monthly Education Outreach Booster Meeting, May 5, 2023
- Cotulla High School CTE Career Fair, May 9, 2023
- TEAM REAL Meeting in Leakey TX, May 9, 2023
- Workforce Solutions Transfr VR Meeting with Zach Muskin, May 11, 2023
- Middle Rio Grande SEAL 2023 Planning Meeting, May 11, 2023
- Eagle Pass High School Virtual Reality Exploration Day, May 12, 2023
- Texas Workforce Commission SEAL Check-in Meeting, May 15, 2023

- Middle Rio Grande Youth Team Planning Meeting, May 16, 2023
- CC Winn High School Career Exploration Day, May 17, 2023
- Crystal City High School Senior Expo Planning Meeting, May 19, 2023
- Eagle Pass High School Career Exploration Day May 22, 2023
- Middle Rio Grande SEAL 2023 Planning Meeting, May 23, 2023
- Cotulla High School Decision Day, May 23, 2023
- CC Winn 504 Student Career Exploration Day, May 24, 2023
- Eagle Pass Title I Committee Meeting, May 24, 2023
- Cotulla High School Commencement Ceremony, May 26, 2023
- Teleconference with Carrizo Springs Junior High School Counselor, Melissa Garza, May 26, 2023
- Eagle Pass ISD Migrant Students Career Exploration Day, May 31, 2021

ACTION

None.

Workforce Solutions Middle Rio Grande Board

Monitoring & Oversight Committee

June 8, 2023

Education Outreach Specialist

BACKGROUND

The Education Outreach Specialist (EOS) serves as a resource for middle schools and high schools in the Middle Rio Grande Region to educate, expand, and enhance the provision of post-secondary education services for students from 12-22 years of age.

DISCUSSION

The EOS will continue to provide students with information about educational opportunities, local labor market demand, career information, and available workforce services to help them make sound career decisions after graduation. The EOS will continue to build and sustain collaborative partnerships with the school districts, colleges, Vocational Rehabilitation, Student Hirability Navigator, workforce staff, employers and all other entities to improve the quality of services for the students.

COLLABORATION

EOS is housed at Del Rio High School and is working collaboratively with San Felipe Del Rio-CISD to provide services to students at Del Rio High School, Del Rio Freshman School, Del Rio Middle School, San Felipe Memorial Middle School, Gerardo J. Maldonado CTE Center, Blended Academy, Student Guidance and Learning Center, and Early College High School, as well as other districts; Comstock ISD, Rocksprings ISD, Brackett ISD, Knippa ISD, La Pryor ISD, and Nueces Canyon CISD.

Collaborative events include:

- First work day in Uvalde, March 20, 2023

- Received on-boarding training from EOS Katrina Garcia, March 21, 2023
- Received Virtual Reality Headset training from EOS Katrina Garcia, March 23, 2023
- Sabinal ISD Special Education and 504 Student Presentation, March 28, 2023
- Carrizo Springs High School CTE Showcase, March 29, 2023
- Zoom training on timesheets and travel with EOS Katrina Garcia, March 30th
- Knippa ISD SPED, 504 presentation with superintendent Benny Hernandez, principal Melissa Garza April 6, 2023
- Meeting with Comstock ISD Superintendent, O.K. Wolfenbargar, April 11, 2023
- Uvalde College and Career Expo, April 12, 2023
- Middle Rio Grande Workforce Solutions Bi-Monthly Board Meeting, April 13, 2023
- Transfr VR Meeting with Zach Muskin, April 13, 2023
- Monthly Education Outreach Booster Meeting, April 14, 2023
- Leakey ISD SPED meeting with Melanie Kring, K Loughrer, and V Goebel, April 17, 2023
- Eagle Pass High school for SWTJC presentation, April 19, 2023
- Meeting with Margaret Galindo regarding MOU for SFDR-CISD, April 20, 2023
- Eagle Pass Charting the course meeting with Samuel Gonzalez, April 20, 2023
- Meeting with La Pryor ISD superintendent Dr. William Arevalo, principal Rodney Bunsen and SPED coordinator Josie Castillo, April 21, 2023
- Meeting with Rocksprings ISD Superintendent James Oliver, Principal Kendall Smith and counselor Kristin Shanklin, April 26, 2023
- Meeting with Nueces Canyon CISD Superintendent Kristi Powers and principal Naphtali Fletcher, April 27, 2023
- Meeting with Brackett ISD superintendent Eliza Diaz, principal Christy Price and counselor Cindy Welch, April 28, 2023
- Texas Workforce Commission Forum in Austin TX, May 1-May 2, 2023
- EOS training with Ronny Washington, May 3-May 4, 2023
- Carrizo Springs High School Decision Day, May 5, 2023
- Monthly Education Outreach Booster meeting, May 5, 2023
- Cotulla High School CTE Career Fair, May 9, 2023
- TEAM REAL meeting in Leakey TX, May 9, 2023
- Meeting with Del Rio High school counselors, Dr. Dora Salinas, Annette Girby, Cynthia Frausto, Elizabeth Overfelt, Selina Randez,

Brenda Delgado, Michael Evans, and Yvonne Maldonado, May 10, 2023

- Workforce Solutions Transfr VR meeting with Zach Muskin, May 11, 2023
- Middle Rio Grande SEAL 2023 planning meeting, May 11, 2023
- Eagle Pass High School Virtual Reality Exploration Day, May 12, 2023
- Texas Workforce Commission SEAL Check-in meeting, May 15, 2023
- Middle Rio Grande Youth Team planning meeting, May 16, 2023
- CC Winn High School Career Exploration Day, May 17, 2023
- La Pryor ISD Career and Decision Day, May 19, 2023
- Eagle Pass High School Career Exploration Day, May 22, 2023
- Middle Rio Grande SEAL 2023 planning meeting, May 23, 2023
- Meeting with DRHS parental liaison Gloria Rubio and GEAR UP coordinators Dora Angulo and Vira Puente, May 24, 2023
- Middle Rio NDEAM planning meeting, May 25, 2023
- Eagle Pass ISD Migrant students Career Exploration Day, May 31, 2023

Martha Bagneschi has been in the education field for fifteen years. She began her career as a substitute teacher, teaching Middle School children in grades 7th and 8th. She taught for five years and held long term positions in the school library as well as English and History classes.

She began her career in higher education with Sul Ross State University in the fall of 2012 an outreach coordinator for the Gaining Early Awareness and Readiness for Undergraduate Programs (GEAR UP).

She was able to follow, guide, and mentor a cohort of students (the class of 2017) and taught them the importance of college and career readiness. This seven-year grant allowed her to guide students from 7th grade until their first year of college. Martha was responsible for 800 students in Middle School, High School, Blended Academy, CTE Center, and Early College High School.

While working with GEAR UP, Martha was able to provide services such as mentoring, college and career readiness, volunteer opportunities, financial aid workshops, scholarship workshops, test prep, tutoring, college and career fairs, college visits, and summer camps. GEAR UP also provided motivational speakers to present at local High Schools to promote a healthy and happy lifestyle and to learn the importance of mental health as well as life skill lessons.

Martha was later promoted to Assistant Director where she took part in several trainings and workshops to ensure that the students were receiving the proper tools and guidance needed for graduation and thereafter.

Martha holds a Bachelor's degree in History with a minor in Psychology. She is also a published writer and co-founder of a non-profit organization (The BOLD Initiative) an after-school program in her community that helps students with their essays for college and scholarship applications, community involvement, as well as helping them reach their full potential.

Workforce Solutions Middle Rio Grande Board

Economic Development Committee

June 8, 2023

Action Item

Approve the agenda and date for the 1st Workforce Board Economic Development Summit

PURPOSE

At the April 9th Board meeting the Strategies were established for the WFSMRGB Economic Committee and one of the foundations for expanding the job base in the Middle Rio Grande Region is to establish stronger relationships with chambers of commerce and economic development corporations as well as partner with the Sul Ross University Small Business Development Center (SBDC) in each community and throughout the region.

DISCUSSION

1. The plan for the first summit is to define our mission in expanding the job base, recruit new businesses for each community/county in the region and to collaborate with the region's chambers of commerce, economic development corporations and organizations like SBDC.
2. Where there are strong chambers that are active and have a strong membership established, we propose to have a Workshop on "How to Build a Strong Chamber of Commerce or Economic Development Corporation". Presenters from the three large chambers and economic development would adopt a chamber or economic development group and pair up to mentor and strengthen the groups that can structure their organization utilizing the city dedicated tax or other affiliations on how to prospect for new business, expand existing businesses, and find the workforce for the skills needed in each community.
3. We need to establish a venue and decide if virtual participation and which speakers could provide resources and tools at this 1st summit. Other workshops which could be included is to invite speakers to present on "How do you prospect for new business in your community", "Know the Profile of the Your Community to Target or

Identify Your Niche”, and “How Do We Regionalize Job Expansion/Business Development?”

ACTION

Recommend: Approve the agenda and date for the 1st Workforce Board Economic Development Summit

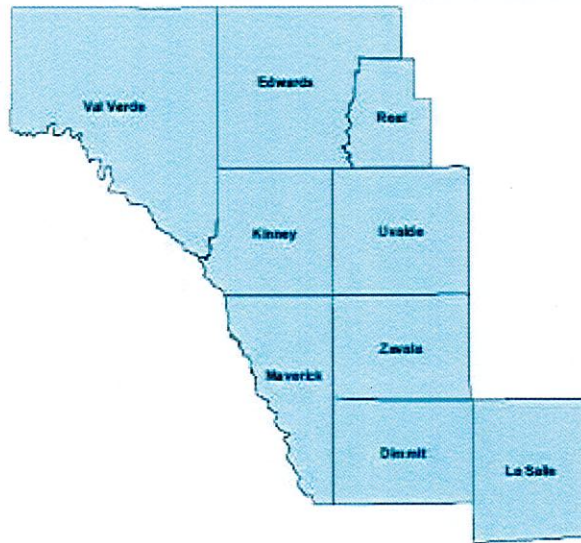
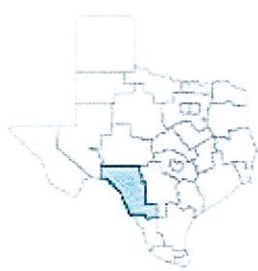
WORKFORCE SOLUTIONS MIDDLE RIO GRANDE BOARD REGION EMPLOYMENT/UNEMPLOYMENT April 2022 and April 2023

Year	Period	Area	Employment	Civilian Labor Force	Unemployment	Unemployment Rate
2022	April	Dimmit	5,881	6,106	225	3.7
2022	May	Dimmit	5,901	6,130	229	3.7
2022	June	Dimmit	5,962	6,240	278	4.5
2023	April	Dimmit	5,982	6,183	201	3.3
2022	April	Edwards	1,278	1,311	33	2.5
2022	May	Edwards	1,227	1,262	35	2.8
2022	June	Edwards	1,188	1,226	38	3.1
2023	April	Edwards	1,099	1,128	29	2.6
2022	April	Kinney	1,254	1,309	55	4.2
2022	May	Kinney	1,225	1,282	57	4.4
2022	June	Kinney	1,214	1,280	66	5.2
2023	April	Kinney	1,206	1,258	52	4.1
2022	April	La Salle	3,956	4,067	111	2.7
2022	May	La Salle	3,912	4,028	116	2.9
2022	June	La Salle	3,983	4,124	141	3.4
2023	April	La Salle	4,073	4,175	102	2.4
2022	April	Maverick	21,623	23,639	2,016	8.5
2022	May	Maverick	21,678	23,534	1,856	7.9
2022	June	Maverick	21,509	23,332	1,823	7.8
2023	April	Maverick	21,805	23,805	2,000	8.4
2022	April	Real	1,062	1,108	46	4.2
2022	May	Real	1,155	1,205	50	4.1
2022	June	Real	1,186	1,240	54	4.4
2023	April	Real	1,116	1,165	49	4.2
2022	April	Uvalde	10,904	11,340	436	3.8
2022	May	Uvalde	10,870	11,314	444	3.9
2022	June	Uvalde	10,909	11,456	547	4.8
2023	April	Uvalde	10,680	11,128	448	4
2022	April	Val Verde	21,261	22,160	899	4.1
2022	May	Val Verde	21,246	22,146	900	4.1
2022	June	Val Verde	21,023	21,996	973	4.4
2023	April	Val Verde	21,068	21,973	905	4.1
2022	April	Zavala	3,126	3,422	296	8.6
2022	May	Zavala	3,080	3,369	289	8.6
2022	June	Zavala	3,077	3,404	327	9.6
2023	April	Zavala	3,307	3,546	239	6.7



Middle Rio Grande Workforce Development Area

April 2023



WDA Labor Force Statistics

	Apr-23	Mar-23	Apr-22	Yearly Change
Civilian Labor Force	74,361	76,383	74,482	-101
Employed	70,336	71,218	70,345	-9
Unemployed	4,025	5,165	4,117	-82
Unemployment Rate	5.4%	6.8%	5.5%	-0.1%

Texas Labor Force Statistics

	Apr-23	Mar-23	Apr-22	Yearly Change
Civilian Labor Force	15,019,711	15,118,242	14,582,934	426,777
Employed	14,468,512	14,488,045	14,076,764	391,748
Unemployed	551,199	632,197	516,170	35,029
Unemployment Rate	3.7%	4.2%	3.5%	0.2%

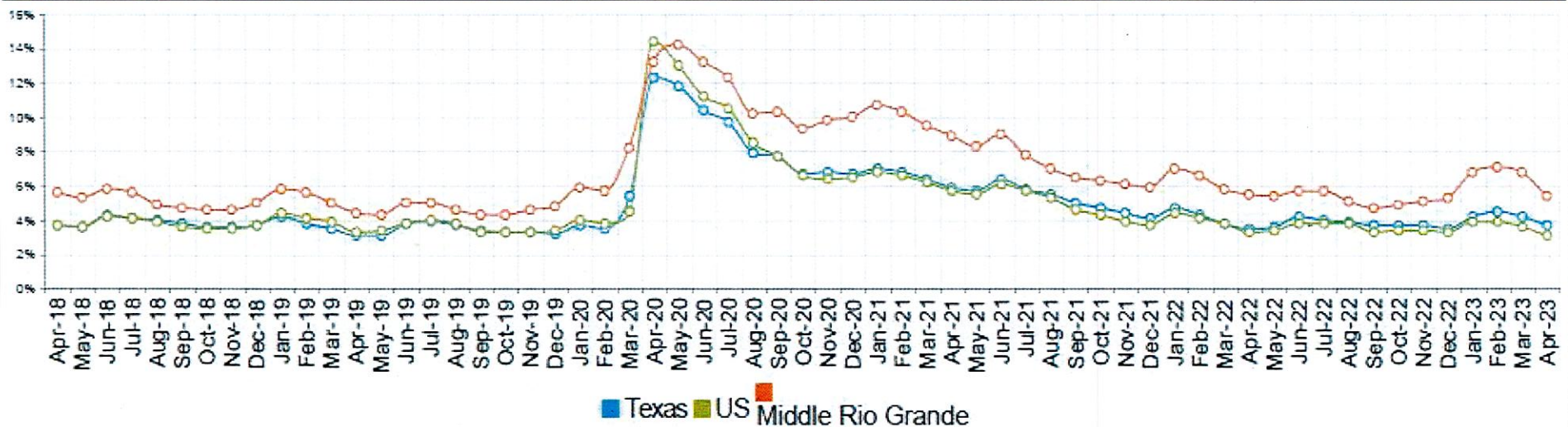
US Labor Force Statistics

	Apr-23	Mar-23	Apr-22	Yearly Change
Civilian Labor Force	168,221,000	168,783,000	163,448,000	2,772,000
Employed	161,075,000	160,741,000	157,991,000	3,084,000
Unemployed	5,146,000	6,043,000	5,458,000	-312,000
Unemployment Rate	3.1%	3.6%	3.3%	-0.2%

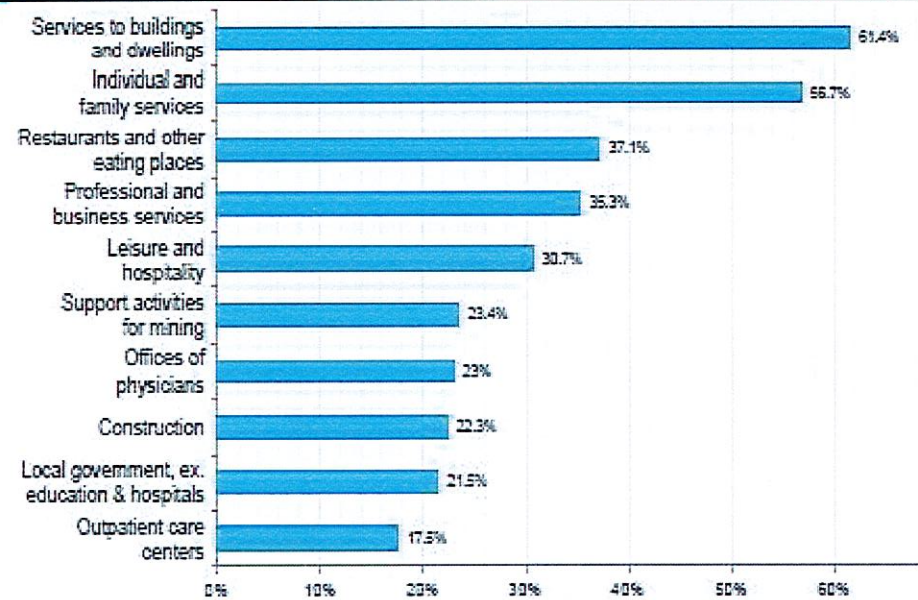
Continued Claims for the Week of the 12th

	Apr-23	Mar-23	Apr-22	Yearly Change
WDA	975	1,308	958	17
Texas	100,999	102,867	73,040	27,959

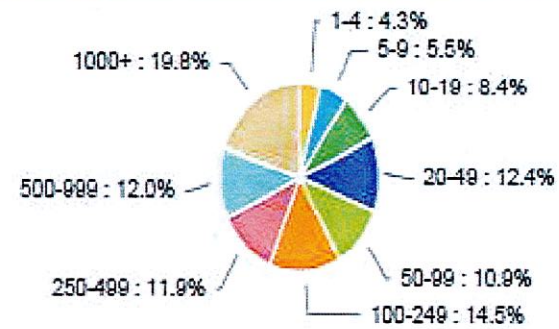
Historical Unemployment Rates



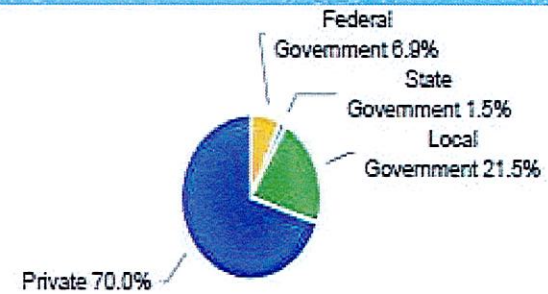
Projected Top Ten Fastest Growing Industries in WDA (% Growth 2020-2030)



Employment by Size Class (4th Quarter 2022)



Employment by Ownership (4th Quarter 2022)



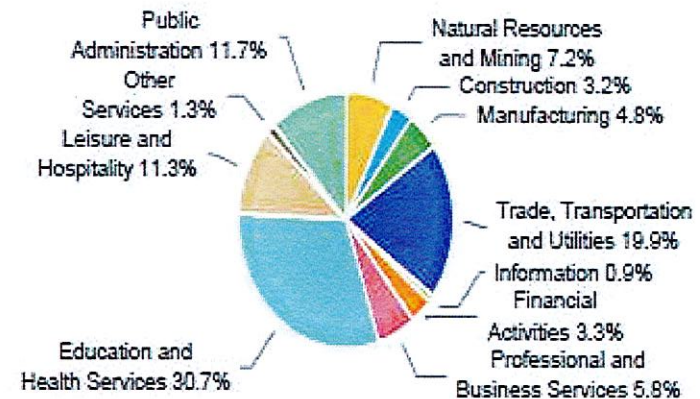
Average Weekly Wage (4th Quarter 2022)

	Q4 2022	Q3 2022	Q4 2021	Quarterly Change	Yearly Change
WDA	\$954	\$919	\$920	\$35	\$34
Texas	\$1,372	\$1,332	\$1,375	\$40	\$-3
US	\$1,385	\$1,334	\$1,418	\$51	\$-33

Employment by Industry (4th Quarter 2022, Percent Change)

Industry	Employment	% of Total	% Quarterly Change	% Yearly Change
Natural Resources and Mining	4,344	7.2%	5.5%	14.1%
Construction	1,956	3.2%	7.4%	8.2%
Manufacturing	2,921	4.8%	-1.2%	3.9%
Trade, Transportation and Utilities	12,082	19.9%	0.3%	-3.1%
Information	549	0.9%	-0.2%	-2.3%
Financial Activities	1,989	3.3%	-0.9%	2.7%
Professional and Business Services	3,496	5.8%	1.1%	-4.7%
Education and Health Services	18,870	30.7%	2.8%	2.2%
Leisure and Hospitality	6,856	11.3%	-2.9%	5.3%
Other Services	760	1.3%	0.3%	-2.1%
Public Administration	7,116	11.7%	1.2%	2.9%

Employment by Industry (4th Quarter 2022)



Workforce Solutions Middle Rio Grande Board

June 2023 Meetings

Child Care Committee
Monday, June 5, 2023
5:30 – 6:30 PM

meet.google.com/edx-swsg-mwc
1-575-518-3048 PIN – 233621958

Monitoring and Oversight Committee
Monday, June 5, 2023
6:30 – 7:30 PM

meet.google.com/pai-qzeg-ant
1-917-960-7286 PIN – 208930673

Finance and Audit Committee
Tuesday, June 6, 2023
5:30 – 6:30 PM

meet.google.com/scp-qirg-igx
1-267-755-9692 PIN – 704295208

Economic Development Committee
Tuesday, June 6, 2023
6:30 – 7:30 PM

meet.google.com/erh-yxjb-tmo
1-706-750-8884 PIN – 686396523

Executive Committee
Wednesday, June 7, 2023
5:30 – 6:30 PM

meet.google.com/hwd-oabv-oyb
1-901-236-0300 PIN – 199823668

WFS MRG Board Meeting
Thursday, June 8, 2023
5:30 – 7:30 PM

meet.google.com/ekb-kwgv-bnn
1-413-341-4150 PIN – 572547270