



WORKFORCE SOLUTIONS MIDDLE RIO GRANDE

PO Box 760 ~ 216 W Main ~ Uvalde ~ Texas ~ 78802 ~ 830-591-0141 ~ 830-591-0004 fax

A proud partner of the American Job Center network

Board of Directors Executive Committee

Laura Lopez
Chairperson
Private Sector

Christopher Hiller
Vice Chairperson
Private Sector

Jesse Martinez, Jr.
Secretary
Private Sector

Arturo Sanchez, Jr.
Treasurer
Labor

Rodrigo Jaime
Parliamentarian
Private Sector

Elizabeth Sifuentes
Executive Director

Workforce Solutions Middle Rio Grande
Board of Directors Meeting
February 8th, 2024 @ 1:00 p.m.
Workforce Solutions – Board Room 2nd Floor
216 W. Main Street
Uvalde, Texas 78801

AGENDA

Microsoft Teams meeting

Join on your computer, mobile app or room device

[Click here to join the meeting](#)

Meeting ID: 248 596 998 629

Passcode: xpntSc

[Download Teams](#) | [Join on the web](#)

[Learn More](#) | [Meeting options](#)

- I. Call Meeting to Order**
- II. Invocation**
- III. Roll Call**
- IV. Introduction of Guest**
- V. Approve Minutes for: December 14, 2023** pg. 5-11
- VI. Old Business**
 - A. New Workforce Solutions Board Member Orientation
(12:00 Noon) All Board Members Invited
- VII. New Business**
 - A. Executive Committee – Laura Lopez, Board Chairperson**

Action Items:

 1. Review/Approve 5 year Lease for Crystal City pg. 12-13
Workforce Center and Build Out Cost
 2. Review/Approve Non-Financial Lease with LaSalle pg. 14-21
County for the Cotulla Workforce Center

Information Items:

 1. TWC notification of recertified the Workforce Solutions pg. 22-25
Middle Rio Grande Workforce Development Board
 2. WFSMRG Executive Director’s Report pg. 26-28

3. Update on Board Membership pg. 29-32

**B. Finance and Audit Committee – Arturo Sanchez, Jr.,
Chairman**

Action Items:

1. Review/Approve December 2023 WFSMRGB Fiscal Agent Expenditure Report pg.33-36
2. Review and/or Approve Workforce Contracts for a total of \$ 323,896.00 pg. 37-46
 - a. 2723WOA – Adult \$2,086.00, December 5, 2023 through June 30, 2024
 - b. 2723WOA – Youth \$2,216.00, December 5, 2023 through June 30, 2024
 - c. 2724WOS – Military Family Support, \$53,384.00, January 1, 2024 through December 31, 2024
 - d. 2724WOZ – WIOA Upskilling and Training to Address Skills Gaps, \$66,210.00, January 1, 2024 through December 31, 2024
 - e. 2724-Board Service Award – Vocational Rehabilitation Integration, \$100,000.00, January 1, 2024 through December 31, 2024
 - f. 2724-Board Service Award – Services to Employers, \$100,000.00, January 1, 2024 through December 31, 2024

Information Items:

1. Board Accountant Monitoring and Oversight Report pg. 47
2. TWC notification of acceptance of Middle Rio Grande Development Council Audit Report for year ending September 30, 2022. pg.48
3. Response to TWC Monitoring Report #23.27.0001 to Judy Ohn, Director of Financial Services and Audit Resolution. pg. 49-51

C. Child Care Committee – Myrta Garcia, Chairwoman

Action Items: None

Information Items:

1. Child Care Report pg. 52-55

**D. Monitoring and Oversight Committee – Juan
Martinez, Chairman**

Action Items:

1. Workforce & Child Care Programs Board Monitoring Report – October & November 2023 pg. 56-67
 - a. SNAP
 - b. Choices
 - c. WIOA
 - d. Child Care
2. Work Experience/Subsidized Employment Policy – ADMIN02-Chg 2 pg. 68-71

Information Items:

1. WFSMRG Report pg. 72-78
2. December 2023 Virtual One Stop - VOS Greeter Report pg. 79-83
3. Youth Coach Report pg. 84-87
4. Student Navigator Report pg. 88-90
5. Engagement Acceptance for Monitoring Review Project pg 91
#24.27.0001 Week of April 8, 2024

E. Economic Development Committee – Laura Lopez

Information Items:

1. Middle Rio Grande Labor Local Area Unemployment Statistics Report pg. 92
2. Middle Rio Grande Labor Market Information pg.93

F. MRGDC Interim Executive Director’s Report – Michelle Garcia

G. Other Business

VIII. Adjourn

Note: Committee Meeting Schedule and Agendas at the end of packet.

Note: To sign up for Public Comment please call the Board Office at 830-591-0141

Meeting Notice Closed or Executive Session

If during the course of the meeting covered by this Notice, the Board should determine that a closed or executive session of the Board should be held or is required in relation to any item included in this notice, then such closed or executive meeting or session as authorized by Section 551.001 et seq. of the Texas Government Code (the Open Meetings Act) will be held by the Board at that date, hour and place given in this notice or as soon after the commencement of the meeting covered by this notice as the Board may conveniently meet in such closed or executive meeting or session concerning any and all subjects and for any and all purposes permitted by Sections 551.071-551.084, inclusive, of the Open Meetings Act, including, but not limited to:

- a) Section 551.084 - For the purpose of excluding witness or witnesses from a hearing during the examination of another witness.
- b) Section 551.071 - For the purpose of a private consultation with the Board's attorney on any or all subjects or matters authorized by law.
- c) Section 551.072 - For the purpose of discussing the purchase, exchange, lease or value of real property.
- d) Section 551.073 - For the purpose of considering a negotiated contract for a prospective give or donation.
- e) Section 551.074 - For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear complaints or charges against a public officer or employee.
- f) Section 551.076 - To consider the deployment, or specific occasions for implementation of security personnel or devices.

Should any final action, final decision, or final vote be required in the opinion of the Board with regard to any matter considered in such closed or executive meeting or session, then such final action, final decision, or final vote shall be at either:

- a) the open meeting covered by
- b) this notice upon the reconvening of this public meeting, or
- c) at a subsequent public meeting of the Board upon notice thereof, as the Board shall determine.

**Workforce Solutions is an Equal Opportunity Employer/Program
Auxiliary aids and services are available upon request to
individuals with disabilities.**